

**North Carolina Criminal Justice Information Network  
Governing Board Meeting  
Thursday, January 27, 2009 9:00 AM  
NC Department of Correction  
Purchasing Conference Room  
Raleigh, North Carolina**

**CJIN Governing Board Members Present:**

Glen Allen	Tommy Allen	Robert Brinson, Chair
Barker French	Henry W. Hight, Jr.	Donnie Holt
Steve Lingerfelt	Doug Logan	Tom Jarrell, Jr.
Robert Lee	Alan Melvin	Jerry Ratley
Bill Stice	Eric Van Vleet	Albert Williams
William Willis		

**CJIN Staff:**

LaVonda Fowler	Lars Nance	Eugene Vardaman
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**Guests:**

John Maultsby	Chris Creech	Scotty Hill
Karen Jayson	Greg Jones	Rebecca Troutman
Gary Kearney	Robin Murray	Frank Seiber
Dennis Reynolds	Mike Garner	Gary Alexander
Rhonda Raney	John Yarboro	Ed Harr
Sharon Hayes	Joe Tolson	Gary Snow
Chris Strickland	Laude Hartrum	Van Short
Ken Clark	Anthony Allen	Chris Haggard

**Board Activities**

CJIN Chairman Bob Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:05 AM at which time Chairman Brinson introduced State Representative Joe Tolson.

Representative Tolson shared with the Board his vision of automating paperwork within the state system and directed some of his comments toward the use of Digital Signatures and E-Forms. He discussed the Digital Signature Pilot Project being conducted by the ITS Division and introduced Sharon Hayes, Deputy State CIO. Representative Tolson also requested that the CJIN Board provide ITS and his office with areas that criminal justice could use Digital Signatures and E-Forms.

**ITS Pilot Project for Digital Signatures/ E-Forms**

Sharon Hayes, Deputy State CIO, presented a Power Point to the Board that included the challenges that the State is facing with overloaded information and document processing, the inefficiency of the paper system, the inadequate access to the paper documents, the compliance issues being experienced by agencies, the General Statute that enacted Electronic Commerce in Government, the Federal E-sign Act, the Uniform Electronic Transactions Act, the fact that there are thousands of paper forms across agencies, the evolution of e-forms from paper to totally interactive - NC is in the middle with a hybrid system of some paper and some electronic forms, the Pilot Project was to

create a uniform and consistent set of policies and procedures for managing and preserving electronic records, develop and establish statewide electronic records training and certification programs, promote the use of public records in digital format, develop statewide procurement standards, provide guidance and assistance for all customers, report back to the General Assembly on the status and effectiveness of the Pilot by April 1, 2009, the qualifications for the project, the internal process of the pilot, the external process of the pilot, digital signatures in other states, benefits of using e-forms and digital signatures, criminal justice applications for use, and the future of the program.

Sharon and Dennis Reynolds participated in a discussion with Bob Brinson, Bill Stice, Eric Van Vleet, Alan Melvin, Scotty Hill, Bill Willis, Glen Allen, Tommy Allen, Steve Lingerfelt, Al Williams, Tom Jarrell, Greg Jones, John Maulsby and Robin Murray.

### **Board Activities - Continued**

CJIN Chairman Bob Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated.

Chairman Brinson also made the Board members aware that their folders contained an agenda, a draft copy of the November 20, 2008 minutes, a travel request form, a handout of the PowerPoint presentation from the Town of Kinston, a handout of the PowerPoint presentation from the State of Michigan, and a handout from Core Technology.

### **Ethics Awareness**

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

### **Travel Forms**

Chairman Brinson told the members that copies of the travel reimbursement forms are included in the folders and if they have any questions please see Gene or LaVonda.

### **Approval of the Minutes**

Minutes from the November 20, 2008 meeting were approved.

### **Criminal Justice Information Sharing**

Chairman Bob Brinson introduced Chris Creech, Information Technology Manager for Wake County Sheriff's Department and Officer John Maulsby with the City of Raleigh Police Department, who provided the Board with a live demonstration of the Information Sharing Application P2P that is used by both departments. Both Officers shared stories

where the P2P application helped to solve cases. They showed how this application is used by the departments to share information with other Law Enforcement Agencies within NC and Nationally.

Chris and John participated in a discussion with Bob Brinson, Bill Stice, Eric Van Vleet, Alan Melvin, Scotty Hill, Bill Willis, Glen Allen, Tommy Allen, Steve Lingerfelt, Al Williams, Donnie Holt, Rebecca Troutman, Gary Snow, Mike Garner, Chris Strickland, Tom Jarrell, and Robin Murray.

### **City of Kinston Public Safety Wireless Information Sharing**

Chairman Brinson introduced Scotty Hill, Deputy Director of the Public Safety Department of the City of Kinston. Scotty gave the Board a presentation on the 900 MHz infrastructure for their mobile data system and applications used. The presentation included the issues that the City of Kinston faced, the vision they had for full integration, the unit of the MDS iNET 900, how the unit works, the coverage area, the access points and how they were decided on, the point sites, pictures of the installation process, the upload and download speeds and future uses for this model.

Scotty participated in a discussion with Bill Willis, Chris Haggard, Bill Stice, Bob Brinson, Chris Creech, Tom Jarrell, Alan Melvin and John Maultsby.

### **Break**

### **Law Enforcement Wireless Information Sharing**

Chairman Brinson introduced Gary Snow and Chris Strickland with the Johnston County Sheriff's Office who demonstrated live the Mobile CAD Terminal within the Deputies cars for Johnston County. Gary and Chris also explained the evolution of the wireless structure that was developed by Sheriff Bissell in Johnston County. Chris and Gary also showed the Board how the new NCAWARE system interacts with the technology they have installed within the vehicles.

Chris and Gary participated in a discussion with Bob Brinson, Eric Van Vleet, Alan Melvin, Scotty Hill, Bill Stice, Bill Willis, Glen Allen, Tommy Allen, Steve Lingerfelt, Al Williams, Tom Jarrell, John Maultsby and Robin Murray.

### **CJIN General Assembly 2009 Report**

Chair Bob Brinson asked the Board to have a discussion on what possible future initiatives, focus or position the Board should be reviewing regarding the 2009 General Assembly Report.

Bob participated in discussions with the majority of the Board members.

### **Lunch**

### **State of Michigan, Criminal Justice Information Sharing**

Chairman Brinson introduced Laude Hartum, Chairman, Law Enforcement Steering Committee Region 6 Homeland Security Governing Board, shared with the Board the history and functionality of the Law Enforcement Information Network (LEIN) used in Michigan for access to NCIC and NLETS along with a number of Criminal Justice Information System Policy Councils. Laude provided the state's vision, mission, goals, business model including the concept of ISERVICES Gateway with 350 participating agencies, 75 accessible systems (Courts, Corrections, Prosecutors, Driver's License, Mug-shot Photos, 3<sup>rd</sup> party systems, etc.), Federated Query Architecture, multi-bridge servers, agencies own and control their data (agencies establish sharing parameters, share and access data regardless of RMS/JMS/CAD software, affordable, scalable, real-time data, simple application, and configuration), and there was an in-depth discussion of the regional concept.

Laude participated in discussions with a Bob Brinson, Al Williams, Bill Stice, Chris Creech, Van Short, Ken Clark, Karen Jayson and John Maultsby.

### **Adjournment**

The meeting was adjourned at 2:55 PM