

**NORTH CAROLINA CRIMINAL JUSTICE INFORMATION NETWORK (CJIN)**  
**GOVERNING BOARD MEETING**  
**MARCH 20, 2003 9:00 AM**  
**North Carolina Department of Crime Control and Public Safety**  
**Governor's Crime Commission Conference Room**  
**Raleigh, North Carolina**

CJIN Governing Board Members

Glen Allen	Richard Little
Lewis Blanton	Richard NiFong *
Bryan Beatty *	Dwayne Patterson
Robert Brinson	Thomas Payne
Joseph Buckner *	Robin Pendergraft *
John Carriker	Robert Rader *
J. B. Evans	Norris Tolson *
Chip Hight	Larry Ware
Roy Holler *	Ken Wiseman
Carol Howard *	

*Note: \* Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Larry Smith	Lars Nance	Reggie Hinton	Tammy Tyson
Navin Puri	Donna Maynard	Rebecca Troutman	Jim Klopovic
Melissa Jackson	Doug Ware	Rick Smith	John Dennis
Matt Ziehme	DJ Hess	Jeannie Petty	Teena Robinson
Larry Wilkie	Brenda Hancart	Dee Loran-Parker	Ed Johnson
Joyce Barron	David Prince	Gordon Dechman	

CJIN Vice Chairman Lieutenant Kenneth Wiseman called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:15 AM. Lt. Wiseman stated that Chairman Robert Brinson was presenting at the Justice and Public Safety Subcommittee this morning and he would be joining the Board meeting later this morning. Lt. Wiseman asked the Board members and the audience to introduce themselves. Mr. Navin Puri then gave an introduction of the building layout.

**Approval of Minutes**

Minutes from February 13, 2003 meeting were approved after there was a quorum of Board members present.

**Memo from North Carolina Board of Ethics**

Lt. Wiseman reviewed a memo that had been received from the North Carolina Board of Ethics. The memo was dated January 23, 2003 and it was an evaluation of statement of economic interest filed by Mr. Roy Holler. The memo cited that that the Board of Ethics did not find an actual conflict of interest or the potential for conflict of interest and requested that the findings be read into the Board's minutes. Lt. Wiseman reminded the Board members that CJIN receives notifications from the Board of Ethics and that members needed to be cautious when performing their official duties.

### **CJIN Executive Director Report**

Ms. Carol Morin stated that this morning's Justice and Public Safety Subcommittee presentation was in the Board member's package. Ms. Morin said that CJIN had been asked to present at an upcoming Information Resource Management Commission meeting and a similar presentation would be given.

### **CJIN Planning Study Update**

Ms. Morin reviewed a handout titled "CJIN Planning Project Update" dated March 20, 2003.

### **CJIN General Assembly April 2003 Report Content**

On behalf of Chairman Brinson, Ms. Morin led the discussion on the draft CJIN General Assembly report dated March 20, 2003. Ms. Morin stated that the report is due on April 1, 2003 to the Co-Chairs of the Senate and House Appropriations Committees and the Co-Chairs of the Senate and House Appropriations Subcommittees on Justice and Public Safety with a copy to the Director of the Fiscal Research Division of the General Assembly. Ms. Morin said that she was seeking approval of the document to submit it on behalf of the Board. Ms. Morin then highlighted the following sections for the Board: funding priorities, special provisions, and the write-up inserted by Chairman Brinson for the North Carolina Juvenile On-Line Network (NC-JOIN) project. Ms. Morin commented that Ms. Nancy Lowe had requested a correction to NC-JOIN insert and she had incorporated the change into the latest version of the document. Ms. Rebecca Troutman asked why CJIN did not put equipment for eCitation as a funding priority. This led Mr. Little to give the scheduled eCitation report at this time.

### **eCitation**

Mr. Little stated that eCitation was operational in Cumberland and Wake Counties for CJIN users, was presently expanding to Mecklenburg County, and had handled over 22,000 citations to date. Mr. Little said that the Administrative Office of the Courts (AOC) had secured a \$300,000 Governor's Crime Commission grant for support staff. Mr. Little then addressed Ms. Troutman's question about equipment needs. Mr. Little said there was over a 50% response rate to the survey to date and the survey includes questions on equipment needs. Mr. Little said that the equipment was needed at the local level and not at AOC. There was a general consensus that CJIN would support the locals acquiring equipment for eCitation but they would need to secure it themselves. Ms. Troutman asked if eCitation was for all local law enforcement users and Mr. Little said yes.

After the eCitation presentation, the discussion returned to the General Assembly April 2003 Report agenda item.

**When a quorum of Board members was present, there was a motion and a second to accept the General Assembly April 2003 Report pending any revisions or edit corrections.**

### **Fingerprinting of Serious Misdemeanants Study**

Ms. Morin provided background information on how the fingerprinting serious misdemeanants study project got started. Ms. Morin commented that this project was of great interest to the GCC and a high-level overview was given at their March 7, 2003 meeting. Ms. Morin stated that today's presentation would focus on the time and motion, local agency impact, and state agency impact reports. At the May 8, 2003 Board meeting, the presentation will include the infrastructure report and implementation plan. Ms. Morin stated that there would be no dollar figures in today's presentation as the project hadn't gotten far enough along to determine that and it would be included in the implementation plan at the next meeting. Ms. Morin stated that she was working with Special Deputy Attorney General Lars Nance to review and resolve Public Records Law issues on the infrastructure report. Ms. Morin stated that she was looking for the Board to accept the time and motion, local agency impact, and state agency impact reports at today's meeting.

Ms. Morin then introduced Mr. Gordon Dechman from Ciber. Mr. Dechman introduced the Ciber team and then continued with his presentation titled "Fingerprinting Serious Misdemeanants Impact Study (FSMIS)" dated March

20, 2003. Ms. Donna Maynard asked why the Sheriffs were not represented on CJIN team. Ms. Morin stated that Sheriff McGuirt had represented them through December 2002 but there was now a vacancy pending a new Sheriff's appointment from the Attorney General. Ms. Morin offered to add a Sheriff's representative to the team if Ms. Maynard would supply a name. Ms. Troutman asked why some of the statistics that were being presented had not been included in the General Assembly report. Ms. Morin replied that an amended General Assembly report could be submitted that would include the entire findings after the project was complete.

Ms. Maynard stated that the slide 34 figures for additional local law enforcement was too low because it did not recognize the fact that the resource may have other work assignments besides fingerprinting. A lengthy discussion followed with several Board members and audience participants citing specific examples of other assigned duties. Ms. Maynard questioned how the 34 additional Full Time Equivalents (FTE) for fingerprinting Class 1 misdemeanants would be divided among the 100 counties because it depended on who did the fingerprinting (i.e., a Sheriff's Office or the local police department). Mr. Brinson asked the Ciber team if they had a breakdown of the additional FTEs by county and Mr. John Dennis replied yes. Mr. Brinson asked Mr. Dennis to supply this information to Ms. Maynard within the next two to three days.

There was a discussion on slide 43 which recommended a "turn-over" procedure to transfer custody of an arrestee to the booking staff at the beginning of the booking process. Ms. Maynard stated that might not be a practical solution because it had dependencies on space and resources. Several Board members cited that this recommendation didn't match the current chain of custody process and it would require a legislative change. There was further discussion of the additional workload to bring in a person who was receiving a citation and normally would not be arrested and transported to a judge. Ms. Troutman asked if the special provision in the General Assembly report citing fingerprinting serious misdemeanants should be reworded. Mr. Brinson asked Ms. Morin to review it based on the meeting's discussion.

**There was a motion and a second to accept the three reports (time and motion, local agency impact, and state agency impact) pending revisions discussed during meeting. Mr. Thomas Payne voted against the motion.**

### **NC-JOIN**

Mr. David Prince, on behalf of Ms. Nancy Lowe, presented the "NC-JOIN Update" dated March 20, 2003. Mr. Prince stated that the contingency budget has been increased to \$100,000 since \$60,000 budgeted for Quality Assurance reviews would not be needed as long as the project continues to meet schedule, budget, and functional commitments. Ms. Morin asked what the contingency monies would be used for and Mr. Prince said maybe equipment purchases. Ms. Morin stated that Ms. Lowe needed to check the terms and conditions of the grant, as equipment cannot usually be purchased in the last 30-60 days of the grant. Lt. Wiseman said he was interested in the youth service investigators at local level getting access to NC-JOIN information. Mr. Prince said this could be a potential pilot but Ms. Lowe would need to confirm what juvenile information can be shared and also secure additional help desk personnel to support law enforcement officers. Lt. Wiseman volunteered to be a point of contact for the youth service investigators because he felt they were not getting any value out of current system. Mr. Prince stated there would need to be Virtual Private Networks (VPN) gateways between agencies if juvenile data was to be shared.

Mr. Prince stated that NC-JOIN needed about \$4,000,000 in funding for the remaining phases. Mr. Dwayne Patterson stated that although NC-JOIN has some continuation monies, it has not received any additional funding from the Governor's Crime Commission pre-grant application or an expansion budget request. Mr. Patterson stated that NC-JOIN can't be expanded to detention centers and training centers or continue development if there are no new funds. Mr. Brinson asked if Phase 2 would be 100% deployed with the current funds and Mr. Patterson replied yes. Mr. Patterson said that the Department of Juvenile Justice and Delinquency Prevention (DJJDP) needed to upgrade its communication lines and the Department was moving monies around from other places to cover NC-JOIN's shortfall. Mr. Prince stated that the NC-JOIN legislative report provided financial information in great detail.

Mr. Brinson said he has seen the project move forward and people are starting to say good things about it as information is starting to get shared and he would encourage this activity to continue. Mr. Patterson said the juvenile

court counselor would like the ability to do some remote work. Mr. Prince stated that the juvenile court counselors would love it if they didn't have to key in info that they didn't originate (i.e., complaint information, legal file numbers, court hearing schedules, court outcomes, etc.). Mr. Brinson asked about if the DJJDP staff has increased their skill level with the purchased product. Mr. Prince replied that he was more than pleased with the quality of deliverables in Phase 2 and the number of defects in Phase 1 maintenance is very low. Mr. Prince stated that the DJJDP Information Technology staff is quite small relative to the size of the agency. Mr. Brinson asked if DJJDP had a positive relationship with the vendor and Mr. Prince replied yes. Mr. Prince further clarified that one vendor consultant was working with the team on Phase 2 and they were pleased with him. Mr. Prince said the quality of work was much higher with the vendor staff working on-site in Raleigh.

### **IACP's Law Enforcement Information Management Section (IACP LEIMS) Conference**

Major Fletcher Clay reviewed an IACP LEIMS brochure that was included in the Board's package. Major Clay stated that the State Highway Patrol wanted the conference to come to North Carolina so they became co-sponsors and he encouraged everyone to attend. Major Clay said the Criminal Justice Information System (CJIS) Committee meeting would take place during the conference and he encouraged Mr. Larry Wilkie to attend the meeting. Major Clay said that his term is over at the end of this year and he would like the State Bureau of Investigation to take his seat.

### **Other New Business**

#### **CJIN-Voice Trunked Network (CJIN-VTN) Subcommittee Initiative**

Major Clay stated that there are internal discussions taking place between Colonel Holden and Secretary Beatty as SHP is trying to form a dedicated team to work on this project. Major Clay said SHP is doing an assessment in terms of funding and personnel resources.

#### **Other Discussion Items**

Major Clay said the fingerprinting serious misdemeanants study deliverables would be good information to take to the legislators in case someone introduces legislation to support it. Major Clay said that unless the statute requires it, SHP is not adequately staffed to allow voluntary participation.

#### **LEO Online**

Major Clay stated that this application, supplied by the Federal Bureau of Investigation, comes with VPN software for Internet connectivity.

Chairman Brinson thanked everyone for coming under the adverse weather and war conditions. The meeting was adjourned at 1:10 P.M.