

**North Carolina Criminal Justice Information Network (CJIN)  
Governing Board Meeting  
Governor James B. Hunt Jr. Horse Complex Dining Room  
Raleigh, North Carolina  
February 21, 2001  
9:00 A.M.**

CJIN Governing Board Members

Robert Brinson	Stuart LeGrand *
Richard Little	Frank McGuirt*
Glen Allen	Richard NiFong*
Bryan Beatty*	Thomas Payne*
Lewis Blanton	Robert Rader *
G. K. Butterfield*	Ken Wiseman
John Carriker*	
J. B. Evans*	
Ronald Hawley*	

*Note: \* Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Ravfird Oadgett	David Ross	Bill Kurdys
Doug Lawrie	George Nowla	Ann Kearns
Janet DeBerry	Tom Sheppard	Rhonda Wheeler
Katrina Jones	Dan Huber	Rachel Spangler
Janet Greene	Tracy Keel	Tommy Brown
Mary Muhlig	E. J. Hanks	Rob Prokop
Chris Hagwood	Phil Every	Barry Evans
Navin Puri	Tom Younce	Deborah Webb
David Jones	Jane Lusk	Virginia Price
Martin Chriscoe	Mike Hodgson	Harold Meacombs

Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:10 A.M. Mr. Brinson explained that today's meeting consisted of two presentations sponsored by a National Governors' Association grant awarded to the State of North Carolina. The focus of the grant is to promote criminal justice information integration through the use of information technology. A working group, created under the Governor's leadership, attended national workshops conducted by the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, to assist states in furthering their strategic planning efforts for criminal justice information technology integration.

The morning speaker was Mr. David Usery from SEARCH, The National Consortium for Justice Information and Statistics. Mr. Usery serves as a Justice Information Systems Specialist for

SEARCH's Justice Information Technology Services Department. Mr. Usery provides technical assistance in automated systems development, automation planning, and integration of justice information systems to justice agencies nationwide, and is involved in several special research projects dealing with justice information technology and integration. Mr. Usery's presentation focused on criminal justice information network efforts in other states.

The afternoon speaker was Mr. Emil Vogel from Vogel Consulting Group. Mr. Vogel has been identified as one of the most influential persons in Land Mobile Radio by industry publications. Mr. Vogel has managed the installation of both the first A side cellular system and the nation's first 800 MHz trunking network. Mr. Vogel has also staffed FCC, LMCC, APCO, and NCC deliberations and has achieved acclaim for his work in the 821 MHz public safety arena as well as discussion and resolution of the new 700 MHz band regulatory issues, especially with regard to future wide-band spectrum. Mr. Vogel's presentation was an update on wireless technology.

**North Carolina Criminal Justice Information Network (CJIN)  
Governing Board Meeting  
Governor James B. Hunt Jr. Horse Complex Dining Room  
Raleigh, North Carolina  
February 22, 2001  
9:00 A.M.**

CJIN Governing Board Members

Robert Brinson	Ronald Hawley
Richard Little	Stuart LeGrand *
Glen Allen	Frank McGuirt
Bryan Beatty	Richard NiFong *
Lewis Blanton	Thomas Payne* (proxy – Richard Little)
G. K. Butterfield* (proxy – Richard Little)	Robert Rader
John Carriker*(proxy – Richard Little)	Ken Wiseman
J. B. Evans*	

*Note: \* Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Rachel Spangler	Larry Wilkie	Joseph Gardner, Jr.
Tommy Brown	Peter Capriglioni	Bryce Morrison
Fletcher Clay	George Bakolia	

Having a quorum of members present, Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:10 A.M. Mr. Brinson stated that Secretary Bryan Beatty was recently appointed as the Governor's appointment from the Department of Crime Control and Public Safety and was the former Attorney General's (AG) appointment. Mr. Brinson stated that Honorable Jim Persinger, Magistrate from Pitt County, passed away unexpectedly last Thursday. Mr. Brinson asked the Board's permission to do a resolution and thank him for serving on the Board and said he would include a personal note as well.

**Approval of Minutes**

Minutes from the November 2, 2000 and November 27, 2000 meetings were approved.

**Election of CJIN Governing Board Officers**

Mr. Brinson stated that the CJIN Governing Board was past due for election of Board officers but there were a number of vacant seats as a result of the November 2000 election and subsequent change in administration. Mr. Brinson said he preferred to wait until the appointments were made rather than have an election and then new members come in afterwards. The election of officers is planned for the May 10, 2001 meeting. Mr. Brinson encouraged those members who had an interest in serving as an officer to consider it seriously. Mr. Brinson said he spends approximately 25-40% of his time on CJIN related activities. Mr. Brinson commented that the time commitment included being a member of the Information Resource Management Commission (IRMC) which meets monthly, a member of

the IRMC's Technical Architecture Committee which meets monthly, a member of the IRMC's Information Privacy and Protection Committee (IPPC) which meets quarterly, day-to-day activities with the CJIN Executive Director, co-signing on CJIN federal grants which reside in the Department of Justice, and he is deeply involved with the CJIN Network Security grant to ensure that the money is spent appropriately before the grant ends. Mr. Richard Little commented that his office of Vice-Chair was an interesting job. Both Mr. Brinson and Mr. Little encouraged members to consider becoming an officer.

### **CJIN Governing Board By-Laws**

Mr. Richard Little said he had hoped to share a final draft copy of CJIN Governing Board by-laws at this meeting but Special Deputy Attorney General Lars Nance, legal counsel to CJIN, has said he is not sure if CJIN can establish by-laws and he will be investigating this further. Captain Fletcher Clay stated that he has recommended the creation of a Secretary and Treasurer officer positions. Mr. Little said he would send an e-mail to Board members before the next meeting on the status of the by-laws and asked Ms. Carol Morin to identify key areas that motivated the by-laws creation.

The Board had a general discussion on the meaning of a proxy - who could be considered a suitable replacement, how it would be counted towards a member's meeting attendance record, how did the proxy remind the Board that they were voting on behalf of the member, and how was the member notified on the proxy's vote. There was general consensus that although this was a large Board and everyone can't make it to every meeting, there should not be a pattern of poor attendance. Some of the Board members thought they were operating under the auspices of Robert's Rules of Order in absence of any formal by-laws. Ms. Morin was asked to check prior minutes to confirm this. Capt. Clay recommended having a formal roll call at the beginning of each meeting to identify Board members present, identify a Board member's proxy, and deliver the intent of the proxy to the CJIN Chair.

### **CJIN Executive Director Report**

Ms. Carol Morin stated she has been busy working on two outstanding items that need to be finished in the next few weeks - the National Governors' Association grant that was awarded to the State of North Carolina in August 2001 and the CJIN General Assembly yearly report. Ms. Morin said she now has the CJIN Network Security project team reporting directly to her and the grant requires administrative and financial management which take a lot of her time, even with a part-time assistant.

Ms. Morin said that she has been actively involved with the Governor's Crime Commission Information Technology Committee and federal liaison activities on behalf of the State.

### **CJIN General Assembly Report**

Mr. Robert Brinson reminded the Board that CJIN was legislatively required to submit an annual report by March 1 to the Co-Chairs of the Appropriations Committee, the Co-Chairs of the Appropriations Justice and Public Safety Subcommittee, and the Fiscal Research Division of the General Assembly. Mr. Brinson said that in earlier years, the report had a standard format but more recently, it had been modified based on suggestions from CJIN and the legislative fiscal analysts and it serves as a snapshot of where CJIN is each year. Ms. Carol Morin distributed an outline of the report draft format and Mr. Brinson said it was reflective of the issues discussed at prior Board meetings. Mr. Brinson said the CJIN 'seal of approval' on projects is highly respected within the State.

Mr. Brinson said that he has seen increased interest both from within and outside of the CJIN community to appropriate funding directly to the CJIN Governing Board and let CJIN distribute it to projects. CJIN has also been asked more often to comment on projects requesting funding because individual agencies are seeking funding on behalf of their respective CJIN projects. The present funding model being used by legislature is agency centric but CJIN is a multi-agency entity struggling to find a way to get a recurring funding stream. CJIN does not have much personnel infrastructure but it is handling rather large grants and is required to fulfill its reporting obligations. Mr. Brinson commented that the legislation creating CJIN was designed in such a way that CJIN would not become another cabinet agency in state government but he was not sure of current expectations with only one staff member to support all of CJIN. CJIN is struggling to fund technology advances and equipment refreshes with one-time grant monies that are nearly exhausted.

The Board instructed Ms. Morin to request a one-month extension on the report due date and to e-mail the draft document to Board members. Ms. Morin stated that the report was probably 60 pages long and it required Word, Excel, and Power Point to view it in its entirety. The Board then decided to review the main section of the report and would request individual project reports as appropriate. Mr. Ron Hawley commented that the section dealing with special provisions and legislative changes should be reflected in Board meeting minutes and might possibly require further discussion. Mr. Hawley said he wanted the right discussions around the report. Lt. Ken Wiseman said he would like to know exactly where the “CJIN office” resides because Ms. Morin has had three offices since she started.

Mr. Richard Little said that the NC NET Governance Board was talking about adding representation from the State Highway Patrol and CJIN. Mr. Hawley gave a brief overview of the committee and its meeting schedule. The Board discussed who should be its appointment and it was decided that Ms. Morin would take on this responsibility. Sheriff Frank McGuirt commented that there seemed to be a lot of committees meetings and he hoped they were coordinating their efforts.

### **National Governors’ Association (NGA) Grant for Criminal Justice**

Mr. Robert Brinson stated that this agenda item was merely a ‘FYI’ for the entire Board since many of the Board members were already on the team. Mr. Brinson said that last summer, NGA offered states \$25,000 to do some planning in criminal justice information network arena and the money was to be used for the team members to attend regional workshops and then prepare proposals for follow-on money of more significance. Mr. Brinson said the Governor’s Office would submit the proposal by March 1 and that yesterday’s speakers were funded by the NGA grant. The team decided to submit 3 proposals, roughly \$200,000 each.

Mr. Richard Little described the first proposal as a refresh of the CJIN study. Mr. Little said the team recommended the submission of a similar grant application to the Governor’s Crime Commission (GCC). The original study estimate was \$850,000 in 1994 and the \$200,000 will be for targeted areas – new developments in technology, updated cost estimates, ways to fund recurring costs, etc. Mr. Brinson said the team tried to look for projects that would have a good chance of being appealing to other states and the study refresh would tell CJIN if the blueprint is still valid, if the direction is still right, and if the cost is still appropriate. Mr. Brinson said he hoped a study would sell well to the NGA and thus it might secure the \$200,000 funding. Lt. Ken Wiseman said he did not envision the study going back and doing public hearings like before and that it would just update certain areas. Mr. Brinson said he hoped the targeted areas would give more credibility of CJIN needs to the legislature. Mr. George Bakolia suggested that a scope statement of work be developed for targeted

areas because it would probably take \$250,000 to just develop a Request for Proposal. The Board identified wireless technology, e-commerce, and network security as key areas to refresh.

Capt. Fletcher Clay presented the eCitation project manager proposal on behalf of F/Sgt. Higgins. Capt. Clay distributed a draft copy of the proposal and then highlighted the duties of the eCitation project manager. Capt. Clay said he would like feedback on how to strengthen the Governor's role in the project description. Mr. Hawley suggested the write-up include the role of the IRMC and TAC and their actions taken to approve the next steps of developing a business case to implement eCitation statewide.

Mr. Brinson presented the XML proposal. Mr. Brinson said XML lets you pass information back and forth from programs that don't necessarily talk to each other, like having your data in a 'wrapper'. At the Santa Fe conference, Mr. Brinson said XML was on everyone's mind and significant progress had been made in the court system already. Mr. Brinson said CJIN needs to know more about it, DOJ is doing some work on it, and it should sell well to the NGA. Mr. Brinson said the proposal would describe best practices and include a pilot project to pass information between a couple of CJIN applications.

Mr. Brinson said that there was little information on when the money would be forthcoming if any of our projects were selected and he would keep the Board informed when we heard more.

### **Magistrate System**

Mr. Richard Little said the Magistrate System just passed its third IRMC mandated Quality Assurance and this weekend, they were rolling out phase 2, which provided additional functionality that the magistrates requested. The phase 2 software has been tested in beta sites and the 63 operational counties will move to phase 2 and from a single county server to a centralized server in Raleigh. Mr. Little said they plan to implement the remaining 37 counties to meet a June 2001 deadline. There is an advisory group that is keeping abreast of issues, challenges, and working on moving the project forward.

### **Warrant Repository**

Mr. Richard Little reported that the warrant repository project had received NCHIP funds from the GCC. A Statement of Work (SOW) is being prepared, an advisory group is being formed, and the project team is being staffed, and an update will be given at the next CJIN meeting. Mr. Little said this is estimated as a 12-14 month project. Mr. Little said a consolidated server is essential to the warrant repository and it is being architected to the new AOC way, which is compatible with the IRMC's way.

Lt. Ken Wiseman asked if XML ties to warrant repository because he saw movement of data that is shared by multiple sources. Lt. Wiseman said operational decisions are being made and everyone in criminal justice is being affected/impacted so we need to be as efficient as possible. Mr. George Bakolia said he viewed XML as necessary component of DOJ migration because it allows variable text of data, has local repository communication with the state repository, and no changes would be needed for transmitting data of variable length. Mr. Bakolia stated that you can change the way that business happens on the back-end but you needed to follow standards that everyone agreed upon. Mr. Brinson said they check for outstanding warrants before a prisoner is released and this needed to be coordinated with the Magistrate System.

Sheriff Frank McGuirt asked if any other states were this far along with magistrate repository. Mr. Hawley commented about Colorado and Ms. Rachel Spangler mentioned Pennsylvania. Mr. Little said they were working closely with Mecklenburg County, who recently issued a Request for Proposal. Mr. Little said several Administrative Office of the Court (AOC) staff traveled across the country, including Canada, but didn't find anything better than what we had.

### **End User Technology Grant - AOC**

Mr. Richard Little said 51 counties had cables, the project was 75% complete, on schedule for a June 2001 completion date.

### **ECitation – Cumberland County Pilot**

Capt. Fletcher Clay presented this report on behalf of F/Sgt. Higgins. Capt. Clay said there were some changes in direction for phase 2 and the issues primarily dealt around multiple vendors doing testing, which would cause a significant burden on AOC. Capt. Clay said the State Highway Patrol (SHP) has pursued getting the eCitation application developed internally so the state owns it and it can be distributed to users at no cost. The Oversight Committee just met on Monday and reviewed the phase 2 timeline. There have been some delays in getting the committee in place and the proposed first meeting for 4Q2000 because all of the appointments weren't done. Capt. Clay said he expected the meeting to be scheduled in the not too distant future and was dependent on Judge Hopgood completing his appointments.

Capt. Clay said they were looking at reading the bar codes on a driver's license. Mr. Brinson said to be sure to give this feedback to Janet Smith, IRMC Vice-Chair, because she requested that we incorporate it into the project scope. Capt. Clay said the eCitation statewide rollout plan was not in the Governor Highway Safety Program (GHSP) grant scope, which was for \$375,000 through September 2001. Capt. Clay said he expected eCitation to be fully operational in Cumberland County and AOC is working on their eShuck part, which is a separate project. Capt. Clay said that F/Sgt. Higgins was working with Basil McVey, AOC, to help identify the project benefits and subsequent cost savings. Mr. Hawley said 'kudos' to the project team incorporating the bar code processing of a driver's license and he thought this willingness for SHP and AOC to work together on the cost benefit analysis was great and it was the right story to be telling. Lt. Wiseman said that in April, he hoped to have 6 units operational with optical readers. Lt. Wiseman also commented that the cost analysis needs to include the local level because court clerks are saving 15 minutes/citation and it is making better use of their time and they can consider reallocating resources. Lt. Wiseman said that the City of Fayetteville won't approve grants that require more people. Judge Robert Rader said the cost benefit analysis should recognize that it might be difficult to quantify the importance of accurate system data and legible handwriting. Judge Rader said he sees orders for arrest issues that need to be sent to Department of Motor Vehicles because one letter was entered incorrect. Lt. Wiseman said they need to be able to process vehicle registration just like the driver's license and the slowest part of the whole process is the thermal printer.

### **SAFIS**

Mr. Larry Wilkie said he is looking ahead to the next 4-5 years and what it will take to keep the SAFIS network going. Mr. Wilkie said he sees the incorporation of the mug shot coming along with a fingerprint submission to the repository in Raleigh. There are 25 remaining counties without live

scan devices and that is due primarily to the fact that they could not afford the \$10,000/yr maintenance expense. Although the present federal grant has paid maintenance through June 30, 2002, Mr. Wilkie is worried that a county may come back and say they cannot afford to assume the maintenance fees. Preventive maintenance, which is a part of the maintenance agreement, every two to three months is critical to the live scan device or you may start to see deterioration in the fingerprint quality. SAFIS will need \$27,000,000 to upgrade the SAFIS infrastructure and existing live scan equipment whose life expectancy is 4-5 years. Mr. Wilkie said if the GCC mandates misdemeanor fingerprinting this year, it would be difficult to accomplish and the SBI might see a 500% increase of fingerprint submissions. Mr. Wilkie presented a chart that showed a phased approach to the replacement of existing SAFIS infrastructure and live scan devices. He stated that he doesn't know who will pay for this but this issue will need to be addressed. Mr. Hawley asked if the cost of technology was dropping and Mr. Wilkie said no and that a live scan device is about \$70,000 and the ability to add the mug shot equipment will cost \$14,000 more.

The Board discussed mug shots in greater detail. There was general consensus that mug shots somehow need to be tied to the statewide warrant repository and standards needed to be developed regarding storage format. The Board decided to have a future meeting to discuss mug shots because it recognizes that mug shots are being done differently by agencies across the state. The Board decided to form a working group to research mug shots – how do we take them, store them, transmit them to a mobile device across a network, upload then to the FBI as part of fingerprint package, etc.

### **CJIN Voice Trunking Network (CJIN-VTN)**

Mr. Mike Hodgson stated that in the next 6-9 months, he sees very positive things happening for CJIN-VTN. First, Senator Edwards has a \$750,000 personal earmark targeting disaster response and recovery preparedness in state. Next, on March 12, 2001, there is a meeting with Wake County Commissioners to discuss the construction of an 800 Mhz system and they are looking for a partnership with local agencies in the Research Triangle Park (RTP) area and the State, which would have great benefit to everyone. Mr. Hodgson said the SHP bought Special Olympic equipment, which brought 1400+ units to the system, and as a result, most of RTP would be covered in less than three years. There is great interest from the federal government to construct something before this year's hurricane season and this could present opportunities to exploit future hurricane funds. The project phases are not 'set in stone' and could be influenced if a specific region of the state brings funding to the project. Mr. Hodgson said that in 2003, there will be the Wright Brothers Centennial celebration and it involves eight counties and many public safety groups with no logical means to interoperate. This group has collectively organized a resolution and forwarded it onto Senator Mark Basnight for funding through the state budget. There may be an opportunity to go back to Washington, DC and try to solicit new funds due to the change in players and election results.

Mr. Hodgson said that overall, the voice project has been unable to carry mobile data network traffic on existing bandwidth due to capacity constraints. There is about \$7,800,000 going to UNC-TV for high definition TV standard across NC, which will include funds to upgrade the existing analog microwave system shared with SHP. The increased ability to carry voice and video with the digital standard will entail a widespread replacement of parts which will in turn reduce the microwave and recurring telephone line costs to the SHP, especially in the areas of mobile data base station transmitters.

There is a March meeting planned with Mr. Ronald Hawley, State Chief Information Officer and IRMC appointment to the CJIN Board, and Mr. Michael Fenton, State Chief Technology Officer.



This meeting will include discussion on the delivery of service and the recipients of service with voice. IRMC project certification is being pursued within the next 3 months and the project will use a phased approach. Mr. Brinson said that Joe Chandler, our NC representative in the Washington, DC Office, has said that North Carolina needs to better advertise what it has contributed to voice and local agency need to talk about their contributions to CJIN. Sheriff McGuirt said he has 3 frequencies that are 800 Mhz registered and a tower so he wondered if this was the beginning of a partnership.

Mr. Hodgson said the SHP is aware of the cost and time limit associated with the Federal Communication Commission's desire to construct licenses on a spectrum unique to public safety. Mr. Hodgson said that the State needs to address this as a whole and needs are continuing to mount based on age of equipment in service even if no other features are sought. There are others 'knocking at our door' looking for our unused spectrum and we might not be able to do it when we finally have the money. Mr. Hawley said there is commitment in the educational community for 800 Mhz and could the state help leverage what they already have. Mr. Hodgson said that if you look at the spectrum recommended in 1995, as long as the spectrum is licensed to public safety, we can do what we want to with non-eligible users that wish to access systems that are using the spectrum.

The Board briefly discussed the 911 surcharge that is assessed as a monthly telephone surcharge and how it gets distributed to various 911 pieces across the state. Although there are restrictions on what can be done with the money, there seem to be many interpretations by locals and some of that is beginning to change what can be done with 911 surcharge. At the May 2001 Board meeting, Mr. Brinson asked for a larger timeslot to further discuss this topic since it was complex and had many players involved.

### **CJIN Network Security**

Ms. Morin reported that she has assumed administrative responsibilities in addition to the present financial responsibilities for the CJIN Network Security project. The project team has recently expanded for the deployment of the firewall, encryption, and authentication and authorization strategies as approved in phase one of the project. The project team has relocated its office to Department of Correction on Yonkers Road, which is the same physical location as Ms. Morin and Mr. Brinson. An IRMC mandated Quality Assurance review is presently underway and will be completed within the next week or two. A request has been made to the Bureau of Justice Assistance to extend the grant deadline from June 30, 2001 to September 30, 2001

### **CJIN Security Oversight Committee (SOC) Report**

Mr. Richard Little reported that the SOC is doing everything it can to help the CJIN Network Security project team accomplish its goals by the grant end date, within grant scope, and within budget.

### **J-NET**

Ms. Rachel Spangler distributed a copy of the J-NET newsletter and stated that initial implementation of Phase 1A was on schedule at the end of March for New Hanover and Pender Counties. After that, there would be rollout to other counties that have connectivity. At the beginning of the second release of J-NET, there will be a risk and needs assessment. The Department of Juvenile Justice and Delinquency Prevention (DJJDP) has contacted Senator Edwards for additional funding because the present dollars will be exhausted by April 2002. The Department intends to continue to explore

collaborative efforts like what was done in New Hanover and Pender Counties. Ms. Spangler informed the Board that there will be a kick-off event for J-NET in April.

### **CJIN Mobile Data Network (CJIN-MDN)**

Capt. Fletcher Clay presented this report on behalf of Lt. Woody Sandy. CJIN-MDN Phase IV rollout is scheduled to be completed by June 30, 2001. Capt. Clay said that there have been some technology changes and SHP will be getting with Motorola to reassess the Phase V cost and determine if \$2,500,000 is really needed or is the cost less now. The SHP did not submit a State Fiscal Year 2001-2003 expansion budget request for Phase V. Both SHP and DOJ have recurring cost issues but Capt. Clay thought if he was lucky enough somehow to secure funding for Phase V, there wouldn't be any funding for support costs.

Capt. Clay said there was value to completing this CJIN project because it provides a vehicle to communicate data in the event of a natural disaster. CJIN-MDN presently has 5,300+ users and 190 criminal justice agencies represented. After the GCC grants are awarded, there will be more users coming on during the summer months. A second year GCC grant was submitted to upgrade the switch and for three time-limited support positions. The Department of Crime Control and Public Safety (DCC&PS) submitted an expansion budget request for six CJIN-MDN support positions and the GCC grant is a back-up in case the Department's expansion budget request doesn't get funded. Capt. Clay said there have been a growing number of reports being requested from the switch – most recently, a report was generated that linked the violator to messages sent in the case of Trooper Duncan's death. Capt. Clay said that CJIN-MDN bills per device, not user, so someone routed back through a CAD appears as one user.

Mr. Hawley asked if the Board needed to go on record that it approves this expansion budget request. The Board further discussed if CJIN should attempt to prioritize its projects that are requesting expansion budget funds because there is such a short window to get the money. Several members questioned the mechanics of getting something like this to work within the constraints of the state's agency-centric budget process. There was consensus that project cost would need to include recurring maintenance costs and the life cycle replacement of equipment. Mr. Brinson said that clearly CJIN-MDN Phase V is important to the Board, he would like to see it finished, it is a CJIN priority, but he was not prepared to say it CJIN's first priority unless someone makes that motion. Presently, the Board doesn't have a structure established to know its priorities. Mr. Hawley said there might need to be some threshold amounts determined that it wouldn't be worthwhile to fund a project with insufficient funds and maybe the project should drop to a lower priority until enough funds become available. The Board decided to continue this discussion at the May meeting. Mr. Brinson asked that everyone who has expansion budget requests submitted to send them to Ms. Morin and she will distribute a compiled list to Board members. Mr. Brinson suggested that some type of priority ranking - maybe tiers of critical, high priority, and priority would be better than numerical sequencing (i.e., 1, 2, 3. etc.). Everyone agreed that the projects needed to be limited to those in the CJIN Study Report dated April 1995.

### **CJIN – MDN and Local Government Request**

Ms. Carol Morin reported that she is still drafting the memo to the IRMC Chair and State CIO regarding the request from the non-traditional criminal justice user to use CJIN-MDN's infrastructure to access their local applications. Ms. Morin said she has solicited feedback and just needs to find

time to finish the memo.

**End User Technology – DOJ**

Mr. George Bakolia reported that the End User Technology project is part of DOJ's migration plan to the IRMC architecture. The federal grant has \$2,500,000 with \$1,500,000 for front-end connections and \$1,000,000 in back-end infrastructure to support the front-end. The project is about 90% in completing its grant objectives. The back-end components are in place and DOJ is working with the lawyers and ITS Procurement Office in awarding the Request for Proposal. Right now, the front-end is expected to cost about \$300,000 more than available grant money and DOJ general funds will make up the difference.

**Other New Business**

There was none.

The meeting adjourned at 1:35 pm