

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, March 18, 2010 9:00 AM
NC Department of Correction
Enterprise Conference Room
Raleigh, North Carolina**

CJIN Governing Board Members Present:

Glen Allen	Tommy Allen	George Bakolia
Robert Brinson	Barker French	Henry W. Hight, Jr.
Donnie Holt	David Jones	Todd Jones
Clifford Layman	Robert Lee	Steve Lingerfelt
Michael Robertson	Bill Stice	Pam Tully
Eric Van Vleet	Albert Williams	

CJIN Staff:

Earl Bunting		
LaVonda Fowler	Lars Nance	Eugene Vardaman

Guests:

Mark Beason	David Beck	T. Jerry Williams
Karlynn O'Shaughnessy	Donald Sult	Susanne Middleton
Travis Knotts	Ronnie Blake	Carol Burroughs
Kim Simma	Ed Harr	Denise Thomas
Mark Eisele	Chris Creech	Nancy Lowe
Tim Woods	Greg Baker	Mike Sales
Dick Evans		

Board Activities and Announcements

CJIN Chairman Bob Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM.

CJIN Chairman Bob Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated.

Ethics Awareness

Chairman Brinson reminded the Board that every member must complete the 2010 Statement of Economic Interest form which is available online at the Ethics Commission website. The forms are due to the Ethics Commission by April 15, 2010. If any of the members have questions please contact Gene, as he is the Ethics Liaison for the Board.

Chairman Brinson also informed the Board that per NC State Ethics Commission guidelines, all Board members are required to attend an ethics training course at least every two years. This course offerings and locations are also available on the Ethics Commission website.

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

Folder Materials

Chairman Brinson also made the Board members aware that their folders contained an agenda, a draft copy of the January 28, 2010 minutes, a travel request form, NC State Statue on Pawn Shops, Homeland Security Grant Program Investment Planning Worksheet, and Pawn Transaction Study Talking Points.

Chairman Brinson stated that Emergency Management has requested that the Board review and comment on the Homeland Security Grant Program Investment Planning Worksheet, please provide your comments to Gene or LaVonda. Travel Request questions can be directed to LaVonda as well.

Approval of the Minutes

Minutes from the January, 28, 2010 meeting were approved.

Next Generation Emergency Dispatch Solutions

Chairman Brinson introduced FBI InfraGard Special Agent, Greg Baker to the Board. Greg gave the Board a brief overview of InfraGard and provided a folder with additional information on the program for the members. Greg then introduced Tim Woods from Cisco who is the Director of Communications. Greg stated that at the previous InfraGard meeting Cisco had provided the members with a tour of Cisco's Network Emergency Response Vehicle (NERV). Tim explained that the Network Vehicle was used in Haiti after the earthquake, in California after the State was experiencing so many forest fires and in Texas after the IRS building was hit by a plane. The truck is self sufficient: encompassed within the truck is an uninterruptable power supply, generator, satellite communications, as well as all the routine communication found in a dispatch communication center. All the members of the team are equipped with GPS tracking devices and provide periodic updates; this was especially valuable in Haiti. The team shares their real-time assessments with various federal, state, and local agencies in the United States.

Tim and Greg participated in a discussion with Bob Brinson, Mike Sales and Bill Stice.

The Board members were given the opportunity to tour Cisco's Communications Vehicle.

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Electronic Discovery, District Attorney Document Management Process

Chairman Brinson introduced Al Williams, Assistant District Attorney for Buncombe County, who gave the Board an overview of these two programs that are being developed. Al explained that Buncombe is the Pilot for these programs for the Administrative Office of the Courts. Al with the help of Susanne Middleton from Buncombe County's DA Office gave the Board a live demonstration of how the Document Management Process can assist in the preparation and trial of a case. With the different examples that were shown the ability to use this system for state-wide use was discussed.

Al participated in a discussion with Cliff Layman, Bob Brinson, Susanne Middleton, Pam Tully, Todd Jones and Bill Stice.

2010 General Assembly Report

Chairman Brinson informed the Board that the CJIN Staff has provided a draft copy of the 2010 General Assembly Report, due to the Legislature on April 1, 2010. The CJIN Staff has included the activities over the last several years in this report. Chairman Brinson opened the floor for discussion on the draft copy of the 2010 GA Report.

Chairman Brinson participated in a discussion with Pam Tully, Cliff Layman, Todd Jones and David Jones.

Chairman Brinson received a motion to approve the 2010 General Assembly Report as written. The Board voted unanimously to accept the report as presented and submit to the General Assembly.

HB 1282 – Study Automated Pawn Systems

Chair Bob Brinson stated that the CJIN Staff have solicited input from various law enforcement agencies, their officers and deputies, information technology personnel, and pawn shop owners. Chairman Brinson asked Executive Director Gene Vardaman to review the Talking Points that were included in the Members Folder.

Gene participated in a discussion with Eric Van Vleet, Bob Brinson, Cliff Layman, Glen Allen, LaVonda Fowler, Todd Jones, Earl Bunting, Bill Stice, Pam Tully, Dave Beck, Denise Thomas, Al Williams, Dick Evans, David Jones, and Ronnie Blake.

The Board approved the study and directed the Chairman to forward the report to the General Assembly – Joint Legislative Corrections, Crime Control , and Juvenile Justice Oversight Committee.

New Business/ Adjournment

The next Board meeting will be in held in the Fall Quarter of 2010 and the meeting was adjourned at 12:15 PM