

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, January 16, 2018 9:00 AM
901 Corporate Center Drive
Oak/Maple Conference Rooms
Raleigh, North Carolina**

CJIN Governing Board Members Present:

Allen Baddour	Charles Blackwood	Galen Braddy
William Bryan	Crystal Cody	John Correllus
Lorrin Freeman	Torre Jessup	Dan Kiger
Ryan Kokajko	Steve Lingerfelt	Glenn Mack
Michael McArthur	Wyatt Pettengill	Kimberly Quintus

CJIN Staff:

LaVonda Fowler

Guests:

Pokey Harris	Aaron Youngblood	Marc Erickson
Kimberly Thomas	Jeffrey Mitchell	Mitch Cunningham
Dennis Reynolds	T. Jerry Williams	Mark Beason
David Bishop	Eric Xavier	Earl Struble
George Tkael	Brad Friang	Carlye Wittek
Cortney Cowan	Elizabeth Patel	Carol Burroughs
John Maultsby	Ken Steele	Liz Patel
Steve White		

Board Activities and Announcements

CJIN Chairman Steve Lingerfelt called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM.

Chairman Lingerfelt noted that LaVonda has circulated sign-in sheets throughout the room and to please sign in.

Chairman Lingerfelt acknowledged the CJIN Advisory Board members who were present and thanked them for their continued support.

Chairman Lingerfelt reminded everyone that the CJIN Website and Facebook Site have been updated.

Folder Materials

Chairman Lingerfelt stated that the following items were contained in their folders: Meeting Agenda, Travel Request Forms, Draft Minutes – October 25, 2018 Meeting and CJIN Oath of Office.

Chairman Lingerfelt also noted that the presentations from the meeting will be posted on the CJIN website.

Chairman Lingerfelt took a few moments to welcome a new Board Member, Judge Allen Baddour. He also recognized Representatives Allen McNeill and John Faircloth for their continued support of the CJIN Board, and thanked them for being in attendance.

Ethics Awareness

Chairman Lingerfelt informed the Board that per NC State Ethics Commission guidelines; all Board members are required to attend an ethics training course at least every two years. He stated that the course offerings and locations are available on the Ethics Commission website.

Chairman Lingerfelt gave an ethics reminder that is required to be presented at the beginning of any Board meeting. He read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

Chairman Lingerfelt also reminded the Board Members that their Statement of Economic Interest documents are due prior to April 15th and that they can be completed manually or electronically, please see LaVonda regarding any questions.

Travel

Chairman Lingerfelt stated that for travel reimbursement, please find a copy of the form in your folder, any questions please see LaVonda.

Approval of Minutes

The minutes from the October 25, 2018 Meeting were approved.

Swearing in of CJIN Board Members

Chairman Lingerfelt recognized Judge Marion Warren, Director of the Administrative Office of the Courts, who administered the Oath of Office to the CJIN Board Members.

Chairman Lingerfelt thanked Judge Warren for his continued support and for the use of the facilities at AOC to conduct the CJIN Board Meetings.

Update on Executive Director Position

Chairman Lingerfelt stated that the Executive Board of CJIN met just prior to the start of this Board meeting to discuss a personnel matter.

Chairman Lingerfelt recognized Mike McArthur who addressed the Board. Mr. McArthur requested that the Motion made at the July called WebEx Board meeting be moved from the table to the floor. Chairman Lingerfelt asked for a second, which was given by Sheriff Charles Blackwood and Chairman Lingerfelt asked Mr. McArthur to restate the Motion for the record. The Motion is as follows:

"Now that we have in place a great leader in Chairman Steve Lingerfelt, let's fill the long overdue position vacated by the retirement of Executive Director Eugene Vardaman. Many of you have

known and appreciated the dedicated and hard work provided to both CJIN and our Governing Board by bright and talented Dr. LaVonda Carol Fowler in her position as Executive Administrator for well over 10 years. I hereby nominate Dr. LaVonda Fowler to fill the position of Executive Director to the Governing Board of the North Carolina Criminal Justice Information Network. Mr. Chairman at this time I respectfully move that the nomination be closed and the candidate be elected by acclamation.”

The Motion had numerous seconds, Chairman Lingerfelt called for a vote and it was unanimous to name Dr. LaVonda Fowler as the CJIN Executive Director.

Meeting Format

Chairman Lingerfelt stated that the meeting format would consist of having a variety of updates on the CJIN Board Initiatives and projects that have significant interest to law enforcement, court personnel, corrections, IT departments, and others. These presentations will include: Debbie Allen who will present Building and Supporting Cross-System Data Sharing – A Local Perspective, Major Youngblood of the NC National Guard, and Deputy Chief Mitch Cunningham, Wilmington PD, Debrief on Hurricanes Florence and Michael. Mr. Steve White, Missouri State Highway Patrol on Amber Alert System for the State of Missouri, Pokey Harris, 911 Board Director, Update on the NC 911 system, and Gene Belflowers of the Cumberland County Sheriff’s Office to share their Team Assistance Program.

911 Board Update

Chairman Lingerfelt introduced Pokey Harris the 911 Board Director who gave the Board an update on the 911 Board. Pokey explained how the 911 Board operated and its function within the State of NC. She went on to update the Board on the text to 911 project started in Durham County. She advised the Board on some potential new projects that the 911 Board would be participating in and thanked the Board for their continued support.

Pokey participated in a discussion with Chairman Lingerfelt, Marc Erickson, John Correllus, LaVonda Fowler and Representative McNeill.

State Crime Lab Update

Chairman Lingerfelt introduced Liz Patel, who gave the Board an update on the State Crime Lab in Director John Byrd’s place as he was out of the country on State business. Liz went through some of the new equipment that was purchased for the Lab, as well as the leased equipment. She went on to give some statistics regarding specific types of analysis done, from rape kits to other testing. She also explained about the request made for additional funds and what they would be used for by the Lab. The entire presentation can be seen on the CJIN Website.

Liz participated in a discussion with Chairman Lingerfelt LaVonda Fowler, Courtney Cullen, Jeff Mitchell, Marc Erickson, Allen Baddour and Ryan Kokajko.

Building and Supporting Cross-System Data Sharing – A Local Perspective

Chairman Lingerfelt welcomed back to her home State of NC Ms. Debbie Allen, formally of the Governor’s Crime Commission. Debbie thanked the Board for being able to visit and to give this presentation. She stated that she had some news to share with the Board before she presented. Debbie congratulated LaVonda Fowler on being named the CJIN Executive Director and she

wanted to add that in her role as President of the National Association of Justice Information Systems (NAJIS), she was adding an additional title to LaVonda, that of NAJIS Board Member. Debbie explained that LaVonda had attended the NAJIS Conference in October where Board Member Crystal Cody presented the presentation she presented at the October meeting to CJIN. At the NAJIS Conference, Debbie had approached LaVonda about serving on the NAJIS Board and she was proud to announce to the CJIN Board that LaVonda was unanimously voted onto the NAJIS Board. Debbie expressed how proud she was to have someone from NC on the NAJIS Board and felt LaVonda would be a huge asset to them as well as to CJIN. The CJIN Board was very pleased and gave LaVonda a round of applause and congratulations to being named to CJIN as well as the NAJIS Board.

Debbie then started her presentation regarding her work in Adams County, Colorado. She was instrumental in developing a criminal justice infrastructure that was to bring together criminal justice stakeholders to become more effective and promote better public safety. Debbie's presentation is available on the CJIN Board website.

Debbie participated in a discussion with Chairman Lingerfelt, LaVonda Fowler, Lorrin Freeman, Carol Burroughs, Kim Thomas, Charles Blackwood, Marc Erickson and Representative McNeill.

NC National Guard Debrief on Hurricane Florence and Michael

Chairman Lingerfelt introduced Major Youngblood from the NC National Guard who gave the Board a debriefing on the role the National Guard played in the recent hurricanes that impacted our State. He explained the statistics regarding the number of people rescued, the number of people fed, those who were flown out of harms way and those rescued by water patrol. He explained the partnership with various other agencies from across the nation who came to the aid of NC when we needed it. His entire presentation along with a short video is available on the CJIN website.

Major Youngblood participated in a discussion with Chairman Lingerfelt, Glenn Mack, Debbie Allen, Pokey Harris Lorrin Freeman and Sheriff Blackwood.

Missouri Alert System Integration

Chairman Lingerfelt introduced Major Steve White of the Missouri Highway Patrol who joined the Board via WebEx. Steve thanked the Board for the opportunity to speak and congratulated LaVonda on being named CJIN Executive Director and to the NAJIS Board. Steve explained that he met LaVonda after his presented this presentation at the NAJIS Conference. LaVonda had asked him to come and present to the CJIN Board because she felt the topic of trying to overhaul the Missouri Amber Alert System would be of interest to the Board and might provide some lessons learned that could be of assistance to NC. Steve went on to explain the process that was used to determine how the system would be updated and would integrate into Missouri's existing systems.

Steve participated in a discussion with Chairman Lingerfelt, LaVonda Fowler, Debbie Allen, Judge Baddour and Charles Blackwood.

Wilmington Police Department Debrief on Hurricane Florence

Chairman Lingerfelt introduced Deputy Chief Mitch Cunningham who gave the Board a presentation on the impact that Hurricane Florence had on the City of Wilmington. Mitch showed

pictures of the impact done to the City by Florence and how the PD had to cope with turning the Department into a shelter for the Officers and their families and pets. He explained the need to put up a portable town at the PD just to have radio and cell contact with his officers. He also went on to say that there was no communication option for contact between agencies, so that was a challenge that had to be overcome. He shared his lessons learned with the Board as well. His entire presentation can be retrieved from the CJIN Website.

Mitch participated in a discussion with Chairman Lingerfelt, LaVonda Fowler, Kim Thomas, Marc Erickson, Jeff Mitchell and Ryan Kokajko.

Cumberland County Sheriff's Office – Member Assistance Team

Chairman Lingerfelt introduced Gene Belflowers who gave the Board a presentation on the Member Assistance Team for the Cumberland County Sheriff's Office. Gene explained the purpose of the MAT is to offer comfort and support to the officers when tragedy strikes. This can be in their personal or professional lives. Any event, including the Hurricanes, where there is an unusual amount of stress on an Officer, the MAT team could be called to help get them through the event. To learn more about this wonderful program please see the presentation which is available on the CJIN Board Website.

Gene participated in a discussion with Chairman Lingerfelt, LaVonda Fowler and Jeff Mitchell.

New Business

Chairman Lingerfelt asked if there was any new business. LaVonda Fowler reminded the Board of the next meeting March 26, 2019.

Chairman Lingerfelt adjourned the Meeting at 1:30 PM.