

NORTH CAROLINA CRIMINAL JUSTICE INFORMATION NETWORK (CJIN)
GOVERNING BOARD MEETING
MAY 8, 2003 9:00 AM
North Carolina Association of County Commissioners
Albert Coates Local Government Center
Main Auditorium
Raleigh, North Carolina

CJIN Governing Board Members

Glen Allen	Carol Howard *
Tommy Allen	Richard Little
Lewis Blanton	Richard NiFong
Bryan Beatty	Dwayne Patterson
Robert Brinson	Thomas Payne
Joseph Buckner *	Robin Pendergraft *
John Carriker	Robert Rader
Martin Chriscoe	Norris Tolson
J. B. Evans *	Larry Ware *
Chip Hight	Ken Wiseman
Roy Holler *	

*Note: * Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Neal Smith	Lars Nance	Larry Smith	George Tatum
Matt Ziehme	DJ Hess	Nic Cols	Jeannie Petty
Max Hopper	Tony Queen	Navin Puri	Holt Watts
Gene Gilleland	Jim Edwards	Woody Yates	Joyce Barron
Bryce Morrison	Joey Gardner	Kelly Pugh	Fletcher Clay
Peter White	Denise Thomas	Basil McVey	Cliff Layman
Steve Cox	Dyke Hostettler	John Thompson	Larry Wilkie
Sherri Anderson	Brenda Hancart	Mike Hodgson	Woody Sandy
Ed Johnson	Nazmin Alani	Donna Maynard	Steve Kulig
Ryan Rand	Nancy Lowe	David Prince	Rebecca Troutman

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:10 AM. Mr. Brinson introduced two new Board members: Mr. Martin Chriscoe, Wake County Emergency Management Director, is replacing Steward LeGrand and Sheriff Tommy Allen, Anson County, is replacing Sheriff Frank McGuirt. Mr. Brinson then asked the Board members and the audience to introduce themselves.

Ms. Rebecca Troutman gave an overview of the building layout.

Approval of Minutes

Minutes from March 20, 2003 meeting were approved.

Resolution of Appreciation

Mr. Brinson asked Lt. Ken Wiseman to make the presentation for the resolution of appreciation to Mr. Dyke Hostettler for his years of service on the CJIN Mobile Data Network (CJIN-MDN) initiative. Lt. Wiseman stated that Mr. Hostettler was considered the “father” of CJIN-MDN and one of its original architects. Secretary Beatty stated that Mr. Hostettler had been a tremendous asset to the Department of Crime Control and Public Safety (DCC&PS) and to all law enforcement in North Carolina. Major Fletcher Clay thanked the Board for recognizing Mr. Hostettler as a most deserving individual of such an award. Major Clay said Mr. Hostettler was always behind the scenes making sure that the vision of CJIN-MDN was carried out. Lt. Woody Sandy stated that CJIN-MDN was truly a statewide partnership and he thanked the locals for participating in the project. Lt. Sandy said that many local and county agencies have donated their tower space to CJIN-MDN as a result of Mr. Hostettler’s hard work. Mr. Brinson thanked Mr. Hostettler for helping make CJIN-MDN such a successful project. Ms. Morin stated that the Board approved the resolution of appreciation via e-mail.

Memo from North Carolina Board of Ethics

Mr. Brinson reviewed a memo that had been received from the North Carolina Board of Ethics. The memo was dated April 25, 2003 and was an evaluation of statement of economic interest filed by Sheriff Tommy Allen. The memo cited that the Board of Ethics did not find an actual conflict of interest but did find the potential for conflict of interest and requested that the findings be read into the Board’s minutes. Mr. Brinson reminded the Board members that CJIN receives notifications from the Board of Ethics and that members needed to be cautious when performing their official duties.

CJIN Executive Director Report

Ms. Morin said that CJIN was scheduled to present at the May 6, 2003 Information Resource Management Commission (IRMC) meeting but it was rescheduled to the June 3, 2003 meeting due to time constraints. Ms. Morin stated that Ms. Carrie Larson would be a CJIN summer intern and she would be working with the Governor’s Crime Commission (GCC) on several studies. Ms. Morin reminded Board members that the International Association of Chiefs of Police (IACP) 27th Annual Law Enforcement Information Management (LEIM) Training Conference was being held May 16-20, 2003 in Greensboro. The State Highway Patrol and the IACP LEIM Section are conference co-sponsors. Ms. Morin briefly reviewed the GCC’s article titled “Justice Appropriations Face Deep Cuts in FY2004”, the Gartner Group research note titled “U.S. State Technology Management Assessment”, the NC Board of Ethics May 2003 newsletter, and a Government Technology article on the NC Department of Justice using Extended Markup Language (XML).

Ms. Morin stated that North Carolina was eligible for a National Governors Association (NGA) \$25,000 grant to improve justice information sharing in the State. Ms. Morin said that North Carolina would establish a team similar to last time and the grant application was due in two weeks. Ms. Morin announced that the Board received a \$20,000 GCC grant for operating monies. Ms. Morin stated that legislation was moving forward to transfer CJIN to DCC&PS and NC-JOIN to the Department of Juvenile Justice and Delinquency Prevention (DJJDP).

CJIN Planning Study Update

Ms. Morin reviewed a handout titled “CJIN Planning Project Update” dated May 8, 2003.

Homeland Security Federal Funding Update

Secretary Beatty updated the Board on homeland security federal funding. Secretary Beatty stated that the State’s application for federal Fiscal Year 2003 (FY03) funding of \$13,900,000 has been submitted and we are awaiting its review by the Department of Homeland Security. A request for the FY03 supplemental appropriation / second allotment of \$31,000,000 is due at the end of May. Secretary Beatty stated it was his intention to allocate a significant portion of the State’s 20% share for a series of interconnecting radio systems whereby existing radios in use by first responders will become interconnected. Radio engineers from the SHP, Emergency Management, Public Health, and other agencies are preparing estimates of the number of systems needed. Ms. Troutman asked if this was enough money to meet the State’s interconnectivity challenge and Secretary Beatty said it should suffice to address most of

the statewide concerns. Dr. Ken Taylor stated that he didn't know the rules of the FY03 supplemental appropriation / second allocation and when that information became available, it would be distributed. Ms. Troutman asked if there were any additional funds and Secretary Beatty said he didn't have any specific information but Mr. Joseph Chandler is following this closely in Washington, DC. Ms. Troutman asked if the allocation to communications and interoperability was based on population and Dr. Taylor said he didn't know. Secretary Beatty said there were many opinions on what should be done with money and everyone wanted a larger allocation from the available funds. Mr. Brinson asked Ms. Morin to keep the Board updated via e-mail if any news came out before the September 2003 Board meeting.

Fingerprinting of Serious Misdemeanants Study

Ms. Carol Morin gave an overview of the project and then introduced Mr. Nic Cols from Ciber. Mr. Cols distributed a handout titled "Fingerprinting Serious Misdemeanants Impact Study (FSMIS)" dated May 8, 2003. Lt. Wiseman stated that one person could commit multiple misdemeanors during one arrest but each arrest gets fingerprinted just once so he wondered if some of the projected numbers were stated higher than they actually would be (reference slide 15). Mr. Cols said the team would confirm their numbers. Judge Robert Rader asked if traffic offenses were included and Mr. Cols replied yes. Judge Rader asked how a Driving While Intoxicated was classified and Mr. Wilkie replied that it is a fingerprintable offense. Mr. Brinson pointed out that Recommendation #1 on slide 26 needed to have a recommendation for locals to add personnel and space.

Mr. Wilkie stated that he couldn't emphasize enough the need to immediately replace SAFIS technology and aging live scan devices (reference slides 33 and 35). The Board had a lengthy discussion on the impact of not replacing the SAFIS infrastructure and live scan devices. Lt. Wiseman and Mr. Richard Nifong asked Mr. Wilkie to notify the ninety agencies with the interim Image Quality Standard (FBI/IQS Appendix F) that they needed to budget for replacing their live scan device replacement in 2006/2007. Ms. Thomas asked if the local agencies expect the State to replace live scan devices because it was her understanding that the State and CJIN would provide the first live scan device but not replacement equipment. Mr. Wilkie replied that the SBI had transferred the live scan devices to local agencies and this reinforces the concept of local agency ownership but in reality, most will not replace live scan devices on their own due to budgetary constraints.

Mr. Brinson said that work would continue on this project until the deliverables are completed. Mr. Brinson stated that Ciber has requested an electronic approval of the deliverables but CJIN was not willing to commit to the request today. Several Board members stated that they would like to see the deliverables formally presented at the next Board meeting before they were accepted.

CJIN Recurring Cost

Mr. Nazmin Alani, Gartner Group, distributed a presentation titled "State of North Carolina Criminal Justice Information Network (CJIN), CJIN Governing Board Presentation – Recurring Costs" dated May 8, 2003. Mr. Brinson asked Lt. Woody Sandy to describe the current and future CJIN-MDN coverage needs. Mr. Little asked if we can expand the Excel template for CJIN-VTN when we know more of the recurring costs and Mr. Alani said yes. Ms. Troutman asked if the ITS Security Office had been consulted with regards to the CJIN network security vision and Ms. Morin replied yes. Mr. Brinson stated that CJIN is in its infancy stages with network security and the project refreshed the network security vision based on technology advances. Mr. Little stated that some members of the CJIN Security Oversight Committee have met with ITS management as well. Ms. Troutman asked if there would be a summary slide with recurring costs for all of CJIN. Mr. Brinson replied that CJIN would need to document the recurring costs for the projects that were outside the scope of this project and then the summary slide could be created. Mr. Brinson stated that this project has developed a set of Excel templates that will let us update items as they change in the future.

There was a motion and a second to accept the report.

eCitation Survey Update

Mr. Ryan Rand and Mr. Steve Kulig presented "Administrative Office of the Courts Technology Services Division Electronic Citation Project eCitation Preliminary Survey Results" dated May 8, 2003. Mr. Little stated that the pilot sites were going well and the project needed to go back to the IRMC for approval of the statewide implementation plan. Judge Rader asked what was the status of CDPD users. Mr. Kulig replied that internal testing for CDPD went well and they were working with Raleigh and Cary Police Departments. Judge Rader asked if all of SHP in Wake and Mecklenburg Counties was operational on eCitation. Mr. Rand stated that SHP is looking for money to buy printers and associated software. Mr. Kulig stated that the court clerks in the pilot counties were fully trained, SHP were the first users of eCitation in each pilot county, and work continues to deploy the remaining officers in the pilot counties.

Mr. Rand said the survey identifies an agency's equipment needs and he is planning to follow up on the seventeen counties that did not respond to the survey. Mr. Brinson asked if eCitation was the first project that was driving the need for the printer in the car and Mr. Rand said yes. Mr. Little said the project team would present the statewide implementation plan at the next Board meeting along with the next grant's priorities.

NC-JOIN

Ms. Nancy Lowe and Mr. David Prince distributed a presentation titled "CJIN Meeting Update on NC-JOIN" dated May 8, 2003. Ms. Lowe stated that DJJDP was doing data circuit upgrades in several offices that had dial-up or 64K data circuits. Ms. Troutman asked if DJJDP could use county data circuits to support access to NC-JOIN for the sites that were being upgraded. Ms. Lowe replied that several court counselor offices currently share connectivity with the county in which they reside, but that this has been an unsatisfactory arrangement for a few reasons. First, the service level (i.e., network uptime) provided by the county was below their expectations and not as good as the DJJDP network. Second, in a couple cases, counties have "kicked us off" their networks. Third, the last time we tried to share connectivity with a county, there were numerous technical problems in setting this up, some of which were never solved, so we had to have a separate data circuit installed for that site. Given these factors, Ms. Lowe said that they will probably move towards migrating the existing shared connectivity sites to the DJJDP network and do not plan to pursue any other shared data circuits with counties in the foreseeable future.

Ms. Lowe stated that NC-JOIN Phase 3 is in the youth development centers, detention centers, and assessment centers. Phase 3 will also merge some existing systems into NC-JOIN. Mr. Brinson asked if Phase 3 and 4 would complete its requirements and Ms. Lowe stated that it might overflow to a portion of Phase 5. Mr. Brinson stated that there is a special provision in both the House and Senate budget bills to transfer NC-JOIN from CJIN to DJJDP so this may be the last time that we hear an update from NC-JOIN where CJIN has a legislative oversight responsibility.

Other New Business

Ms. Morin asked the Board members to please submit all reimbursement claims for this State fiscal year by May 31, 2003. Ms. Morin also reviewed the meeting dates for the remainder of 2003.

The meeting was adjourned at 1:55 PM.