

**CJIN GOVERNING BOARD MEETING
STATE HIGHWAY PATROL TRAINING CENTER
CLASSROOM # 4
MARCH 27, 1997**

Members Present:

Chairman Richard Moore	John Carriker	Stuart LeGrand	George Sweat
Vice-Chairman Ron Hawley	David Henson	Frank McGuirt	John Taylor
Bob Brinson	Fred Hines	Richard Nifong	Ken Wiseman

Others Present:

George Ake	David Huskins	Moe McKnight	Dave Sammons
Thomas Danek	Richard Little	Scott Peters	Sam Welch

The meeting of the CJIN Governing Board was called to order at 9:00 a.m. by Chairman Richard Moore. He updated the board on the award of Crime Commission grants, which included over \$500,000.00 for the CJIN Data Sharing Standards Project as well as \$500,000.00 for the State Highway Patrol Mobile Data Network. He yielded the floor to Vice-Chairman Ron Hawley, who stated that he planned to follow the agenda as presented. He also pointed out that there were several significant action items that would require board action.

Introductions were made and Major George Ake of the State Highway Patrol welcomed the members and guest to the training facility. He informed those present that he had arranged for a Mobile Data demonstration during the break.

Presentations:

Juvenile Justice Information System Planning Project - Dr. Thomas Danek

Dr. Danek gave an overview of the project, explaining grant funding, staffing and the make-up of the core group. He presented a synopsis of the first two meetings, as well as future plans.

Discussion centered around the need for integration of information at all levels of criminal justice, confidentiality issues and what role CJIN might play in this project.

Offender Population Unified System (OPUS) - Mr. Bob Brinson

Mr. Brinson distributed hand-outs depicting an overview of the OPUS system. The chart gave a breakdown on what has been installed, in progress and future implementation plans. He explained the background of automating this system noting that research on other states with similar systems had been done. The system is ready to be put out as a public database and discussion centered around the options of making the database accessible. The resulting consensus was that an Internet site would probably provide the widest, least expensive access to

users. This would be the first Internet based transaction database in state government to go on-line.

Administrative Office of the Courts - Mr. John Taylor

Mr. Taylor introduced Mr. Richard Little of his office and yielded the floor to Mr. Little for the presentation. His slide presentation gave an overview of the AOC system, giving a breakdown of what is contained in each section and what agencies interface with their database. Points covered included the history of implementation, major applications, other initiatives in progress. The next major goal will be to establish a state-wide magistrate system that would benefit law enforcement by having immediately accessible and accurate warrant information.

Retail Merchants Association - Mr. Moe McKnight, Chair of Loss Prevention Committee

Mr. McKnight presented an idea for a non-traditional use for CJIN, that being allowing retail merchants access to the system. He pointed out some of the benefits to both law enforcement and the retail community. The idea is still in the conceptual stage with no firm details as yet. Mr. McKnight thanked the board for the opportunity to make this presentation for their consideration.

Action Items

Mr. Hawley reminded the board of the requirement to make a report to the General Assembly by April 1, 1997. He gave an explanation of how the report has been compiled, noting that expenses had been minimal to date. In keeping with the vision of the CJIN Governing Board, a core group of individuals would be responsible for bringing together the different entities. In introducing Mr. Scott Peters of the Governor's Crime Commission, Mr. Hawley noted that it was appropriate for the board to sanction the contents of the report and to give latitude to refine the report before the April 1 deadline.

CJIN Data Sharing Standards Report - Mr. Scott Peters

Mr. Peters went over the details contained in the report. He reported that \$560,000.00 in federal funds has been appropriated for the Data Sharing Standards project for the period of July 1997 through June 1999. This brings the total to \$860,000.00. Staffing needs include a director, support personnel and a consultant for the database. Alternatives as to how best approach the project were discussed. Mr. Hawley suggested establishing a subcommittee of board members who have day-to-day interaction with this type of data in keeping with the concept of getting down to the local level.

Mobile Data Network - Major George Ake

Major Ake gave an overview of the Mobile Data portion of the report. He gave a breakdown as to cost, pointing out that the project was running below the Price Waterhouse cost projection. Funding has been obtained through grants from several sources, with a National Institute of Justice grant pending. Worst case scenario for cost of completing the project would be

\$13,352,000.00 but Major Ake does not feel that it will take that amount of funding. A breakdown of implementation of the phases was contained in the report. The Interstate corridors will be the first to be completed, with the western part of the state being the most difficult to implement.

Mr. Hawley suggested that the board members take the report with them. After reading the full report, if any of the members have a significant concern about information in the report, he would be open to their suggestions. At this time, a motion was put forth addressing submission of the report to the General Assembly:

MOTION: That the draft as it now stands, plus any additions that need to be made by Vice-Chair and staff be approved for presentation to the General Assembly. Motion - George Sweat; Second - Ed Henson. MOTION CARRIED.

Discussion returned to the possibility of forming a data sharing standards subcommittee. Input was given on what staff at the local level would be most beneficial to the project. Mr. Taylor commented that hopefully a good bit of the data dictionary information has already been developed among the various agencies. Other discussion involved a point of contact for the board, staffing needs and the role of a director once that individual is in place. It was felt there needs to be two levels to the project, a high level group that would set targets and goals for the working group level. This led to the topic of the next Governing Board meeting. Mr. Hawley suggested that it would be beneficial to get work moving on the data sharing project and wait for some progress in that area before calling the next meeting. Mr. Hawley stated that he may call one or two members for a steering committee session and a final decision on a subcommittee would be at a later date.

Governor's Budget Request

Mr. Hawley reported that a small group of board members had met the previous Friday in order to discuss uses for the \$2,000,000.00 requested for CJIN. Based on information that he may be called to the legislature for presentation before today's meeting, he felt that a plan for the funds requested needed to be in place. The discussion at the meeting revolved around what had already been spent, what is on tap, and where to go from here. The two priorities to come out of that meeting were Infrastructure/Network Migration and Continuation of the AFIS project. It was decided that in the best interest of the board, the request would be for AFIS continuation. At this time, he introduce Mr. Larry Wilkie and Mr. Stan Lewis for a report.

AFIS Continuation

In support of the decision to use the money for AFIS continuation, Mr. Wilkie and Mr. Lewis put together a report of what can be accomplished for the \$2,000,000.00 amount to keep state-wide AFIS coverage moving forward. The report covered what areas had AFIS and Livescan presently, the adaptability of the project to a lower amount of money while still moving forward, as well as a flatbed scanner that is being developed by the FBI. This scanner would be a good choice for counties with a low volume of fingerprint cards, in that it performs similarly to the AFIS equipment, but is much lower in cost per unit. The report contained a map of North

Carolina and what areas were presently covered and criteria of where to go for the next phase. Further discussion concerned the effect of fingerprinting misdemeanors and what the impact might be if the FBI gets behind schedule on the scanner project. It was the recommendation of the ad hoc committee to support this proposal to the General Assembly. This recommendation was put in the form of the following motion:

MOTION: To support the recommendation of AFIS Continuation in the proposal for the General Assembly requesting \$2,000,000.00 for CJIN. Motion - Frank McGuirt; Second - Stuart LeGrand. MOTION CARRIED.

Other Business

Discussion of ways to reach out on local level and start building partnerships, possibly putting together regional meetings similar to the press conferences that were held last year.

Meetings with clerk of court groups, law enforcement agencies and other related groups for presentations of the CJIN vision.

Send a delegation of board members to Washington D.C. on April 15, 1997 for a presentation at a breakfast to be attended by North Carolina Congressional staff members. This would be to thank them for their previous support, update on where these appropriations will be used and get a head start on where any money received in the next fiscal year should go.

The Information Technology Director for the General Assembly has arranged to a presentation about the CJIN project and the importance of this data on a statewide level. He has arranged for a caucus of members who want to know more about Information Technology. This is scheduled for April 7, 1997 at 4:00 p.m. Board members are invited and encouraged to attend.

The meeting was adjourned at 12:20 p.m.