

**CJIN Governing Board Meeting
March 11, 1999
Enterprise Conference Room
Department of Correction
2020 Yonkers Road**

Board Members Present:

Richard Moore, Chair	John Carriker	Richard Little	Robert Rader
Ron Hawley, Vice Chair	Fred Hines	Jean Massengill	Rick Webb
Bob Brinson	Sid Jennings	Richard Nifong	Ken Wiseman
G.K. Butterfield	Renee Kumor	Thomas Payne	

Others Present:

Harold Rogerson	George Ake	Doug Phillips	Mike White
Rachel Spangler	Susan Bates	Denny McGuire	Bryce Morrison
Rebecca Troutman	Belinda Colville	Scott Peters	
Joe Stewart	Basil McVey	Fred James	

The meeting was called to order by CJIN Chairman Richard Moore at 10:15 a.m. Chairman Moore noted that the four new board members from the Administrative Office of the Courts were present. After introductions of Board members and visitors, Chairman Moore reviewed the agenda.

CJIN Summit

Joe Stewart distributed a prospectus on plans for the proposed CJIN Summit. Mr. Stewart's presentation included the purpose of holding the summit, an update on the first planning meeting, details of the survey used to determine interest in such a conference and a tentative budget. The group hopes to have more specific information by the June 10, 1999 Board Meeting.

Update – CJIN Executive Directory:

Vice Chairman Ron Hawley provided background on staffing the CJIN Executive Director position. He noted that a review board had been established and interviews are to be conducted the week of March 15, 1999. It is hoped that the Executive Directory will be on board by early to mid April.

Update of Current Initiatives:

Brief updates were provided in regard to SAFIS, the Statewide Magistrate System and CJIN Network Security.

During the update on the Mobile Voice and Data initiative, Major George Ake requested permission from the board to submit a federal grant application under the name of CJIN Governing Board. The funding would be used to develop the e-citation program.

MOTION: (Renee Kumor) To grant permission to submit the grant application under the name of the CJIN Governing Board.

Motion seconded and carried.

Further discussion centered around the voice trunking network and plans to solicit an RFP to begin this project. This would enable the standardization of equipment and the ability purchase on state contract. Major Ake provided background on the steering committee that has been established to oversee this process.

MOTION: (Ron Hawley) To authorize Major Ake, in conjunction with the Steering Committee, to oversee the development of an RFP.

Motion seconded and carried.

Harold Rogerson presented an update on J-NET. He provided background on the project, including approval of the implementation plan by the CJIN Governing Board at the December 1998 board meeting. Mr. Rogerson also provided information on funding, the process that is underway of hiring a Project Coordinator and the report that will be provided to the NC General Assembly by May 1, 1999.

Susan Bates and Belinda Colville presented an update of the Data Sharing Standards Project. They reported the establishment of the first fifty data elements, additional staff that has been added to facilitate progress on the project, and provided an Internet demonstration. After explaining the steering committee process to develop these first elements and how those decisions were made, Ms. Bates asked for the board's approval of the first set of elements.

MOTION (Rick Webb) To approve the data elements established as the standard for the Criminal Justice Information network.

Motion seconded and carried.

During a break in the Internet demonstration, Vice chairman Ron Hawley used the time to inform the board of requirements in the Juvenile Justice Reform Bill that impact the governing board. These requirements include oversight of J-NET and recommendations on other juvenile issues.

The Internet demonstration resumed at this point, followed by discussion.

The meeting was adjourned at 12:00 noon.