

FORSYTH COUNTY CLERK OF SUPERIOR COURT AND DISTRICT ATTORNEY

BENEFITS OF UTILIZING TECHNOLOGY

Susan S. Frye, Clerk of Forsyth County Superior Court

Jim O'Neill, Forsyth County District Attorney

Mary Szawara, Chief Assistant to the Clerk

Bert Barber, Director of Process Improvement



WHAT IF ?



Forsyth County Clerk of Superior Court - Susan S. Frye

BENEFITS OF UTILIZING TECHNOLOGY

- Enhance the level of **service provided by the Clerk's Office**
- Reduce redundant task by utilizing existing resources and technology
- **Increase efficient utilization of the staff's** time
- Provide the staff more quality time to assist those that cannot handle issues through enhanced online services
- Reduce foot traffic into the courthouse
 - reduce security requirements
 - while proving additional time for a more thorough search of those who do need to enter court house
- **Make conducting business with the Clerk's Office a more friendly experience**
- Allow easy access to public records 24/7 utilizing existing and evolving technology





WINSTON-SALEM, NC

Susan Frye, Clerk of Forsyth County Superior Court

21st District of North Carolina

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- [Dom Violence](#)
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Welcome....



Our office is dedicated to providing exceptional and courteous service with integrity, while protecting the individual rights and liberties of the citizens in our community.

We are committed to the community in which we work and strive to always be innovative, friendly and informative. We pledge to treat everyone who enters our doors with respect.

Whether you are visiting this site to learn more about the operations of the Forsyth County Clerk of Superior Court's Office or to conduct business within our courts, we encourage you to explore this site thoroughly in order to familiarize yourself with our offices, court rooms, court calendars, state and local forms and our routine procedures. Please keep in mind the more acquainted you are with our operations the more efficiently we will be able to assist your needs.

Our goal is to continually improve in what we do, so we welcome and encourage your comments.



Susan S. Frye
Clerk of Superior Court Forsyth County, NC

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MAXIMIZE PRODUCTIVITY THROUGH PROPER UTILIZATION OF TECHNOLOGY AND EXISTING RESOURCES

- Child Support OFA
- Jury Service
 - Who should report
 - History previous numbers called
 - Self help lookup
- Foreclosures
 - Listing
 - Upset bid - history
- Request File Copy
 - Civil Record
 - Criminal Records
 - Estates
- Request to Dismiss Traffic Infractions
- Managing Citations with a Paperless Process
- E-shuck / E Citations
- Electronic filing of bookkeeping reports
- Estates – Wills for Safe Keeping



CHILD SUPPORT OFA

- OFA vs. SHOW CAUSE
- The time and complexity of the Show Cause process,
 - 20 Steps
 - 45 Individuals involved
- The **Liability of ALL agencies** for wrongfully serving a defendant when the matter should have been resolved.
 - Currently tracking 1,078 “**ACTIVE OFA’s**”
 - Arrears \$9,482,945.18 / Purge Payments \$4,084,409.02
 - Average of \$8,796.79 per outstanding OFA



CHILD SUPPORT OFA

County Clerk

Menu Foreclosures Docket **Order for Arrest** Utilities

Include Inactive Issues

 Report:

OFA Edit

File Number
Status

Last Name Suffix

First Name

Alias

Date of Birth

SSN (last 4 digits)

County

In Arrears

Purge Payment

OFA Hearing/Purge Date

Follow-up Inactive

Notes

Dates	Issue	Returned/Served	Returned/UnServed	Returned to Mag. Office	Recalled	Recall/Returned
Pending (1st Issue)	<input type="text" value="5/25/2005"/>	<input type="text"/>	<input type="text" value="7/14/2005"/>	<input type="text" value="6/25/2013"/>	<input type="text"/>	<input type="text"/>
1st Reissue	<input type="text" value="7/7/2013"/>	<input type="text"/>	<input type="text" value="7/8/2013"/>	<input type="text" value="10/16/2013"/>	<input type="text"/>	<input type="text"/>
2nd Reissue	<input type="text" value="2/25/2014"/>	<input type="text"/>	<input type="text" value="4/11/2014"/>	<input type="text" value="4/14/2014"/>	<input type="text"/>	<input type="text"/>
3rd Reissue	<input type="text" value="8/11/2014"/>	<input type="text"/>	<input type="text" value="10/22/2014"/>	<input type="text" value="10/23/2014"/>	<input type="text"/>	<input type="text"/>
4th Reissue	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5th Reissue	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Entered by Last Edited by



JURY SERVICE

Who should report?

Jury Service

Jurors please note: This page will be updated DAILY AFTER 5:00 P.M for the next day. Forsyth County calls in NEW jurors daily Monday-Thursday. PLEASE pay close attention to the DATE on your jury summons to make sure you are needed for the DATE we are requesting below. Your jury service in Forsyth County is good for one day, or one trial.

ALL JURORS WHO ARE NEEDED TO REPORT SHOULD USE THE MAIN STREET ENTRANCE to enter the building in the morning!

There is free parking for Jurors at three (3) [locations](#) (click on [free parking for Jurors](#) to see map), Liberty Plaza (Northwest corner of Second and Liberty Street) and **BB&T Triad Park** (Southwest corner of Second and Liberty Street) both located on Liberty Street or, for oversize vehicles the lot next to Old City Hall (Southeast corner of Second and Main Street) with entrances on N. Church St and N. Main St.

If you elect to park in any other location the Clerk's Office cannot validate your parking pass.

All jurors needed are required to use the MAIN STREET ENTRANCE to enter the building in the morning. At this entrance security officers will move all Jurors to the front of the line who show their summons. Security officers will try to move jurors through as quickly as possible in keeping with proper security procedures.

Please understand the Forsyth County Hall of Justice is a secured building and you will not be able to enter until 8:00 am.

Jurors who are needed to report will need to bring your:

Jury summons

Parking ticket for validation

Please review the [Frequently Asked Questions](#) for more information.

Jurors summoned to report for Jury Duty on:

Date: Tuesday, March 10, 2015

Juror Numbers: No Jurors Needed

**All jurors with juror numbers listed above will need to report promptly at 8:00 A.M
Jurors should plan on serving until 5:00pm.**

If your number is not listed above you do not need to report. If your number is listed and you fail to report North Carolina General Statute Chapter 9-13 states that any person summoned for jury service who fails to appear as directed and attend until duly discharged is subject to a maximum fine of \$50.00 (per N.C.G.S. § 9-13) as well as potentially subject to the contempt powers of the Court.

To see a calendar of the previous numbers called [click here](#) and scroll up or down to see additional months.

In case of inclement weather, any changes as to the court plans will be updated on this website by 6:45 am. You may also find it listed on local news and radio stations and their websites.



JURY SERVICE

History of previous Juror numbers called to serve

Home	Civil	Criminal	Dom Violence	Estate	Family	Jury	Spec Proc	Traffic Court	Request Copy
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Juror Numbers selected to serve Jury Duty

The following chart shows the JUROR NUMBERS selected to serve jury duty on the DAY and DATE indicated.

The chart may be sorted by DAY, DATE or JUROR NUMBER(s) simply by selecting the up or down arrow after the heading name.

DAY	DATE	JUROR NUMBERS
Friday	March 6, 2015	No Jurors Needed
Thursday	March 5, 2015	1-216
Wednesday	March 4, 2015	105-282
Tuesday	March 3, 2015	1-135
Monday	March 2, 2015	1-131
Friday	February 27, 2015	No Jurors Needed
Thursday	February 26, 2015	No Jurors Needed



JURY SERVICE

Self Help Lookup

Jurors who have been summonsed since March 1, 2014.

SSN-Last Four Digits
Birth Date(mm/dd/yyyy) / /

Full Name	Service Date	Status	Juror Number
No data to display			

STATUS DEFINITIONS:

Available: Name has been selected for Jury duty. Date and time has not been determined. Juror could receive a summons for the 2014-2015 period.

Disqualified: Age 72 or older requesting the disqualification, or major impairment/medical condition followed by a doctor's note or, at the discretion of the Chief District Court Judge.

Excused: Not a United States citizen, Not a resident of Forsyth County, Full time students, medical condition followed by a Doctor's note, or any other type of hardship(s) reviewed by the Chief District Court Judge.

Phone Excused: Jurors who received a jury summons but their jury number was not needed for the date on their summons. Their jury service is excused and will be put back in the jury pull for the next 2 year pull.

No Show: Jurors who failed to report for jury service and their juror number was called. Failure to Appear as ordered for jury service could result in a Show Cause Order being issued by the judge along with a fine of \$50.00 per GS:9-13.

Pulled: Jury summons has been issued and mailed with jurors service date.

Served: Juror reported as ordered and was sworn in for jury duty. After service, they are exempt for 2 years.

Undeliverable: Jury summons was returned back to the Clerk's Office indicating an invalid mailing address.

To see a calendar of the previous Juror numbers called [click here](#) and scroll up or down to see additional months.

State Law prohibits the Clerk's Office staff from; providing any legal advice, providing instructions for completing forms, referring an attorney, or recommending specific ways to pursue legal action.

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FORECLOSURES

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Users are REQUIRED TO CAREFULLY READ, UNDERSTAND and AGREE to the LEGAL DISCLAIMER and USER AGREEMENT before use of this website.

By using this website, you acknowledge, that you agree to the terms and conditions of the USER AGREEMENT and the LEGAL DISCLAIMER. If you have not carefully read, understand and agree to the USER AGREEMENT and LEGAL DISCLAIMER, you may not access, view, or otherwise use this website.

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- The information provided on and obtained from this website does not constitute the official record of the court. This information is provided as a service to the general public and is subject to change without notice. Any user of this information is hereby advised that it is being provided "AS IS", without warranty of any kind, implied, expressed or statutory, including but not limited to the warranties of non-infringement of third party rights, merchantability, fitness for a particular purpose, and free from computer virus.
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- Any person or person(s) who willfully destroys or alters any Court Record maintained in electronic form is subject to the penalties impose by North Carolina Law §14-221.2. To obtain an "OFFICIAL CERTIFIED" record of the court, please visit the court, 200 North Main Street, Winston-Salem, North Carolina 27102 and request the specific documents in person or do so in writing.

"I Agree" to use this website in accordance with the terms and conditions set forth above in the USER AGREEMENT and that I have read, understand and agree to the LEGAL DISCLAIMER above.

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Foreclosures clocked in the Clerk's Office after January 2, 2013 should be available online. If the document you are looking for is not on line please use the "Request File Copy" option or email Webmaster@NCFCC.us and request the document be made available on line. Cases prior to 1/1/2013 that you would like to see online please email Webmaster@NCFCC.us with File Number and we will scan the file and send you an email when it is available online.



FORECLOSURES

Listings

Foreclosure Access System

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Note: Click on property for details Sales Date - From To Enable Filter

[First](#) [Prev](#) [Next](#) [Last](#)

<u>File Number</u>	<u>Property Address</u>	<u>Zip</u>	<u>Trustee</u>	<u>Book/Page</u>	<u>Sale Date</u>	<u>Filings</u>
14SP01851	5306 McConnell Drive	27284	Trustee Services of Carolina, LLC	2662/1324		1
14SP01849	275 Coghill Drive	27103	Substitute Trustee Services, Inc.	2698/134-148		1
14SP01848	201 Williamsgate Court	27107	Substitute Trustee Services, Inc.	2352/4814		1
14SP01847	106 Brevard Street	27101	Philip A. Glass, Substitute Trustee	2249/5727	3/10/2015 11:00	2
14SP01846	1047 Feldspar Lane	27023	Philip A. Glass, Substitute Trustee	2983/966		1
14SP01845	5891 Summer Trace Lane	27105	The Caudle Law Firm, PA, Substitute Trustee	2576/627		0
14SP01844	3745 Chickamauga Drive	27106	The Caudle Law Firm, PA Substitute Trustee	2062/3035		2
14SP01843	1134 West End Blvd	27101	Kristen S. Nardone, ESQ.	2421/3488	3/6/2015 16:23	5
14SP01842	531 Oaklawn Ave	27104	Trustee Services of Carolina, LLC	2798/4226		1
14SP01839	31 Carter Cir	27106	Philip A. Glass, Substitute Trustee	2895/2213	3/10/2015 11:00	2
14SP01838	1005 Jackson Ave North	27101	Trustee Services of Carolina, LLC	3090/2195		1
14SP01837	1215 Willie Davis Dr.	27105	Trustee Services of Carolina, LLC	1905/4141		1
14SP01836	2337 Konnoak View Dr.	27127	Trustee Services of Carolina, LLC	2229/1836		1
14SP01835	4133 Fiddlers Way Ct	27107	Trustee Services of Carolina, LLC	2672/1992		1
14SP01834	1285 Jonestown Rd	27103	Rogers Townsend & Thomas, PC	2134/2361	3/5/2015 13:00	2
14SP01833	2000 Middleham Dr	27284	Substitute Trustee Services, Inc.	2978/4264		1
14SP01832	2340 Hartfield Circle	27103	Trustee Services of Carolina, LLC	2992/1067	3/3/2015 10:59	2
14SP01831	2901 Myers Rd	27040	Trustee Services of Carolina, LLC	2832/2314	3/10/2015 10:00	2
14SP01830	1094 Day Lilly Ct	27284	Substitute Trustee Services, Inc.	3118/2536		1
14SP01829	6318 Sullivantown Rd	27051	Substitute Trustee Services, Inc.	2467/3582		1



FORECLOSURES

Listings – Detailed Information

Foreclosure Access System

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Selected Foreclosure Detailed Information

File Number	14SP01420	Number of Filings	13
Status	SALE	Original Amount	\$113,650.00
Book Page	3113/349	Current Bid	\$56,000.00
		Current Bid Date	3/2/2015 16:02
		Minimum Amount of Next Upset Bid	\$58,800.00
		Deposit Required	\$2,940.00
		Last Day of Next Upset Bid	3/9/2015
		Hearing Date	12/4/2014
		Date Closed	

Trustee Grady I. Ingle or Elizabeth B. Ells
Trustee File Number
Holder Wells Fargo Bank NA
Mortgagor Carter Hammond, Linda Hammond

Property Address 1735 Fairview Blvd

City WINSTON SALEM
State NC
Zip 27127



FORECLOSURES

Listings – Electronic Filings / Documents on File

Foreclosure Access System

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[View Selection](#)

[E-Filing](#)

File Number	Trustee File No.	Title	Filed By	Bid Amt	Bid Date
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Nosnibor Financial Solutions, LLC	\$56,000.00	3/9/2015 13:40
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Best Homes of the Triad, LLC	\$50,400.00	3/2/2015 16:02
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Nosnibor Financial Solutions, LLC	\$48,000.00	2/23/2015 15:33
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Rodney B. Conner	\$41,561.24	2/20/2015 11:45
14SP01420		AOC-SP-403 NOTICE OF UPSET BID NOTICE TO TRUSTEE O	Randy Duggins	\$39,582.14	2/13/2015 16:12
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Rodney B. Conner	\$37,697.28	2/5/2015 15:27
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Nosnibor Financial Solutions, LLC	\$35,902.16	2/2/2015 15:58
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Rodney B Conner	\$32,564.32	1/22/2015 14:59
14SP01420		AOC-SP-403 NOTICE OF UPSET BID NOTICE TO TRUSTEE O	CV & Associates	\$31,013.64	1/16/2015 09:53
14SP01420		AOC-SP-405 NOTICE OF UPSET BID IN JUDICIAL SALE	Rodney B. Conner	\$29,536.80	1/8/2015 16:24
14SP01420		AOC-SP-403 NOTICE OF UPSET BID NOTICE TO TRUSTEE O	CV & Associates LLC	\$28,130.29	1/7/2015 13:17
14SP01420		AOC-SP-403 NOTICE OF UPSET BID NOTICE TO TRUSTEE O	Rodney B. Conner	\$26,790.75	1/6/2015 16:20
14SP01420		NOTICE OF HEARING	Grady I. Ingle or Elizabeth B. Ells	\$0.00	9/26/2014 12:00



FORECLOSURES

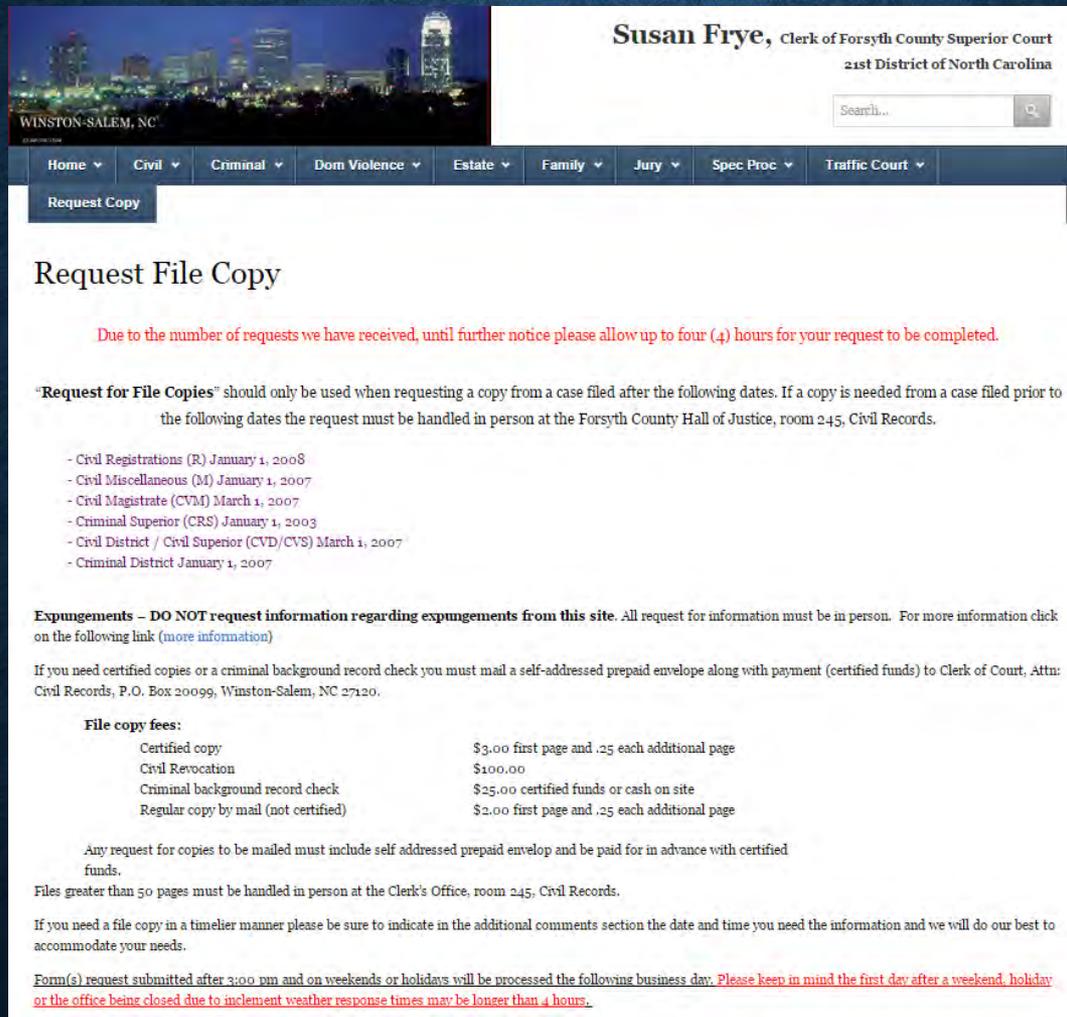
Listings – Upset Bids / History

STATE OF NORTH CAROLINA		FILED	File No. 14SP1420
Forsyth County		2015 MAR -9 PM 1:40	In The General Court Of Justice Superior Court Division Before the Clerk
IN THE MATTER OF:		NOTICE OF UPSET BID NOTICE TO TRUSTEE OR MORTGAGEE	
Name Of Mortgagee/Grantors Linda + Carter Hammond Melisa Welch	FORSYTH CO., C.S.C.	G.S. 45-21.27(e)	
Name Of Mortgagee/Secured Party		Name Of Trustee Grady I. Ingle	
Owner Of Record (if not original mortgagee)		Deed Of Trust, Book And Page No.	
Name Of Holder Of Security Interest (if not original mortgagee)			
NOTICE OF UPSET BID			
<p>The undersigned, as the upset bidder, or as the attorney or agent for the upset bidder named below, gives notice of the filing of an upset bid in the above referenced matter. The filing of this bid establishes a new sales price, and the sale shall remain open for a period of 10 days after this Notice of Upset Bid is filed for the filing of additional upset bids as provided by law.</p> <p>(NOTE: The upset bid, as set forth below must exceed the reported sale price or last upset bid by a minimum of 5%, but in any event must represent a minimum increase of at least \$750.)</p>			
Name And Address Of Upset Bidder Nosnibar Financial Solutions, LLC 380-H Knollwood St Ste 131 Winston Salem, NC 27103		Name And Address Of Attorney Or Agent For Upset Bidder	
Telephone No. (336) 776-5451	Social Security No./Taxpayer ID No. Of Upset Bidder	Telephone No. 336-	
Amount of Last Previous Sale Or Upset Bid \$ 50,400.00	Amount of New Upset Bid \$ 56,000.00	Deposit With Clerk (Greater Of \$750 Or 5% Of Upset)	\$ 2,800.00
Date Of Filing Of New Upset Bid 3-9-15	Signature <i>Melisa Welch</i>		
NOTICE TO TRUSTEE OR MORTGAGEE			
<p>You are notified that, in the above referenced matter, the Clerk of Superior Court of the above referenced county of sale is in receipt of a deposit by cash, certified check or cashier's check satisfactory to the Clerk, in an amount at least equal to the minimum required by G.S. 45-21.27, together with the above timely filed Notice of Upset Bid. YOU ARE DIRECTED TO MAIL WRITTEN NOTICE of the upset bid by first class mail to the last known address of the last prior bidder, the current record owner(s) of the property, and to all other persons or entities you may deem appropriate.</p>			
Date 3-9-15	Signature Melisa M. Welch	<input checked="" type="checkbox"/> Deputy CSC	<input type="checkbox"/> Assistant CSC
Least Day For Next Upset Bid 3-19-15	Minimum Amount Of Next Upset Bid \$ 56,800.00	Amount of Deposit For Next Minimum Upset Bid \$ 2,940.00	
Bidder paid 40000 to make total bid			
2800.00 - 2400.00 400.00			
AOC-SP-403, Rev. 4/97 © 1997 Administrative Office of the Courts			



REQUEST FILE COPY

Civil Records, Criminal Records and Estates



The screenshot shows the website for Susan Frye, Clerk of Forsyth County Superior Court, 21st District of North Carolina. The page title is "Request File Copy". A navigation menu includes Home, Civil, Criminal, Dom Violence, Estate, Family, Jury, Spec Proc, and Traffic Court. A search bar is located in the top right. The main content area contains a notice about request completion times, a list of dates for which the "Request for File Copies" form is applicable, a section on expungements, a section on certified copies and background checks, a table of file copy fees, and instructions on how to request a copy.

Susan Frye, Clerk of Forsyth County Superior Court
21st District of North Carolina

Search...

Home ▾ Civil ▾ Criminal ▾ Dom Violence ▾ Estate ▾ Family ▾ Jury ▾ Spec Proc ▾ Traffic Court ▾

Request Copy

Request File Copy

Due to the number of requests we have received, until further notice please allow up to four (4) hours for your request to be completed.

"Request for File Copies" should only be used when requesting a copy from a case filed after the following dates. If a copy is needed from a case filed prior to the following dates the request must be handled in person at the Forsyth County Hall of Justice, room 245, Civil Records.

- Civil Registrations (R) January 1, 2008
- Civil Miscellaneous (M) January 1, 2007
- Civil Magistrate (CVM) March 1, 2007
- Criminal Superior (CRS) January 1, 2003
- Civil District / Civil Superior (CVD/CVS) March 1, 2007
- Criminal District January 1, 2007

Expungements – DO NOT request information regarding expungements from this site. All request for information must be in person. For more information click on the following link ([more information](#))

If you need certified copies or a criminal background record check you must mail a self-addressed prepaid envelope along with payment (certified funds) to Clerk of Court, Attn: Civil Records, P.O. Box 20099, Winston-Salem, NC 27120.

File copy fees:

Certified copy	\$3.00 first page and .25 each additional page
Civil Revocation	\$100.00
Criminal background record check	\$25.00 certified funds or cash on site
Regular copy by mail (not certified)	\$2.00 first page and .25 each additional page

Any request for copies to be mailed must include self addressed prepaid envelop and be paid for in advance with certified funds.

Files greater than 50 pages must be handled in person at the Clerk's Office, room 245, Civil Records.

If you need a file copy in a timelier manner please be sure to indicate in the additional comments section the date and time you need the information and we will do our best to accommodate your needs.

Form(s) request submitted after 3:00 pm and on weekends or holidays will be processed the following business day. Please keep in mind the first day after a weekend, holiday or the office being closed due to inclement weather response times may be longer than 4 hours.



REQUEST FILE COPY

Civil Records, Criminal Records and Estates

Your name: (required)

I would like to get the documents in the following manner (required), US Mail must be paid for in advance:
 Email US Mail

Your email address: (required)

Your phone number and extension: (required)

Your fax number:

You must select a Case Type: (required)
 ▼

Case number:
2 digit year plus type CR, CVD, CVM, CVS, E or SP plus case number, example 12CVD12345

Plaintiff's name: (required) Last Name first then First Name

Defendant's name: Last Name first then First Name

Please provide specific information in order not to delay your request.

Please enter the following (below): **RPKC**

State Law prohibits the Clerk's Office staff from: providing any legal advice, providing instructions for completing forms, referring an attorney, or recommending specific ways to pursue legal action.

Request File Copy - 22,975 request, 206,675 pages transmitted in 2014



Forsyth County Clerk of Superior Court - Susan S. Frye

PROCESS IMPROVEMENTS – CRIMINAL DEPARTMENT

- Request to Dismiss Traffic Infractions
- Handwritten shucks vs. E–shuck labels
- Managing Citations with a paperless process



OVERVIEW

2009 General Assembly Mandate (IDS)

- \$2,000,000 annual budget reduction
- Subcommittee study misdemeanors vs infractions

Since 2009...

- Adding average of 17.5 new misdemeanors each year
- Continues to overcrowd the criminal courts

Focus on....

- **Impact on District Attorney and Clerk's Office**
- General Assembly Recommendation – to explore technology / E-filing



NORTH CAROLINA COULD SAVE BIG MONEY BY RECLASSIFYING 30 MISDEMEANORS AS INFRACTIONS

According to the Committees 2009 study:

- The N.C. Court System processed nearly 1.5 million cases
- More than 1 in 10 adult North Carolinians have a criminal matter before the court each year
- 65.2% or over 977,750 cases in 2008-2009 involved at least one of the 30 statutes selected
- Of the 30 misdemeanors in question, not a single one is a violent crime
- Reclassifying the 30 misdemeanors would allow district **attorney's** offices to reallocate time and resources to more serious cases
- Taxpayers spend millions annually to usher these and other minor offenses through an already overburdened criminal court system
- 80% of the cases involving the 30 identified offenses were either dismissed outright or resulted in only non-criminal sanctions, such as a fine



OVERCRIMINALIZATION IN NORTH CAROLINA

In the study period, the General Assembly enacted 101 new felonies, an average of 16.8 per year. It also enacted 105 new misdemeanors, an average of 17.5 per year. Across both types of crimes, the total was 206 new offenses, a rate of 34.3 per year.

New Felonies Created

2008 –	20
2009 –	11
2010 –	6
2011 –	26
2012 –	16
2013 –	22
Total –	101

New Misdemeanors Created

2008 -	13
2009 -	29
2010 -	5
2011 -	29
2012 -	14
2013 -	15
Total -	105



RECLASSIFYING CLASS 3 MISDEMEANORS AS INFRACTIONS

As Authorized by the mandate, the Subcommittee identified five Class 2 misdemeanor offenses which could be appropriately enforced as **infractions**. **All of these offenses are found in the Uniform Driver's License Act** in G.S. Chapter 20, Article 2. They are listed in Appendix “E” of the Subcommittee report.

Convictions CY 2009 (total 21,735)

- License not in possession (2,574)
- Operating class of vehicle that driver is not authorized to operate, non-commercial (6)
- Operating motorcycle without a license (288)
- Expired **operator's license** (912)
- Failing to notify DMV of change within 60 days (17,955)



RECLASSIFYING CLASS 3 MISDEMEANORS AS INFRACTIONS

By reclassifying misdemeanors (including the following 11 Motor Vehicle) Class 3 misdemeanors as infractions, there is no possibility of incarceration and therefore these offenses do not require legal counsel. Potentially saving the state \$2,000,000 million dollars annually (budget reduction) in fees for appointed legal counsel for the indigent.

- No **Operator's License (G.S. 20-7(A))**
- Expired **Operator's License (G.S. 20-7(F))**
- Driver's License not in possession (G.S. 20-7(A))
- Failure to carry a Valid Driver License (G.S. 20-7(A))
- Failure to notify DMV of address change (G.S. 20-7.1)
- No Insurance (G.S. 20-313(A))
- Expired Registration Card/Expired License Plate (G.S. 20-111(2))
- Failure to Carry Registration Card (G.S. 20-57(C))
- Failure to Sign Registration Card (G.S. 20-57(C))
- Registration Card Address Change Violation (G.S. 20-67(A))
- Expired / No Inspection (G.S. 20-183.8(A)(1))



IMPACT OF RECLASSIFYING 30 MISDEMEANORS AS INFRACTIONS

Misdemeanor Reclassification Subcommittee recommendations
become law effective December 1, 2013

- Save state in excess of \$2,000,000 in legal fees
- Relieve over-burdened criminal courts
- Generate additional savings for prosecutors, courts, jails, corrections and probation, facility fees, traffic in court house, security costs, etc.
- Final bill expanded to include 31 infractions



**How will the reclassification
of 31 misdemeanors affect
the Clerk's and DA's office
procedures....**



**How will the reclassification
of 31 misdemeanors affect
the Clerk's and DA's office
procedures....**

**Simply reclassifying
does not reduce the workload of the
DA or Clerk's Office!**



IMPACT OF RECLASSIFYING 31 MISDEMEANORS AS INFRACTIONS

Procedures remained unchanged

- **District Attorney's Office and Courts are still required to**
 - Hear the case
 - Make a determination
- **Clerk's Office is still required to**
 - Accurately and timely enter case data
 - Generate Court Calendar
 - **Enter DA's office disposition**
 - Filing, storing and maintaining the court records





INFRACTION COURT

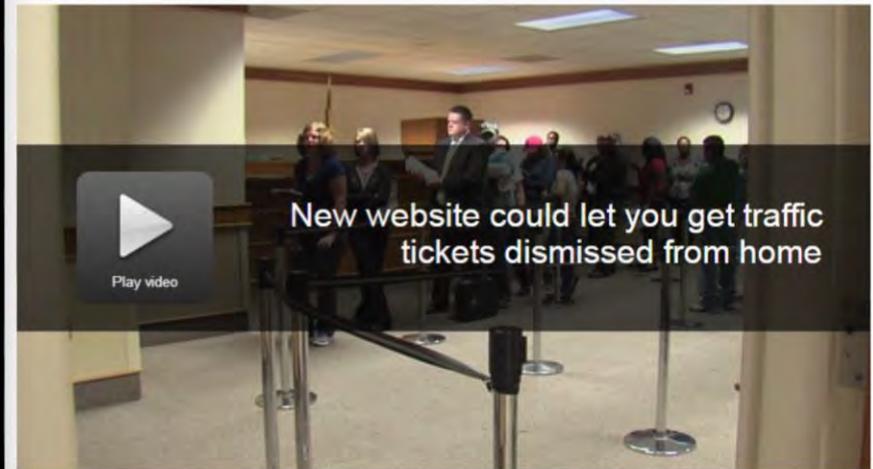
You must appear in Infraction Court in Room 1B on the date set on your ticket unless you pay off the ticket. You may ask for a reduction or charge if you have a good driving record. If you are 16, 17, 18, or 19 years old we will not reduce any speed unless you attend a safety class. Call Forsyth Technical College (336-761-1002) and ask for additional information on "ALIVE AT 25".

Minor Infractions may be dismissed by emailing your citation and proof of corrective actions. For more detail visit; www.NCFCC.us, Traffic Court, Request to Dismiss Traffic Infraction(s).

New website could let you get traffic tickets dismissed from home

POSTED 6:01 PM, OCTOBER 30, 2014, BY MICHAEL HENNESSEY

f FACEBOOK 568 t TWITTER 5 g+ GOOGLE p PINTEREST r REDDIT e EMAIL



WINSTON-SALEM, N.C. — Anyone who has had to visit a courthouse to get a traffic ticket dismissed knows it can be a day filled with long lines, missed appointments and frustration. [Play Video](#)



Forsyth County Clerk of Superior Court - Susan S. Frye

REQUIREMENTS TO ENHANCE / INCREASE EFFICIENCY OF PROCESSING TRAFFIC INFRACTIONS

1. Simple - clear, concise and user friendly
2. Detailed instructions to prevent phone calls to District Attorney **and Clerk's Office requesting assistance**
3. Functional
 - Timely response to defendant - request has been received in **the DA's office** – provide defendant proof of request
 - **Easy access and use by the DA's staff in determining disposition**
 - **Notifying defendant of DA's disposition of the case** – proof of disposition
 - **Notifying Clerk's Office electronically of DA's determination**
 - eliminating printed citations
 - multiple handling of shucks
 - increased efficiency in time, materials and space



IMPACT OF RECLASSIFYING 31 MISDEMEANORS AS INFRACTIONS

Benefits of Enhanced Processing System:

District Attorney's Office

- Assistant District Attorney's review and make disposition, not required to be in courtroom
- Handle multiple cases in a timely manner (24 /7)
- 2 key strokes
 - Creates electronic record of disposition
 - Notifies Defendant of disposition
 - **Notifies Clerk's Criminal Records Office of disposition**

Clerk's Office

- Reduce the number of individuals entering the court house, lessens security requirements, reduces time and materials for printing extremely long dockets, time required for handling sorting and refiling court documents/shucks/folders
- **Automatically receives disposition from DA's Office**
- Electronic storage of all daily requests / dispositions





Susan Frye, Clerk of Forsyth County Superior Court 21st District of North Carolina

[Home](#) ▾[Civil](#) ▾[Criminal](#) ▾[Dom Violence](#) ▾[Estate](#) ▾[Family](#) ▾[Jury](#) ▾[Spec Proc](#) ▾[Traffic Court](#) ▾[Request Copy](#)[Request to Dismiss Traffic Infraction\(s\)](#)

Welcome....



Our office is dedicated to providing exceptional and courteous service with integrity, while protecting the individual rights and liberties of the citizens in our community.

We are committed to the community in which we work and strive to always be innovative, friendly and informative. We pledge to treat everyone who enters our doors with respect.

Whether you are visiting this site to learn more about the operations of the Forsyth County Clerk of Superior Court's Office or to conduct business within our courts, we encourage you to explore this site thoroughly in order to familiarize yourself with our offices, court rooms, court calendars, state and local forms and our routine procedures. Please keep in mind the more acquainted you are with our operations the more efficiently we will be able to assist your needs.

Our goal is to continually improve in what we do, so we welcome and encourage your comments.



Susan S. Frye
Clerk of Superior Court Forsyth County, NC

Request to Dismiss Traffic Infraction(s)

Due to the high volume of traffic cases, the District Attorney's Office is **unable to discuss Traffic Infraction cases over the telephone.**

Please use the service described below or simply come to court on your given court date (and time).

The District Attorney's Office requires a MINIMUM of TEN (10) working days to process your request which does not count weekends and holidays as working days.

The following process is best viewed using a Google web browser.



FUNCTIONALITY

CORRECTABLE VIOLATIONS ("Fix-it" Tickets)

This service is only for Traffic Infractions listed below, where the Person Charged / Defendant is to report to Traffic Court. If a violation on your citation is not listed below you must appear in court on the day and time indicated on your citation.

- No Operator's License (G.S. 20-7(A))
- Expired Operator's License (G.S. 20-7(F))
- Driver's License not in possession (G.S. 20-7(A))
- Failure to carry a Valid Driver License (G.S. 20-7(A))
- Failure to notify DMV of address change (G.S. 20-7.1)
- No Insurance (G.S. 20-313(A))
- Expired Registration Card/Expired License Plate (G.S. 20-111(2))
- Failure to Carry Registration Card (G.S. 20-57(C))
- Failure to Sign Registration Card (G.S. 20-57(C))
- Registration Card Address Change Violation (G.S. 20-67(A))
- Expired / No Inspection (G.S. 20-183.8(A)(1))

Note: "G.S." refers to North Carolina General Statutes.

If you are charged with any other offense(s) you must report to the Forsyth County Hall of Justice, 200 North Main Street, Winston-Salem, NC as indicated on the ticket / citation in the "to Appear in District Court Date and Time".



FUNCTIONALITY

REQUIREMENTS TO USE THIS SERVICE

You must have the following five (5) items and or capabilities to use this service.

- 1) A valid and active email address.
- 2) Your citation, must be clear and easily readable. Do not attempt to use this service if the citation is unreadable.
- 3) Taken the necessary step(s) to correct the infraction(s) / violation(s) you have been charged with and have a clear and readable copy of the supporting documents showing the infraction(s) / violation(s) have been corrected.
- 4) A cell/mobile phone or other device (camera / scanner) capable of producing an electronic image of your ticket / citation and proof of correction(s). File types accepted are; png, jpg, jpeg or gif. Most cell/mobile phones will produce a jpg / jpeg file. You must know how to access the images / pictures once you have taken a picture. The images must be attached to the proper infraction and must be clear and easily readable. Images must be in the upright position when uploaded. Once the upload process begins DO NOT interfere with or stop the process.
- 5) A copy of the updated, corrected and current license(s) or registration card(s) for each offense you were charged with.

It is strongly recommended you use a tablet, laptop or desktop computer to complete the "Request to Dismiss Traffic Infraction" form.

Attaching the wrong image, misspelled names or other typographical errors will result in the immediate denial of your request(s) and you will then be required to appear in court on your assigned date and time.

The Forsyth County Clerk's Office or District Attorney's Office Staff is unable to answer questions regarding the above items.



FUNCTIONALITY

STATEMENT OF AGREEMENT

By submitting the following form you are requesting a "DISMISSAL" of one or more of the "INFRACTIONS" you have checked below. You understand:

- You must read and understand all the directions before you begin the following process.
- All request must be submitted by 4:00 P.M., Tuesday two (2) weeks before your court date. For example; if your court date is set for Tuesday, September 16, 2014 or Thursday, September 18, 2014 your request must be submitted by 4:00 P.M. Tuesday, September 2, 2014. The District Attorney's Office requires a MINIMUM of TEN (10) working days to process your request. Do not count weekends and holidays as working days.
- If you do not receive an email indicating the status of your request at least 48 hours prior to your assigned court date, you must appear in court on the day (and time) indicated on the Ticket / Citation.
- It is your responsibility to correct the issue(s) you have been charged with and acquire the proper documentation to provide as proof the "INFRACTION(s)" have been corrected.
- It is your responsibility to accurately enter all information in Sections "1" and Sections "2". Entering improper spelling of your First or Last Name, incorrect Phone Number or Ticket/Citation Number will result in the immediate denial of your request.
- Only one image per infraction can be attached and uploaded, so be sure the correct image is submitted, is clear / readable / legible and in the upright position.
- The submission of multiple requests for the same citation will result in the immediate "DENIAL" of all request(s) for the Ticket/Citation.
- There is no guarantee your request will be granted.
- All fields in Section "1 - NAME OF PERSON CHARGED / DEFENDANT INFORMATION" must be completed.
- It is your responsibility to monitor your email address for a CONFIRMATION email from the office of Jim O'Neill, District Attorney, Forsyth County, 21st District of North Carolina, your request has been approved or denied.
- In the event of inclement weather the Clerk's Office will notify you by U.S. Mail of your new court date and time. It is your responsibility to keep the Clerk's Office, Criminal Records (336-779-6302) up-to-date if your address changes.
- Our staff is unable to change any information once it has been submitted. NO EXCEPTIONS. It is your responsibility to ensure ALL INFORMATION IS CORRECT/ACCURATE before submitting your request.
- All fields with a red "*" are required.
- Any submission with missing or incorrect information will be denied. NO EXCEPTIONS.



FUNCTIONALITY

Section 1 - NAME OF PERSON CHARGED / DEFENDANT INFORMATION (ALL fields in this section are required)

You will need to enter the following;

- All fields with a red "*" are required.
- Name of Person Charged / Defendant - First Name, Last Name, (make sure spelling is correct). Any errors will automatically deny your request(s).
- Email address – this should be the Person Charged / Defendant's email address and must be current and active. This should be the address to which all correspondences are sent and received. Be sure you check your spam or other filter(s) program(s) for message from our team. The email address you enter is the address to which a confirmation of this email will be sent.
- Confirm Email address – re-enter your email address. By re-entering your email address you are confirming your email address is current and active.
- Phone number – enter three (3) digit area code and seven (7) digit phone number, be sure all numbers are entered correctly. Any errors will automatically deny your request(s).
- Court Date - Enter the date the Person Charged / Defendant is to appear in District Court. Usually located on the ticket / citation in an area with red lettering.
- Ticket / Citation Number – enter exactly as it is on the Ticket / Citation (including any dashes). Ticket / Citation number is after a red "C" on the top center of hand written tickets / citations and is in the upper right hand corner on computer printed tickets / citations. To create an image of your citation or documents, try to use as much available (natural) sun light as possible, you may need to tape each of the corners down, then take a picture of the document(s). Review the image to make sure it is clear and easily readable. Repeat the above for each supporting document. Know where and how to access each of the images, they will need to be uploaded (attached to your request) in Section 2.

It is recommended you print a copy of the Confirmation email when you receive it and retain it for your records.

Please take your time and enter the information in each of the areas correctly. If any information is entered incorrectly or misspelled your request will automatically be denied. There will be NO EXCEPTIONS!



FUNCTIONALITY

All fields with a red "*" are required.

Name of Person Charged / Defendant *

Enter the person's name which appears on the ticket / citation

First

Last

Email *

Email address you want your reply sent to

Confirm Email Address *

Re-enter Email address

Phone *

Enter phone number as 000-000-0000, be sure to include the dashes "-" after each set of numbers.

Court Date *

Person Charged / Defendant to appear in District Court date

Ticket / Citation Number *

Enter the ticket / citation number

Attach File (copy ticket / citation) *

 No file chosen

Select the copy / picture / scanned file you created of the ticket / citation to be uploaded / attached to your request



FUNCTIONALITY

Section 2 - INFRACTIONS

Only the following infractions will be considered for dismissal.

- No Operator's License (G.S. 20-7(A))
- Expired Operator's License (G.S. 20-7(F))
- Driver's License not in possession (G.S. 20-7(A))
- Failure to carry a Valid Driver License (G.S. 20-7(A))
- Failure to notify DMV of address change (G.S. 20-7.1)
- No Insurance (G.S. 20-313(A))
- Expired Registration Card/Expired License Plate (G.S. 20-111(2))
- Failure to Carry Registration Card (G.S. 20-57(C))
- Failure to Sign Registration Card (G.S. 20-57(C))
- Registration Card Address Change Violation (G.S. 20-67(A))
- Expired / No Inspection (G.S. 20-183.8(A)(1))

If you are charged with any other infraction(s) you must report to the Forsyth County Hall of Justice, 200 North Main Street, Winston-Salem, NC on the scheduled to "Appear in District Court Date and Time".

1. Click in each of the check boxes next to the Infraction you are requesting to be dismissed.
2. Click on "Choose File", this will give you the option to browse your computer or phone storage area for the images you created earlier.
3. Locate the image (on your computer or phone storage area) of the corrective action you took
4. Click on the image, the image name will appear to the right of the "Choose File" button, actually replaces the words "No file chosen".
5. Be sure to select an image for each Infraction check box you selected in step 1 above.
6. Once all images / files have been selected and the confirmation in section three (3) has been completed clicking on the Submit button (only click on the Submit button once) below should attach each image / file to your request.

Note: "G.S." refers to North Carolina General Statutes.



FUNCTIONALITY

No Operator's License (G.S. 20-7(A))

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.

Expired Operator's License (G.S. 20-7(F))

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.

Driver License not in possession (G.S. 20-7(A))

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.

Failure to carry a Valid Driver License (G.S. 20-7(A))

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.

Failure to notify DMV of address change (G.S. 20-7.1)

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.

No Insurance (G.S. 20-313(A))

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.

Expired Registration Card / Expired License Plate (G.S. 20-111(2))

Choose File No file chosen

Attach file of corrective action for the infraction listed to the left.



FUNCTIONALITY

Section 3 - CONFIRMATION (check one) *

If you are charged with any other offense than those listed above, you must report to the Forsyth County Hall of Justice on the date and time as indicated on your citation.

- I, have read, understand and followed the above instructions. By submitting this request I affirm I have provided proof of the true and accurate corrections. I understand the penalties for providing or submitting false or inaccurate information.
- I do not wish to submit a request at this time. If you decided not to use this service and would like more information [click here](#).

All correspondences from the District Attorney's Office should be printed and stored in a safe place, they CANNOT be recreated.

Within ten (10) minutes of clicking on the "Submit" button below you should receive NOTIFICATION at the email address you provided above, your request has been received.

VERIFICATION

Please enter any two digits *

Example: 12

Submit





Susan Frye, Clerk of Forsyth County Superior Court
21st District of North Carolina

Search...

[Home](#) [Civil](#) [Criminal](#) [Dom Violence](#) [Estate](#) [Family](#) [Jury](#) [Spec Proc](#) [Traffic Court](#) [Request Copy](#)

Request to Dismiss Traffic Infraction(s)

Your Request to Dismiss Traffic Infraction(s) has been received.

You should receive a reply, to the email address you provided at least 48 hours prior to the court date on the ticket / citation.

Thank you for contacting us. We hope this new service has been helpful.

Jim O'Neill, District Attorney, Forsyth County, 21st Judicial District of North Carolina.

State Law prohibits the Clerk's Office staff from; providing any legal advice, providing instructions for completing forms, referring an attorney, or recommending specific ways to pursue legal action.

[Return to TOP / HOME page](#)

GRANTED - Your request to dismiss the Traffic Infraction listed below has been granted!

- There are no further action(s) or steps required by you.
- It is strongly recommended you print this email and store it in a safe place. In the event questions arise in the future it will serve as proof your request was GRANTED.

DENIED – Your request to dismiss the Traffic Infraction as listed below has been denied!

- The information you provided was improper or insufficient.
- You are required to appear in court on the day (date) and time indicated on your Citation.
- It is your responsibility to ensure you bring the proper paper work with you to court.



Forsyth County Clerk of Superior Court - Susan S. Frye

NORTH CAROLINA UNIFORM CITATION-DEFENDANT'S COPY

STATE OF NORTH CAROLINA FORSYTH County District Court Citation No. _____

TO THE DEFENDANT NAMED BELOW: You have been charged with the misdemeanor(s) or infraction(s) specified below. Read this citation carefully.

YOUR COURT DATE AND LOCATION

Court Date of Next Hearing: **TUESDAY** Date: **12/09/2014** Approx. H. Court: **Between 08:00 AM and 01:00 PM** Court Location: **WINSTON-SALEM** Courtroom: **001B** Interpreter: _____

THE STATE OF NORTH CAROLINA VS.

Name of Defendant: _____ Address: _____ City: _____ State: **NC** Zip: **27284**

Age: _____ Sex: _____ Race: _____ Date of Birth: _____ Age: **49** Social Security No.: _____

WHAT YOU ARE CHARGED WITH

The officer named below has probable cause to believe that on or about **THURSDAY**, the **06** day of **NOVEMBER**, 2014 at **06:38 AM** in the county named above you did unlawfully and willfully **OPERATE A MOTOR VEHICLE ON A STREET OR HIGHWAY WHILE DISPLAYING AN EXPIRED REGISTRATION PLATE ON THE VEHICLE KNOWING THE SAME TO BE EXPIRED.** (G.S. 20-111(Q))

and on or about **THURSDAY**, the **06** day of **NOVEMBER**, 2014 at **06:38 AM** in the county named above you did unlawfully and willfully **OPERATE A MOTOR VEHICLE ON A STREET OR HIGHWAY WITHOUT HAVING A CURRENT ELECTRONIC INSPECTION AUTHORIZATION FOR THE VEHICLE, SUCH VEHICLE REQUIRING INSPECTION IN NORTH CAROLINA. MONTH EXPIRED 10/2014 (G.S. 20-183.WA)(1)**

YOUR VEHICLE

Vehicle License No.: _____ State: **NC** Trailer Type: _____ CUV: **NO** Vehicle Type: **PASSENGER (2 OR 4-DOOR SEDAN)** Make: _____ Year: _____ Plac. Mar: **NO**

OTHER INFORMATION

Area: **BUSINESS** Priorities: **CLEAR** Mobility: **CLEAR** Traffic: **LIGHT** Accidents: **NO** Speed: _____ On Highway No. Street: **GT FIRST ST**

Injury or Serious Injury: _____ Driver's License: _____ In Municipality/City Of: **WINSTON SALEM** Police Station/Division: **CHURCH ST**

CHARGING OFFICER INFORMATION

Date: **11/06/2014** Signature Of Officer: **PO** No.: **15072** Law Enforcement Agency: **WINS. ON-SALEM POLICE** Troop/Group: _____ District/Zone: _____

IMPORTANT NOTICE

You must do one of the following:

- appear in District Court on the court date, time, and location shown above, OR
- dispose of this case by waiving your trial, pleading guilty/responsible and paying the total amount shown below before the court date shown above, as explained in the Waiver Instructions below.

If you wish to contest the charge(s) or appear before a judge, you must appear in court on the court date shown above. If you fail to dispose of your case by waiver prior to the court date shown above, or if you fail to appear on your court date:

- criminal process may be issued against you and you may be arrested for your failure to appear,
- your drivers license may be revoked, and certain fees may be assessed along with all other costs identified below.
- in addition, if a cash bond is required and posted, it will be forfeited, and your failure to appear will be treated as a conviction resulting in points against your record or possible license revocation.

WAIVER INSTRUCTIONS

If you wish to dispose of this case by waiving your trial, pleading guilty/responsible and paying the total amount shown below, you must do the following before the close of business on the last business day before the court date shown above:

1. Date and sign this Citation in the space provided below.
2. Return this Citation by mail or in person to the Clerk of Superior Court, FORSYTH County Courthouse, PO BOX 30099, WINSTON-SALEM, NC 27120-0099, or to any magistrate of the county shown above.

Payment must be by certified check, cashier's check, or money order marked payable to the "Clerk of Superior Court" or, if made in person, in cash. Online credit card option - www.payNCticket.org PERSONAL CHECKS WILL NOT BE ACCEPTED. Do not mail cash.

WAIVER OF TRIAL/HEARING - PLEA OF GUILTY/RESPONSIBLE - CONSENT TO ENTRY OF JUDGMENT

I acknowledge that I have been charged with the offense/infraction noted herein by the charging officer. I understand that I am presumed by law to be Not Guilty/Not Responsible until proven Guilty/Responsible beyond a reasonable doubt. Nevertheless, I do hereby waive my constitutional rights to a trial/hearing in open court, to confront the witness(es) against me, and to representation by an attorney. I hereby plead Guilty/Responsible to this offense/infraction and tender to the court the sums listed below as payment of the fine/penalty and costs in this case.

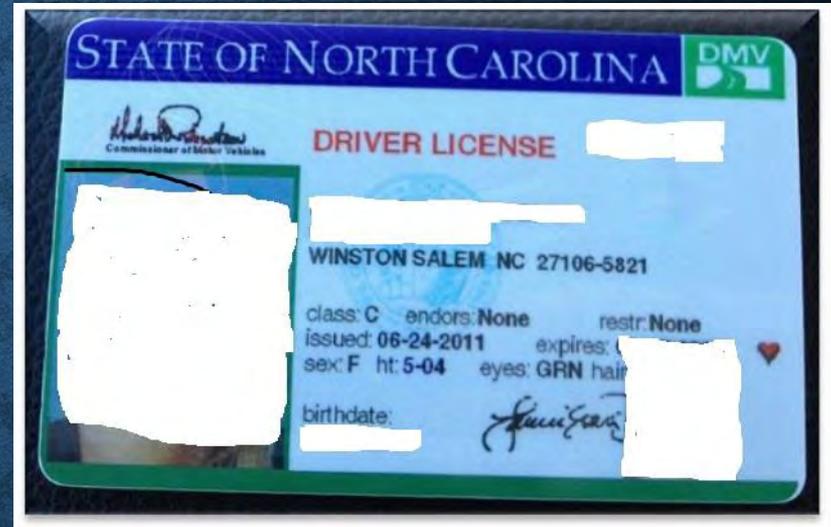
I request that the court accept my waiver of trial/hearing, plea of Guilty/Responsible and tender of fine/penalty and costs, and that a verdict/finding of Guilty/Responsible be entered. This request is made with the full understanding that a verdict/finding of Guilty/Responsible will be entered against my record, that if this is a motor vehicle offense, the North Carolina Division of Motor Vehicles (or the licensing authority of any other State which issued my license to drive) will be notified of the verdict/finding, that it will have the same legal effect for all purposes as a verdict/finding of Guilty/Responsible after a trial/hearing, and that it may result in the assessment of points on my driving record or the suspension or revocation of my drivers license.

Note: The fine specified below is a standard amount set by the Chief District Court Judges of North Carolina pursuant to G.S. 7A-145. The court costs specified below are set by the North Carolina General Assembly, apply to all cases disposed in district court, and are subject to change without notice.

Amount of Fine/Penalty	Court Costs	Total	Date	Signature Of Defendant
\$ 25.00	\$ 190.00	\$ 215.00		

APN: 710-523 and 51413049; Item: 13112 (Revised) Information: 60013 Information: Office of the Courts

DATA CAPTURE AND REPORTING



NCFCC.US – PROPER UTILIZATION OF EXISTING RESOURCES

- Request to Dismiss Traffic Infractions
 - Began offering on-line last week of November 2014
 - 463 requests
 - 84.9% (392) granted
 - 15.3% denied (71)
 - majority denied due to not meeting 10 day requirement
 - 411,455 Statewide Dispositions in 2013-2014
 - 307,716 were DISMISSED



WHAT IF ?



Forsyth County Clerk of Superior Court - Susan S. Frye

NCFCC.US – PROPER UTILIZATION OF EXISTING RESOURCES

- Request to Dismiss Traffic Infractions
 - Save the defendant 1.5 hours = 461,574?
 - Not have to leave work
 - Not have to hire a baby sitter
 - Not have to arrange transportation to the Court House
 - Not have to be part of long line waiting to enter the Court House
 - 50% Potential hours saved 230,787 (avg. \$10 / \$2,307,870)?
 - **What could the \$ and time savings be for the DA and Clerk's Office Staff ?**
 - What if an application were linked to appropriate data bases to further automate the process, what could the \$ savings could be?
 - What if 307,716 requests processed at \$10.00 each?
 - **Potentially fund 96 of 128 positions Clerk's Offices across the state are short**



News Roundup

Posted on [Nov. 14, 2014, 6:00 am](#) by [Jeff Welty](#) • [2 comments](#)



It might not seem like a sexy story, but in terms of practical impact, the rollout of a new system for handling certain traffic cases in Forsyth County is a big deal. The *Winston-Salem Journal* has the story [here](#). The super condensed version is that the new system is for people who have been charged with infractions that the State would normally dismiss upon proof of compliance, like expired registration or failure to notify the DMV of an address change. People will still have to go to court for speeding tickets. But other kinds of infractions, such as expired registration or inspection, no operator's license, or failure to notify the DMV of an address change, could be handled by the online system. In many of these cases, the Forsyth County District Attorney's Office can dismiss these infractions if people show they have complied with the state law. For example, they can show paperwork that they have renewed their driver's registration.

Clerk, DA to launch online system for handling certain traffic infractions

Posted Sunday, November 2, 2014 8:00 pm
Michael Hewlett/Winston-Salem Journal



On Thursday morning, people stood in long lines to get inside the Forsyth County Hall of Justice, only to find another long line outside Courtroom 1B, where minor traffic infractions are handled.



But starting Monday, people might be able to get some traffic infractions handled without even stepping inside the courthouse – they can do it from their computer.



Susan Frye, the Forsyth County clerk of court, and Forsyth County District Attorney Jim O'Neil worked together to create an online system for handling minor traffic infractions, the first of its kind in North Carolina.

The best place to retire may be right inside your own front door.

Navigation
BY SALEM/TOWNS

Want to find out how we can help chart your course?

Call 336.714.6848 or

Minor Traffic Infractions in Forsyth County Now Handled Online

By: Ed Scannell 11/03/2014 05:15 PM



Play Video

WINSTON-SALEM – A new online system will handle certain minor traffic infractions in Forsyth County. It's aimed at reducing the long lines outside a busy courtroom at the Hall of Justice.

More than 1,000 people line up outside District Courtroom 1B at the Forsyth County Hall of Justice on a typical Tuesday and Thursday. Court officials have been looking for a solution.



INFRACTION COURT

You must appear in Infraction Court in Room 1B on the date set on your ticket unless you pay off the ticket. You may ask for a reduction if you have a good driving record. If you are 16, 17, 18, or 19 years old we will not reduce any speed unless you attend a safety class. Call Forsyth Technical Community College (336-761-1002) and ask for additional information on "ALIVE AT 25".

Minor Infractions may be dismissed by emailing your citation and proof of corrective actions. For more detail visit: www.NCFCC.us, Traffic Court, Request to Dismiss Traffic Infraction(s).

1. **REDUCE SPEED REQUEST:** Bring a copy of your driving record if you are going to ask for a speed reduction. To obtain a copy of your driving record, complete Form #12 (see below), attach \$8.00 certified funds and mail to NCDMV, Driver License Records Unit, 3113 Mail Service Center, Raleigh, NC 27699-3113. OR go to <http://www.ncdot.gov/dmv/online/records/> and click on "Start a Driving Record Request". You must have a valid e-mail address to obtain your driving record online. This website allows you to print your non-certified record upon online payment of \$8.00. We cannot give legal advice, such as how a speed reduction will affect your insurance points. Ask your attorney or insurance agent before court.
2. **BRING WITH YOU:** your copy of the ticket, or get a print out from Room 216 and CASH or CREDIT CARD, it will save you a lot of time.
3. **PLACE:** Forsyth County Hall of Justice, 200 North Main Street, Winston-Salem, N.C. First (1st) Floor, Room 1B
4. **DATE:** You should appear **ONLY** on the court date indicated on your ticket.
5. **TIME:** Anytime between 8:00 a.m. and 1:00 p.m.
6. **ATTORNEYS:** This is an informal procedure, you may appear with or without an attorney or an attorney can appear for you in your absence.
7. **COURT COSTS / FINES:** CASH, MONEY ORDERS, CERTIFIED BANK CHECKS or CREDIT CARDS are accepted, **PERSONAL CHECKS ARE NOT ACCEPTED.** An Improper Equipment carries an additional fee of \$50.00. If you do not have money to pay your total costs and fines, your case may be continued one (1) time, or you may be given a compliance date to make full payment.
8. **CONTINUANCES: WE DO NOT CONTINUE CASES OVER THE PHONE.** If you cannot appear in court on your assigned day, you can have your attorney or someone appear to find out the new court date.
9. **NO SHOWS:** If you do not appear for court, DMV will revoke your license and impose a \$50.00 penalty. You will also be charged a **\$200.00 FAILURE TO APPEAR FINE.**
10. **EXPIRED DRIVER'S LICENSE, EXPIRED LICENSE PLATE or EXPIRED INSPECTION:** Bring a current up-to-date Driver's License; a current up-to-date Vehicle Registration Form for your license plate, a current up-to-date Vehicle Inspection Form or a copy of proof of sell. Bring the above required documentation to court with you. It is likely by presenting the above required documents your case will be dismissed.
11. **NO INSURANCE:** "NO INSURANCE" tickets will only be dismissed if you had **insurance in force on the day your ticket occurred** and can provide proof of same. Bring a letter from your insurance agent showing insurance was in force. A receipt showing you paid for an insurance policy is not sufficient.

----- cut along this line ----- cut along this line ----- cut along this line -----

12. REQUEST FOR MOTOR VEHICLE RECORDS

I, _____, NC Driver License # _____,
Print name exactly as it appears on your NC Driver License

Date of Birth _____, am requesting my driver license record (MVR). I am qualified to receive this information for use in connection with a criminal proceeding in State Court. I understand that I may not re-disclose this information.

Signature (Required) _____ Date: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Please allow 10 business days to process your request, excluding time for delivery to and from the NCDMV. Make checks payable to the NCDMV (please be sure your Driver License Number is written on the check or money order). Mail requests to NCDMV, Driver License Records Unit, 3113 Mail Service Center, Raleigh, NC 27699-3113.



WHAT IF ?



Forsyth County Clerk of Superior Court - Susan S. Frye

PROCESS IMPROVEMENTS – CRIMINAL DEPARTMENT

Handwritten shucks vs. E–shuck labels

vs.

Managing Citations with a paperless process



HANDWRITTEN VS. E-SHUCK LABELS VS. PAPERLESS

E-Citation - average 500 per day

- Time to manually write
 - Defendants Name, Court Date, Court Room, File Number
- 1 – 4 clerks, 2 to 5 hours per day
- Approximately 85 hours per week



HANDWRITTEN VS. E-SHUCK LABELS VS. PAPERLESS

E-Citation - average 500 per day

- Time to manually write
 - Defendants Name, Court Date, Court Room, File Number
- 1 – 4 clerks, 2 to 4 hours per day
- Approximately 85 hours per week

Generated Labels –

- Print Citation
- Scan Citation
- OCR (Optical Character Reading) – captured 4 blocks of data
- Convert to Word Document
- Print and affix labels to shuck
- Approximately 15 hours per week (saving approx. 70 hours per week)



HANDWRITTEN VS. E-SHUCK LABELS VS. PAPERLESS

E-Citation - average 500 per day

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- Scan Citation
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- Convert to Word Document
- Print and affix labels to shuck
- Approximately 15 hours per week (saving approx. 70 hours per week)
 - Paperless process saved the additional 15 hours
 - Paperless vs. Labels vs. Handwritten – savings of 85 hours per week (entry level deputy clerk savings \$1,153.30 per week)



MANAGING CITATIONS WITH A PAPERLESS PROCESS

- Print court calendar (morning of court)
- Defendant/Attorney presents citation or ACIS printout to ADA or **District Attorney's Office designated person**
- Citation or ACIS printout is stamped with judgment or continuance date
- The Clerk records judgment on court calendar and returns citation or ACIS printout to Defendant/Attorney
 - Defendant takes copy of citation/print out with judgment to bookkeeping to comply.
- **After Court, Clerk goes through calendar and marks cases "NS" (no show)** for Defendants that did not appear.
- Court Dispositions are entered in CCIS from court calendar
- Court calendar is run for the 2nd time and reviewed for any cases that disposition has not been entered. Only no show cases should appear on this calendar.
- Court calendar is scanned for a permanent court record, original calendar is stored for safe keeping.



WHAT IF ?

- E-Filing all Civil Cases
- Online Jury deferral request
- Wills for Safe Keeping
- Training





Forsyth County Clerk of Superior Court - Susan S. Frye

Name ▾	Size	Date modified	Type
 2015 Bookkeeping Reports		3/25/2015 9:09 ...	File folder
 2014 Bookkeeping Reports		1/13/2015 8:40 ...	File folder
 2013 Bookkeeping Reports		8/7/2014 7:52 AM	File folder
 2012 Bookkeeping Reports		8/6/2014 5:23 PM	File folder
 2011 Bookkeeping Reports		8/6/2014 5:23 PM	File folder
 2010 Bookkeeping Reports		9/12/2014 1:18 PM	File folder
 2009 Bookkeeping Reports		8/6/2014 5:23 PM	File folder
 2008 Bookkeeping Reports		9/11/2014 1:49 PM	File folder

- 2008 thru 2015 (6 years 3 months)
- 10,460 reports
- 874 mb

Bookkeeping Reports 2008 thru Properties [X]

General | Security | Previous Versions | DFS | Customize

 Bookkeeping Reports 2008 thru

Type: File folder

Location: K:\33_UNIT_Clerk\Bookkeeping

Size: 853 MB (894,530,893 bytes)

Size on disk: 874 MB (916,656,128 bytes)

Contains: 10,460 Files, 99 Folders

Created: Thursday, March 05, 2009, 12:44:37 PM

Attributes: Read-only (Only applies to files in folder)
 Hidden

Advanced...

OK Cancel Apply



Adobe Acrobat
File Edit View Window Help

Create [Icons]

Search: Arrange Windows

Where would you like to search?
 In the current document
 All PDF Documents in
Browse for Location...

What word or phrase would you like to search for?
[Text Box]

Whole words only
 Case-Sensitive
 Include Bookmarks
 Include Comments

Search

[Show More Options](#)
[Find a word in the current document](#)

Browse For Folder

Choose a folder to search:

- [-] Bookkeeping Reports 2008 thru
 - [+] 2008 Bookkeeping Reports
 - [+] 2009 Bookkeeping Reports
 - [+] 2010 Bookkeeping Reports
 - [+] 2011 Bookkeeping Reports
 - [+] 2012 Bookkeeping Reports
 - [+] 2013 Bookkeeping Reports
 - [+] 2014 Bookkeeping Reports
 - [+] 2015 Bookkeeping Reports

Folder: Barber, Robert L.

Make New Folder OK Cancel



4 clicks to detail.....

AA00010 FCCO Benefits of Utilizing Technology 20150325 1110.pptx - PowerPoint

FILE HOME INSERT DESIGN TRANSITIONS ANIMATIONS SLIDE SHOW REVIEW VIEW

From Beginning From Current Slide Present Online Custom Slide Show Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show

Play Narrations
 Use Timings
 Show Media Controls

Monitor: Automatic
 Use Presenter View

Search

Arrange Windows

Looking For:
Jones in K:\33_UNIT...\2014 Bookkeeping Reports

Results:
7 documents with 25 instances

Searching K:\3...\20140106 020 listbyac.pdf

Results:

- K:\3...\20140102 010 rjournal.pdf
- K:\3...\20140102 020 listbyac.pdf
 - JONES MOCK JONES 13E 002025 G053815 19.60 WELLS JENKINS FLORA R. RAPER 13E
 - MOCK JONES 13E 002025 G053815 19.60 WELLS JENKINS FLORA R. RAPER 13E 001667 C241656
 - JONES TOTAL FOR ACCOUNT 21141 7.50 21210 DC-CRIM FEES ADAIR, CHARLES, RUSSELL,
 - JONES TOTAL FOR ACCOUNT 22140 50.00 22210 CO FAC FEE D CR ADAIR,
 - JONES MONTGOMERY, MARCUS, D 13CR 722550 C241738 4.00 MORALES-NOYOLA, JULIO, C 1B
- K:\3...\20140103 010 rjournal.pdf
- K:\3...\20140103 020 listbyac.pdf
- K:\3...\20140103 050 actual.PDF
- K:\3...\20140106 010 rjournal.pdf



Everything ADDS UP



64 binders
53,500 pages
approximate cost \$928.86

VS.



3.72 gigabyte thumb drive, with room for
another 79,751 pages, \$22.15



All Clerk's Office's across the state could Utilize the Benefits of Technology to

- Streamline their office processes and procedures
- **While enhancing the level of service's it provides**
- Without increasing the burden on already strained operating budgets.....

IT CAN BE DONE

BENEFITS OF UTILIZING TECHNOLOGY



Path to new observations and change!



Forsyth County Clerk of Superior Court - Susan S. Frye

SOURCES:

- UNC School of Government – Criminal Law Blog
- OVERCRIMINALIZATION IN NORTH CAROLINA © 2014 Jeff Welty
- REPORT OF THE COMMISSION ON INDIGENT DEFENSE SERVICES, Submitted to the North Carolina General Assembly, Pursuant to Session Law 2013-360, 18A.1, March 10, 2014
- NORTH CAROLINA SENTENCING AND ADVISORY COMMISSION, REPORT ON MISDEMEANOR OFFENSE RECLASSIFICATION PURSUANT TO SESSION LAW 2010-31, SECTION 19.5, Submitted to the 2011 Session of the North Carolina General Assembly December 3, 2010
- Minutes North Carolina Sentencing and Policy Advisory Commission Meeting Raleigh, NC, December 3, 2010
- N.C. Office of Indigent Defense Services – Reclassifying Minor Misdemeanors as Infractions - March 2014



Q & A



Forsyth County Clerk of Superior Court - Susan S. Frye

FORSYTH COUNTY CLERK OF SUPERIOR COURT AND DISTRICT ATTORNEY

BENEFITS OF UTILIZING TECHNOLOGY

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North Carolina Forsyth County Courts www.ncfcc.us <https://ncfcc.us/rdi>



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