

**FELONY PAPERING
DOCUMENT IMAGING WORKSHEET
11/20/2008**

<i>Sub Type</i>	1. PROSECUTION SUMMARY	SUB TYPE DESCRIPTION	
	A. COVER SHEET		
1A10	10. Case File Cover Sheet w/ Synopsis of Investigation	Case Cover Sheet w/Synopsis	Word -- see if OSSI will create (incl Def/Vict info and synopsis)
1A20	20. Synopsis of Investigation	Investigation Synopsis	
1A99	99. Other	Cover Sheet Other	All
	B. WITNESS LIST		
1B10	10. Witness List	Witness List	Word -- see if OSSI will create (incl Def/Vict info and synopsis)
1B99	99. Other	Witness List Other	All
	2. DEFENDANT INFORMATION		
	A. DEFENDANT STATEMENT		
2A10	10. Defendant Interview Supplement (if no interview, explain)	Def Interview	OSSI - Supplement Reports; Word
2A20	20. Defendant Written Statement	Def Statement	Word; Scan
2A30	30. Miranda Rights Waiver Form	Miranda Waiver	Scan; all MR Waiver forms will go here, even if not defendant
2A99	99. Other	Def Statement Other	All
	B. DEFENDANT RECORD CHECK		
2B10	10. Defendant Local Name Record	Def Local Name Record	OSSI - Name report (name1.frx)
2B20	20. Defendant Local Warrant History Printout	Def Local Warrant History	OSSI - Warrants
2B30	30. Defendant DCI (State) Criminal Record	Def DCI (State)	OSSI - Various; Scan
2B40	40. Defendant NCIC Criminal Records/Entries	Def NCIC (Nat'l)	OSSI - Various; Scan
2B50	50. Habitual Felon Workup	Habitual Felon Workup	Scan -- Certified copies of at least 3 prior convicted felonies
2B99	99. Other	Def Record Check Other	All
	3. OFFICER REPORT		
	A. INCIDENT REPORT		
3A10	10. Incident Report	Officer Incident Report	OSSI - Incident Report
3A20	20. Death Scene Report	Officer Death Scene Report	OSSI - Death Scene Report
3A30	30. Missing Person Report	Officer Missing Person Report	OSSI - Missing Person Report
3A40	40. Collision Report	Officer Collision Report	OSSI - Traffic Accident Report
3A50	50. CAD Call Printout	CAD Call Printout	
3A99	99. Other	Officer Incid Rep Other	All
	B. SEARCH DOCUMENT		
3B10	10. Copy of Search Warrant/Subpoena/Court Order	Officer Search Warrant	Scan
3B20	20. Non-Testimonial ID Order	Officer Non-Test ID Order	
3B30	30. Consent to Search Form	Consent To Search	Scan
3B99	99. Other	Search Document Other	All
	C. CASE OFFICER NOTES		
3C10	10. Investigator Supplement/Tracking	Officer/Invest Supp/Tracking	OSSI - Supplement Reports, Tracking; Word
3C20	20. Investigator Handwritten Notes (Field Notes)	Officer/Invest Handwritten	Word; Scan

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3C30	30. Investigative Lead/Tip	Officer/Invest Lead/Tip	OSSI - Report from Inv Leads and Crimestoppers
3C99	99. Other	Officer/Invest Other	All
D. OTHER OFFICER STATEMENTS -- WRITTEN/TYPED/E-MAILED			
3D10	10. Responding/Assisting Officer Supplement	Other Officer RO Docs	OSSI - Supplement Reports; Tracking; Word; Scan
3D20	20. K9 Report	Other Officer K-9 Report	OSSI - Canine Reports
3D30	30. CVSA Request/Polygraph Request/Results of Test	Other Officer CVSA/Polygraph	Word; Scan
3D99	99. Other	Officer Other	All
E. FORFEITURE			
1E10	10. Federal Forfeiture Documentation (DAG 71) and/or State Forfeiture Documentation (Drug Tax, Etc)	Forfeiture Documentation	Word; Scan -- document could be templated standardized form
1E99	99. Other	Forfeiture Other	All
4. NON-DEFENDANT INTERVIEW STATEMENT			
A. PHOTO LINE UP			
4A10	10. Lineup	Lineup	OSSI - Lineups; Scan
4A20	20. Eyewitness Identification Advisal	Eyewitness ID Advisal	Scan
4A99	99. Other	Lineup Other	All
B. VICTIM INFORMATION			
4B10	10. Victim Interview Supplement	Victim Interview	OSSI - Supplement Reports; Word
4B20	20. Victim Written Statement	Victim Statement	Word; Scan
4B30	30. Forgery Affidavit	Ck Forgery Affidavit	Scan
4B40	40. Victim Local Name Record	Victim Local Name Record	OSSI - Name report (name1.frx)
4B99	99. Other	Victim Other	All
C. ALL OTHER PERSONS INFORMATION			
			Susp never chrgd go here; in OSSI they will be susp, vict, etc. but in DM it will be all one
4C10	10. Witness Persons Interview Supplement	Wit/Sus Interview	OSSI - Supplement Reports; Word
4C20	20. Witness Persons Written Statement	Wit/Sus Statement	Word; Scan
4C30	30. Witness Persons Local Name Record	Wit/Sus Local Name Record	OSSI - Name report (name1.frx)
4C99	99. Other	Wit/Sus Other	All
5. PHYSICAL EVIDENCE			
A. LAB REPORT			
5A10	10. Drug	Lab Drug	Scan
5A20	20. Fingerprint	Lab Fingerprint	Scan
5A30	30. DNA	Lab DNA	Scan
5A40	40. Ballistics (includes Certified Mail & Analysis)	Lab Ballistics	Scan
5A99	99. Other	Lab Other	All
B. INVENTORY/PROPERTY SHEET			
5B10	10. Laboratory Submission Sheet	Inventory Lab Sheet	Scan
5B20	20. Inventory/Property Sheet	Inventory Property Sheet	OSSI - P/E reports; Scan
5B30	30. Vehicle Inventory Sheet	Inventory Vehicle Sheet	OSSI - P/E reports; Scan

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5B99	99. Other	Inventory Other	All
C. AUDIO/VIDEO EVIDENCE			
5C10	10. Defendant	Aud/Vid Defendant	Electronic
5C11	11. Jail Call	Aud/Vid Jail Call	Electronic
5C20	20. Victim	Aud/Vid Victim	Electronic
5C30	30. Witness	Aud/Vid Witness	Electronic
5C40	40. 911 Call	Aud/Vid 911 Call	Electronic
5C50	50. In Car Camera	Aud/Vid In-Car Camera	Electronic
5C60	60. Crime Scene	Aud/Vid Crime Scene	Electronic
5C70	70. Security/Surveillance	Aud/Vid Security/Surveil	Electronic
5C99	99. Other	Aud/Vid Other	All
D. PHOTOGRAPH			
5D10	10. Crime Scene	Photo Crime Scene	
5D20	20. Autopsy	Photo Autopsy	
5D30	30. Mugshot	Photo Mugshot	OSSI - Mugshots
5D40	40. Surveillance	Photo Surveil	
5D99	99. Other	Photo Other	All
E. EVIDENCE DOCUMENT			
5E10	10. Copies of Check, Receipt, Pawn Ticket, etc.	Evid Copies	Scan
5E99	99. Other	Evid Other	All
F. CRIME SCENE REPORT			
5F10	10. Crime Scene Report (FORENSICS)	Crime Scene Report	Scan
5F20	20. Crime Scene Sketch (FORENSICS)	Crime Scene Sketch	Scan
5F99	99. Other	Crime Scene Other	All
G. MEDICAL			
5G10	10. ME Report	Med ME Report	Scan
5G20	20. Autopsy Report	Med Autopsy Report	Scan
5G30	30. Hospital Release	Med Hospital Release	Scan; Electronic from hospital
5G40	40. Medical Record	Med Medical Record	Scan; Electronic from hospital
5G50	50. EMS Record	Med EMS Record	
5G99	99. Other	Med Other	All
H. SBI REPORT			
5H10	10. SBI Report	SBI Report	
5H99	99. Other	SBI Report Other	All
6. ARREST INFORMATION			
A. ARREST			
6A10	10. Report	Arrest Report	
6A20	20. Affidavit	Arrest Affidavit	
6A30	30. Sheet	Arrest Sheet	OSSI - Arrest Sheet
6A99	99. Other	Arrest Other	All
B. WARRANT			
6B10	10. Warrant	Warr Warrant	OSSI - Warrant

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6B20	20. Juvenile Petition	Warr Juv Petition	
6B99	99. Other	Warrant Other	All
	C. JAIL DOCUMENT		
6C10	10. Jail Sign-in Sheet	Jail Sign-in Sheet	
6C20	20. Visitation Log	Jail Visitation Log	
6C30	30. Jail Property Sheet	Jail Property Sheet	
	9. MISCELLANEOUS		
	A. MISCELLANEOUS		
9A10	10. District Attorney Verification for NCIC Entries	DA Verif NCIC Entries	Scan
9A20	20. News Release	News Release	
9A30	30. Victim Notification Letter	Vic Notification Ltr	OSSI - Case Mgmt; Word; Scan
9A40	40. Wanted Poster/Missing Person Poster	Wanted/Mission Person Poster	OSSI - Poster reports; Scan
9A50	50. Supplemental Sheet-Continuation Reports/DSS Report, if applicable, etc.	Supplemental Sheets	
9A99	99. Other	Misc. Other	All