

NORTH CAROLINA CRIMINAL JUSTICE INFORMATION NETWORK (CJIN)

GOVERNING BOARD MEETING

MONDAY, NOVEMBER 22, 2004 9:00 AM

NC DEPARTMENT OF CORRECTION

ENTERPRISE CONFERENCE ROOM

Raleigh, North Carolina

CJIN Governing Board Members

Glen Allen	Richard NiFong
Tommy Allen *	Dwayne Patterson *
Bryan Beatty	Thomas Payne
Robert Brinson	Larry Smith
Martin Chriscoe	Robert Rader
James Godfrey	Leslie Stanfield *
Rex Gore	George Tatum
Jane Gray *	Larry Ware *
Chip Hight	Ken Wiseman
Richard Little	
Richard McLean	

*Note: * Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Lars Nance	Mike Crowell	Paul Sadowski	James Klopovic
Navin Puri	Rebecca Troutman	Denise Thomas	Tony Queen
Jesus Lopez	Doug Logan	Rick Smith	Casandra Skinner
Mike Hodgson	Diane Bumgardner	Woody Sandy	David Jones
Holt Watts	Bob Haynes	David Hoskins	Nancy Lowe

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:06 AM. Introductions were done around the room. Mr. Brinson welcomed Mr. James Godfrey and Mr. Richard McLean to their first Board meeting.

Approval of Minutes

Minutes from the August 12, 2004 meeting were approved. State Bureau of Investigation (SBI) Assistant Director Larry Smith requested a revision to one sentence in the CJIN Executive Director's report – it is not known at the present time if the Office of State Budget and Management will recommend an increase in the PIN system fee. Mr. Godfrey commented that he missed a meeting that he didn't even know about.

Election of Officers

Chairman Brinson turned the meeting over to SBI Assistant Director Larry Smith for election of officers after thanking Assistant Director Smith for being the lead person on the nominating committee. Assistant Director Smith said he had received one nomination and it was to keep the officers the same as they presently are. Mr. Brinson asked the Board members if there were any other nominations to add to the list and there were none.

**MOTION: To nominate Bob Brinson as CJIN Chair and Lt. Ken Wiseman as CJIN Vice Chair.
MOTION SECONDED AND CARRIED.**

CJIN Executive Director Report

Ms. Carol Morin stated that she is pleased to announce that she and Mr. Richard Little have recently become Project Manager Professionals as certified by the Project Management Institute. Ms. Morin said the National Governors Association \$25,000 grant funds were exhausted. Ms. Morin stated that the VIPER legislative report subcommittee and the VIPER project team has spent many hours on the legislative report that is being presented today and she thanked them for their efforts. Ms. Morin asked the Board members to give her some input within the next month on next year's General Assembly funding priorities and special provisions.

Voice Interoperability Plan for Emergency Responders (VIPER)

Mr. Brinson stated that this VIPER presentation was an update from the last Board meeting where VIPER presented its detailed project plan. Today's presentation includes the additional legislative items as defined in House Bill 1414 Part XVIII Section 18.4. Mr. Brinson stated that this was a very tight timeline and the work was performed at a rapid pace to meet the December 1, 2004 deadline. Mr. Brinson said that he met with Secretary Beatty last week to make sure that they were in concert with what was written in the report. Mr. Brinson thanked Lt. Wiseman for being Chair of the VIPER Legislative Report Subcommittee. Lt. Wiseman then introduced Captain Woody Sandy.

Captain Sandy thanked VIPER Legislative Report Subcommittee and cited the subcommittee membership by name. He also thanked Mr. Jesus Lopez for performing the gap analysis. Captain Sandy then walked through the report and highlighted key pages of information. Mr. Brinson described the process that was used to gain the State Chief Information Officer's buy-in and participation in the gap analysis.

Mr. Rick Smith asked how other vendors could get on the approved list. Captain Sandy and Mr. Mike Hodgson responded radios must operate with 3800 baud rate control channel to work on the VIPER network.

Ms. Morin then walked through the financial spreadsheets on project funding. Mr. Brinson stated that although VIPER needed a rather large amount of money, Gartner Group had recommended that the project take five years or less. Mr. Brinson said that the subcommittee had a fairly short timeframe to perform this work and they tried to keep the numbers as clean as possible. Captain Sandy said that the subcommittee had been unable to determine some information which would impact the financials, like the total number of insurance policies that are issued in the State. Captain Sandy also highlighted that it was a 100% unanimous decision by the subcommittee to not have a VIPER user fee.

Mr. Godfrey asked for clarification on the tactical solution versus the strategic solution. Captain Sandy stated that coming on the VIPER network is optional and no agency is being forced onto VIPER. Mr. Thomas Payne asked if a public safety bond would have to be voted on. Mr. Brinson said we would need help from someone who knows more about bonds than we presently do. Mr. Martin Chriscoe asked if all recurring costs were included, such as platform changes, additional equipment replacement, etc. Captain Sandy said he included all costs that he knows about and he used the most realistic numbers he has. Mr. Brinson said that CJIN has a history of publishing very conservative maintenance numbers and we needed to make sure that the numbers publicized are as accurate as possible. Secretary Beatty requested that the report note that it does not include a 100% complete replacement cost but rather costs that are more maintenance related.

Mr. Smith asked how long version 4.1 would be supported. Captain Sandy said he thought a couple of years, maybe longer. Mr. Hodgson commented that things like a microwave tower won't change if there is a component refresh to upgrade a technology platform.

Ms. Morin reviewed the legislative report's approach and stated that the report was as complete as it could be by the December 1, 2004 deadline date. Lt. Wiseman agreed.

MOTION: To accept the VIPER Legislative Subcommittee report pending revisions as discussed at today's meeting. MOTION SECONDED AND CARRIED.

Mr. Brinson again thanked the subcommittee for their hard work. Mr. McLean asked exactly who would receive the report. Mr. Brinson reviewed the statute that requested the report. Several audience members requested a copy of the completed report. Mr. Brinson stated that the final version of the report would be posted on the CJIN web site as soon as it was finished and converted into Adobe Acrobat format.

Secretary Beatty personally thanked the subcommittee for their hard work. Secretary Beatty said he wanted to re-emphasize the need for a statewide interoperability communications plan, and the need to consider making the VIPER strategic plan as our number one funding need. Secretary Beatty stated that VIPER will need some State funding and it cannot be funded with all of the Department of Homeland Security federal funding that is coming to North Carolina.

XML Based Facial Images for Law Enforcement and Other First ResponderS (X-FILES)

Mr. Allan Sadowski gave a presentation titled “X-FILES XML based Facial Images for Law Enforcement and Emergency Responders System”. Mr. Sadowski said the project had received a \$470,000 grant from the Department of Homeland Security for a prototype (100 total users representing large, medium, small, and emergency responders) for sending drivers license images to cars. Mr. Sadowski stated the Department of Crime Control & Public Safety (DCC&PS)/Dept. of Transportation (DOT) lawyers are working on an inner-office agreement for access to the photos because of DOT concerns for dissemination of drivers’ license images.

There was a discussion about the need to develop standards for the digital images (i.e., background, lighting, pose, distance, resolution, etc.) and the need to interface other systems such as a local sheriff’s booking system. Everyone agreed there was a need to start standardizing on the way that photos were being taken but there were no funds available for this particular effort. Mr. Brinson stated that this is groundbreaking work and other states are going to look forward to seeing North Carolina’s results. District Attorney Rex Gore asked how you would identify a person if their name varies between the databases. Mr. Sadowski stated that this is a common problem today in the criminal justice arena and the X-FILES project would not solve it. Mr. Brinson said that the name search could include other identifiers like a Social Security Number, driver’s license number, etc.

North Carolina Juvenile Online Information System (NC-JOIN)

Ms. Nancy Lowe gave an update on NC-JOIN. Mr. Brinson stated that Ms. Lowe deserved a lot of credit for going from the old J-NET days to today’s present NC-JOIN system. District Attorney Gore asked when NC-JOIN could share information with prosecutors because they need it faster. He also asked if prosecutors could be considered a subcategory of courts. Ms. Lowe said that nothing about the application design would prohibit this but funding was not available to develop additional functionality that would allow other agencies to use NC-JOIN at this time. Ms. Lowe further stated that allowing others outside DJJDP to access NC-JOIN will require agreement and MOA’s from appropriate agency heads. Ms. Lowe said in future years, NC-JOIN may pursue a joint grant with the courts. Mr. Brinson asked if the stakeholders were still active. Ms. Lowe said it wasn’t the case right now but they intended to revive them as funding became available to allow access and further development of NC-JOIN functionality for other agencies.

Other New Business

There was none. Ms. Morin stated that she had recommended next year’s meeting dates at a quarterly schedule. The next meeting will be March 17th, which is when the Board will approve the annual legislative report. Ms. Morin said if the Board could define its priorities and special provision requests via e-mail, then we wouldn’t need to meet in February. The meeting was adjourned at 12:00 PM.