

**North Carolina Criminal Justice Information Network  
Governing Board Meeting  
Thursday, October 14, 2010 9:00 AM  
NC Department of Correction  
Enterprise Conference Room  
Raleigh, North Carolina**

**CJIN Governing Board Members Present:**

Glen Allen	George Bakolia	Robert Brinson
Barker French	Donnie Holt	Harold T. Jarrell, Jr.
David Jones	Todd Jones	Steve Lingerfelt
Basil McVey	Michael Robertson	Albert Williams

**CJIN Staff:**

Earl Bunting	LaVonda Fowler	Lars Nance
Eugene Vardaman		

**Guests:**

Mark Beason	David Beck	T. Jerry Williams
Karlynn O'Shaughnessy	Ginger Helms	Janet Greene
Bobby Jeffers	Wyatt Pettengill	Carol Burroughs
Tom Goodman	Pete Fagan	Chris Cote
Michael Klein	Marion Vandergrift	John Maultsby
Dan Jahn	Cammie Dunnagan	Kay Meyer
Denise Sheffield	Jeff Beard	Scott MacDonald
Joel Bonestell	Nancy Lowe	Tim Parker
Scott Glawson	Tim Ledford	Michael Yaniero
Frank Palombo	Charles May	Mike Martin

**Board Activities and Announcements**

CJIN Chairman Bob Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM.

CJIN Chairman Bob Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated.

**New Appointment to the Board**

Chairman Brinson informed the Board that there was a new advisory member from the Administrative Office of the Courts, Basil McVey, who is the Deputy Director of Technology and Field Services. Basil is taking the place of Cliff Layman who retired recently from the State. Chairman Brinson welcomed Basil to the Board.

**Pending Appointments**

Chairman Brinson also informed the Board that Pam Tully, Assistant Director with the SBI is also retiring and that the CJIN Staff were working with the Attorney General's

Office on a replacement. Wyatt Pettengill was representing the SBI and Chairman Brinson welcomed Wyatt to the meeting.

### **Folder Materials**

Chairman Brinson also made the Board members aware that their folders contained an agenda, a draft copy of the March 18, 2010 minutes, a travel request form, updated contact information for all Board members, CJIN Study on Information Sharing Report, Government Technology Magazine article on the DOC Tracking Dashboard for Probation Officers, PowerPoint presentations for NCIS and LInX, CJLEADS handouts (2), and the approved BDA for the Board meeting.

### **Ethics Awareness**

Chairman Brinson informed the Board that per NC State Ethics Commission guidelines, all Board members are required to attend an ethics training course at least every two years. This course offerings and locations are also available on the Ethics Commission website.

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

### **Travel**

Chairman Brinson stated that for travel reimbursement, please find a copy of the form in your folder, any questions please see LaVonda or Gene.

### **Project Updates: DMV Photos**

Chairman Brinson introduced DMV Commissioner Michael Robertson, and stated that Commissioner Robertson was asked to provide the Board with an update on the new Photo Recognition Project that the DMV is undertaking as well as the impact this would have on the mobile data users.

Commissioner Robertson stated that the new photos on the NC License would be in black and white as well as 3D. This was to allow for the ability to process the photo through the new photo recognition software. Chairman Robertson was quick to assure the Board that there would be no impact on mobile data users, as the color photo was stored in the system and will continue to be the photo record being sent to requesting law enforcement officers.

Mike also shared with the Board the impact of the IT outage in Virginia and its associated impact on the DMV.

### **Tracking Dashboard for Probation Officers**

Chairman Brinson introduced Cindy Cousins, Applications Manager for the Department of Corrections. Cindy gave the Board a presentation on how the new Dashboard was being used by the Probation Officers and explained the modifications that it underwent to get to this point and what the future releases of the Application would look like.

The dashboard provides probation officers a single-page view of their caseloads. The view shows offenders' photos, known addresses and contacts, physical traits, previous and pending case reviews and check-ins, the level of supervision required and anything else of note.

The biggest key to this whole thing was the alerts in red whenever probation officers pull up their daily list to go print it out and to go work with whoever they need to go see, it shows that somebody on that list might have a criminal activity that night or the day before.

The application was a significant upgrade for the probation officers; providing details on absconders and probationers using the alerting features.

Cindy participated in a discussion with Bob Brinson, David Jones, Al Williams, Bobby Jeffers and Carol Burroughs.

### **Approval of the Minutes**

Minutes from the March 18, 2010 meeting were approved.

### **BREAK**

### **CJIN Information Sharing Initiative**

Chairman Brinson informed the Board that the CJIN Staff has provided a draft copy of the CJIN Information Sharing Report which will be the basis of the discussion during the meeting. The Board has discussed information sharing in the past year and included this initiative into the CJIN 2010 Report to the General Assembly.

The report contains a summary of the activities that have taken place over the summer; including meetings with the RMS vendors, and numerous phone conversations with local law enforcement, federal agencies and other states. The report contains an Executive Summary, Background Information, an Analysis and Recommendations.

Chairman Brinson stated that the Board would be discussing the recommendations along with any questions or concerns regarding the report. However, before discussing the report in detail, the staff felt that it would be appropriate to update the Board on some key portions of the report.

One of these portions involved the LInX Program; therefore, we invited Chris Cote, NCIS Deputy Director, to share with the Board an update on the LInX Program.

## **Law Enforcement Information Exchange – LInX**

Chairman Brinson introduced Chris Cote, NCIS Deputy Director, who along with Michael Klein, Chief Information Officer gave the Board a PowerPoint presentation update on the LInX program. Chris and Mike explained the process that LInX used to connect to the various RMS systems for its customers. Chris stated the Navy's policy when interfacing to new agencies and was excited about the fact that the RMS vendor may take over this responsibility in the future. Mike also explained about the storage capacity of the server that NCIS has located in NC.

Chris and Mike participated in a discussion with Wyatt Pettengill, Karlynn O'Shaughnessy, Earl Bunting, Eugene Vardaman, Bob Brinson, Tom Goodman and David Jones.

## **NC Update**

Chairman Brinson stated that there are numerous law enforcement agencies that use LInX here in NC, and two chiefs from the Executive Governance Board of LInX are in attendance today to share with the Board an update from their perspective. Chairman Brinson introduced Chief Frank Palombo of New Bern PD, NC, the Chair of the Governance Board and Chief Michael Yaniero of Jacksonville PD, NC. Chief Palombo stated that he was excited about the possibility of being able to use existing systems to provide law enforcement with the tools that they needed to assist in fighting crime. Chief Yaniero also agreed that the local law enforcement community was behind the resolution of creating a standard for information sharing that all agencies and vendors would agree to participate in, for the ability to use the tools that the FBI has at their disposal.

Chief Palombo and Chief Yaniero participated in a discussion with Tom Goodman, Chris Cote, Mike Klein, Bob Brinson, Carol Burroughs, Tim Ledford, Earl Bunting, Wyatt Pettengill, Charles May, and Eugene Vardaman.

## **N-DEx Update**

Chairman Brinson stated that in addition to LInX the CJIN Information Sharing Report also discussed the FBI's National Data Exchange System (N-DEx) and how other states were handling this interface without a working state repository. To discuss this, Chairman Brinson introduced Pete Fagan, who is the Outreach Representative for the International Association of Chiefs of Police. Pete explained to the Board the vision behind N-DEx and how the IACP came to partner with N-DEx. Pete reviewed the capabilities of N-DEx and how information is entered into the system. He made it clear to the Board that N-DEx only collects electronic records, but it does have the capability to allow for manual entry.

Pete also stated that the system does not require participants to contribute their agencies data in order to participate, however that is the ideal. He also explained the governance of the system, what information is collected and what law enforcement can search within the gathered information.

Pete participated in a discussion with Chris Cote, Wyatt Pettengill, Bob Brinson, Eugene Vardaman, and Mike Klein.

## **Discussion of the CJIN Information Sharing Report**

Chairman Brinson opened the floor for discussion on the draft copy of the CJIN Information Sharing Report.

Chairman Brinson participated in a discussion with Tom Jarrell, Mike Klein, Pete Fagan, Carol Burroughs, Scott McDonald, Frank Palombo, Todd Jones, David Jones, George Bakolia, Steve Lingerfelt, Glen Allen and Eugene Vardaman.

Chairman Brinson received a motion to approve the CJIN Information Sharing Report as written. The Board voted unanimously to accept the report as presented and submit to the General Assembly.

The Board approved the study and directed the CJIN Staff to continue with the recommendations in the report and to present an update to the Board at the next CJIN meeting on November 17<sup>th</sup>, 2010.

## **LUNCH**

### **CJLEADS Update**

Chairman Brinson introduced Kay Meyer and Carol Burroughs from the Office of the State Controller who presented an update to the Board on CJLEADS. Carol and Kay provided a handout to the Board with the recent updates to the program as well as recent presentations that the staff had made to various committees, law enforcement agencies and other organizations. Kay then gave the Board a live demonstration of the system.

Kay and Carol participated in a discussion with Al Williams, Tom Jarrell, Wyatt Pettengill, Bobby Jeffers, Karlynn O'Shaughnessy, Bob Brinson, David Jones and George Bakolia.

### **Electronic Discovery – Administrative Office of the Courts Pilot Project**

Chairman Brinson introduced Basil McVey with the Administrative Office of the Courts who gave the Board an overview of the Discovery Automation System which has been implemented in 72 Counties throughout NC. Basil gave the Board several handouts regarding the various programs that the AOC has developed for law enforcement and court officials. After reviewing those documents Basil gave the Board a demonstration of the project.

Basil participated in a discussion with Ginger Helms, Al Williams, Wyatt Pettengill, Nancy Lowe, Janet Greene, Bob Brinson, Tom Jarrell and Bobby Jeffers.

### **New Business/ Adjournment**

The next Board meeting will be on Wednesday, November 17<sup>th</sup>, 2010. The meeting was adjourned at 3:15 PM.