

**North Carolina Criminal Justice Information Network  
Governing Board Meeting  
Thursday, December 10, 2015 9:00 AM  
901 Corporate Center Drive  
Oak/Maple/DA Conference Rooms  
Raleigh, North Carolina**

**CJIN Governing Board Members Present:**

Charles Blackwood	Bob Brinson	John Byrd
Crystal Cody	Shannon Hanes	Chip Hight
Tom Jarrell	Steve Lingerfelt	Mike McArthur
Kelly Thomas	Al Williams	Dexter Williams

**CJIN Staff:**

LaVonda Fowler	Lars Nance	Leslie Chaney
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**Guests:**

Representative Pat Hurley	Representative McNeil	Allen Jeffrey Mitchell
Dennis Reynolds	Rob Hudson	John Beardsley
Patty McQuillan	Chris Creech	Jeff Young
Justin Flynt	Ryan Hepler	Karlynn O'Shaughnessy
John O'Shaughnessy	T. Jerry Williams	Mark Beason
Samuel Carter	Mark Cooke	Durga Kotuandaraman
Dan Jahn	Craig Glogower	Danny Bell
Linda Hodgson	David Jones	Wyatt Pettengill
John McShane	Marc Erickson	Mitch Cunningham
Bert Barber		

**Board Activities and Announcements**

CJIN Chair Bob Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM.

Chairman Brinson thanked the Courts for sharing the facilities of the NC Judicial Center with the CJIN Board.

Chairman Brinson noted that there are sign-in sheets being circulated throughout the room and please sign in.

Chairman Brinson reminded the Board of the next meeting, scheduled for February 4<sup>th</sup>.

Chairman Brinson welcomed to the meeting Representative McNeil and Representative Hurley and thanked them for their continued support for criminal justice and the CJIN Board.

Chairman Brinson announced two new appointments to the Board –Director John Byrd, NC State Crime Lab, appointed by the Attorney General.

Chairman Brinson reminded everyone that the CJIN Website and Facebook Site have been updated.

Chairman Brinson thanked Leslie Chaney for her extensive serve to the CJIN Board and look forward to working with her on future projects.

Chairman Brinson acknowledged the CJIN Advisory Board members who are present and thanked them for their continued support.

### **Folder Materials**

Chairman Brinson stated that the following items were contained in their folders: a meeting agenda, a draft copy of the November 5, 2015 minutes, a travel request form, and State Budget Information.

He also noted that the presentations from the meeting will be posted on the CJIN website.

### **Ethics Awareness**

Chairman Brinson informed the Board that per NC State Ethics Commission guidelines; all Board members are required to attend an ethics training course at least every two years. He stated that the course offerings and locations are available on the Ethics Commission website.

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. He read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved

### **Travel**

Chairman Brinson stated that for travel reimbursement, please find a copy of the form in your folder, any questions please see LaVonda or Gene.

### **Approval of Minutes**

The minutes from the November 5, 2015 Meeting were approved.

### **Meeting Format**

Chairman Brinson stated that in our meeting today we will be addressing some of the directives in the State Budget, several updates on criminal justice programs and an challenges being faced with the deployment of body worn cameras, and an overview of the multi-factor authentication solution that the Department of Information Technology is proposing.

### **Budget Items**

Chairman Brinson noted that the folders contained the following sections of the budget that was discussed in detail:

**Budget Section 7.3.a & Section 7.21.(a) addresses the expansion of the NCIS-LInX program that the Board has been supporting for years;**

The State Legislature, with leadership from the Justice and Public Safety Committee and Fiscal Research, provided an appropriation of \$288,474 for mapping more law enforcement agencies into the LInX System.

**Budget Section 7.21.b requests that the CJIN Board explore the feasibility of sharing data between NCIS-LInX and CJLEADS – Incident data and Offender data;**

As we discussed at the last meeting the State Legislature, with leadership from the Justice and Public Safety Committee and Fiscal Research, provided an appropriation of \$288,474 for mapping more law enforcement agencies into the LInX System.

**Section 7.19.a address IT Security/Two-Factor Authentication. The Legislature has requested that the Department of Information Technology work with the CJIN Board to develop a plan, with a submittal date of January 15, 2016;**

The CJIN Board has been discussing various federal, state, and local solutions for the last three years, we have had various presentations from the FBI, the Military, other States, and numerous presentations from NC State and local agencies.

As we discussed at the last meeting, the Department of Information Technology has a solution and will be presenting that solution in the meeting today and we thank DIT for attending.

We know their solution was designed for a Microsoft centric environment and not for the numerous disparate law enforcement systems throughout North Carolina. While some of the state and perhaps local law enforcement agencies may find this solution acceptable, we would like to propose two things:

1. Form a committee of local law enforcement agencies, the Courts, and other interested parties with a goal of producing a comprehensive requirements for a MFA enterprise solution. A solution that we can build upon to provide single sign-on, digital signature, etc. to the criminal justice community. CJIN will participate.
2. Draft a letter to the Director of Fiscal Research requesting an extension of the due date of January 15, 2016.

Chairman Brinson asked for the Board's assistance on whether or not this is a feasible approach, and if so, how long of an extension do we require in order to produce a requirements document.

**Board Resolution: To draft a letter to the Director of Fiscal Research requesting an extension of the January 15, 2016 due date in order to determine the impact to the criminal justice community, which includes law enforcement, courts and other interested parties.**

Chairman Brinson participated in a discussion with Crystal Cody, Gene Vardaman, Steve Lingerfelt, Al Williams and Frank Palombo.

**Section 7.13.(a) requests the State CIO implement an Electronic Forms and Digital Signatures program for the state, including identities and certificates.**

The criminal justice community is very interested in this program and John Correllus will provide the Board an update at the February 4<sup>th</sup> meeting.

**Section 16A.8.a provides grants for body worn cameras from the Governor's Crime Commission;**

The Board was made aware that grants are available.

**SECTION 18A.21.a requests that the Administrative Office of the Courts shall establish a strategic plan for the design and implementation of its e-Courts information technology initiative by February 1, 2016;**

The Board has three members working on this proposed plan and Jeff Marecic will give the Board and update at the February 4<sup>th</sup> meeting.

**Section 17.2. G.S.15A-266.5(c) provides for various changes to DNA reporting and collection requirements;**

This budget item was just an FYI.

**Update of the NCIS LInX-Carolinas System, Chief Frank Palombo NCIS LInX Carolinas Program Director.**

Chairman Brinson introduced Chief Frank Palombo that gave the Board a comprehensive update on the NCIS-LInX System progress from the last meeting and since the Appropriation was given to expand LInX. Chief Palombo pointed out the agencies that are connected via a single RMS System and therefore you have one connection but gain 4 or 5 agencies.

Frank participated in a discussion with Chairman Brinson and Crystal Cody.

**Break**

**Update on the CJLEADS Program**

Chairman Brinson introduced Director Danny Bell, Director of CJLEADS. Danny gave the Board an update on CJLEADS and the progress it has made since the last meeting. He gave the Board a preview of the new revisions that CJLEADS will have in the upcoming rev level. To include some easier access to data, a change in the search feature for easier location of an address and potential geo mapping, and an update to the advanced search plate report.

Danny participated in a discussion with Chairman Brinson, Al Willaims, Craig Glogower, Crystal Cody, Steve Lingerfelt, Frank Palombo, Gene Vardaman, LaVonda Fowler and Bert Barber

**Body Worn Cameras –Tagging and Retention**

Chairman Brinson introduced Major Steve Willis and Crystal Cody of the Charlotte-Mecklenberg Police Department. Major Willis gave the Board an overview of the policy and procedures that Charlotte-Mecklenburg PD has for its Officers regarding Body Worn Cameras and the retention

for each type of call, felony verses a misdemeanor. This presentation will be available on the CJIN Website.

Steve and Crystal participated in multiple discussions with Chairman Brinson, Al Williams, Charles Blackwood, Ryan Hepler, LaVonda Fowler, Marc Erickson, Mike McArthur, Frank Palombo, Leslie Chaney, Representative Pat Hurley, Tom Jarrell, Kim Thomas, Representative Allen McNeil, and Shannon Hanes.

### **Body Worn Cameras – Video Management**

Chairman Brinson introduced Sgt. Justin Flynt of the Greensboro Police Department. Justin shared with the Board the concerns and challenges concerning Body Worn Cameras for the City of Greensboro. Which mirrored some of the concerns that Charlotte-Mecklenburg also experience/d.

Justin participated in a discussion with Chairman Brinson, Crystal Cody, LaVonda Fowler, Steve Willis, Al Williams, Frank Palombo, Marc Erickson, Charles Blackwood, Representative Pat Hurley, Representative Allen McNeil, Tom Jarrell and Kim Thomas.

### **Body Worn Cameras – Video Management**

Chairman Brinson introduced Captain Jeff Young of the Hickory Police Department. Jeff shared with the Board the concerns and challenges that came with the Body Worn Cameras for the City of Hickory. Captain Young reiterated some of the same issues that Charlotte-Mecklenburg and Greensboro shared, but also expressed the cost of their system and the policy they implemented for retention and management.

Jeff participated in a discussion with Chairman Brinson, Charles Blackwood, Frank Palmobo, Steve Willis and Leslie Chaney.

### **Multi-Factor Authentication and Identity Management**

Chairman Brinson introduced Craig Glogower, Project Engineer, Department of Information Technology. During DIT's presentation to the Board on December 10<sup>th</sup>, it was apparent that their solution was designed for a Microsoft centric environment that encompasses the Executive Branch. The CJIN Board members, advisors, and guests expressed the following comments/concerns/suggestions regarding the selection of Microsoft as a statewide solution for Criminal Justice

- The solution does not appear to address the numerous disparate law enforcement systems across NC;
- Agency stakeholders that provided the core requirements were DIT, GDAC, DOT, DOR, DPS, OSC, & DHHS, not the local criminal justice agencies, the courts, or education;
- The Department of Public Instruction has an operational Identity Management System with approximately 2 million identities that is successful (CJIN Board presentation on 11/05/2015), this system was not considered;
- The NCIS-LInX System that is being expanded in NC and currently covers over 70% of the state's population, already has two-factor authentication, certified by DOD and the FBI, is a nationwide/worldwide system, being used by over 1,800 federal, state, and local agencies, no licensing cost, no operating cost, the system is free to use and two-factor is free, this system was not considered;

- The NCID System has experienced a reliability issue and this is the first factor. DIT shared with us that this system will be replaced and/or upgraded in several years. Being the first factor, is a major concern to criminal justice;
- There is no cost model in place. DIT said it will be free for a given period, then the licensing, usage, device charges, etc. will have to be incurred by the end user. This is a proprietary system being procured without knowing the operating cost. DIT did share that the cost would be \$X/per user/per month/per application. It is difficult for criminal justice agencies to make decisions without knowing the operating expense;
- During the discussion that DIT will be charging back for their solution, concern was expressed that a per application fee could become expensive and could a single fee be charged per local network, this was not in the requirements from the stakeholder agencies, therefore, it is unknown;
- A concern was expressed that the comprehensive requirements from the state agencies did not serve as a proxy for the local law enforcement agencies or courts;
- A question was asked “is it too late to hold workshops to discuss the criminal justice requirements”, DIT stated that “we need to understand your requirements and have not received your requirements”;
- The majority of local law enforcement agencies have ruled out procuring cell phones for all their sworn officers. The Microsoft solution appears to be a version of Phone Factor that requires the officer to have a phone. There are workarounds within the system, however, they are workarounds;
- Other states have addressed statewide solutions for identity management. West Virginia is currently several years into a very successful credentialing program, deploying common access cards with kiosks; they provided the CJIN Board a comprehensive presentation in January, 2015 and to our knowledge, this program was not considered;
- DIT was asked how they intend to equip all the court personnel with multi-factor authentication for using CJLEADS, this is another topic to be addressed at the upcoming workshops. The concern here is that court personnel, a major user of CJLEADS will lose their access to the system; and
- DIT discussed that NCID will become an enterprise service in 2 to 3 years, that digital signature, electronic forms, including identities and certificates will be implemented, and that next generation biometrics will be deployed. If all of these systems are in their technical roadmap, will they be sharing their plans and will the criminal justice agencies be a future stakeholder.

### **New Business**

- Next Meeting – February 4, 2016
- LInX Workshops – TBD
- MFA Workshops – TBD

Chairman Brinson adjourned the meeting at 1:45 PM.