

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, November 20, 2008 9:00 AM
NC Department of Correction
Purchasing Conference Room
Raleigh, North Carolina**

CJIN Governing Board Members Present:

Glen Allen	Tommy Allen	Robert Brinson, Chair
Barker French	Henry W. Hight, Jr.	Steve Lingerfelt
Alan Melvin	Bill Stice	Leslie Stanfield
Albert Williams	William Willis	

CJIN Staff:

LaVonda Fowler	Lars Nance	Eugene Vardaman
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Guests:

Chris Bailey	Vance Bell	Ronnie Blake
Carol Burroughs	Elaine Bushfan	Pat Cowan
Pat Freeman	Rodney Hasty	Karen Jayson
Greg Jones	Fran Karp	Gary Kearney
Johnny King	Jim Klopovice	Ron Moore
Kim Pruett	Navin Puri	Rhonda Raney
Denise Thomas	Rebecca Troutman	Cindy Cousins

Board Activities

CJIN Chairman Bob Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:15 AM at which time Police Chief Eddie Jagers started his presentation.

Wireless Communications, Town of Coats, NC

Chairman Bob Brinson introduced Police Chief Eddie Jagers from the Town of Coats Police Department. Chief Jagers provided the Board with an overview of his Department, his background, the Town of Coats, and an overview of his wireless communication law enforcement system including his challenges with the previous system, his partnership with American Law Enforcement Network, the use of digital technology and security, the inquiries into NCIC and SBI, Incident Reports, the ability to query other states, interoperability with the Harnett County Sheriff's Office and other agencies in his region, the cost, number of components, and configuration of the system, Police Pak Software, hand held devices, live demonstrations, etc.

Eddie participated in a discussion with Bob Brinson, Bill Stice, Leslie Stanfield, Tommy Allen, and Glen Allen.

Board Activities - Continued

CJIN Chairman Bob Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated.

Chairman Brinson also made the Board members aware that their folders contained an agenda, a draft copy of the September 18, 2008 minutes, a travel request form, a handout of the PowerPoint presentation from the Town of Coats, a handout of the PowerPoint presentation from Buncombe County/ Asheville Public Safety System, a handout of the PowerPoint presentation of CJIS Technical layout, a handout of the PowerPoint presentation of the Document Management for Criminal Justice by Buncombe County and a worksheet of the same system, and a handout of the PowerPoint presentation of the JNET System in the State of Pennsylvania.

Ethics Awareness

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

Travel Forms

Chairman Brinson told the members that copies of the travel reimbursement forms are included in the folders and if they have any questions please see Gene or LaVonda.

Approval of the Minutes

Minutes from the September 18, 2008 meeting were approved.

Election of Chair and Vice-Chair

A Motion was made to re-elect Bob Brinson as Chair and Bill Stice, Vice Chair. The motion was approved unanimously.

Project Updates

NCAWARE – Cliff Layman was unable to attend the meeting. Bob Brinson provided the Board with an overview of the project based on his discussions with Cliff including the fact that the pilot in Johnston County is moving forward.

VIPER – Alan Melvin provided the Board with an update of this project including the recent towers being activated, a grant in the amount of \$22.1 million with a \$5.5 million match (18 months to match), reminder that the project is on schedule and within budget, still on target for a build out of 238 towers, etc.

DMV Photos – Alan Melvin also provided the Board with an update of the project including a March in-service date of the computer server at DMV, the hardware upgrade will allow for the expansion of the numbers of users, NCIC and NLETS was discussed, a discussion of photo compression source code and the limitations that could result, request sent to InfraGard, Alan answered questions from Tommy Allen and Steve Lingerfelt.

DOC Photos – Bob Brinson shared with the Board an update on the DOJ pilot project between North Carolina and Oregon to exchange inmate photos.

Break

Buncombe County/City of Asheville Criminal Justice Information

Al Williams, Buncombe County Senior District Attorney and Board Member, introduced Ron Moore - Buncombe County District Attorney, Rodney Hasty – Assistant District Attorney, and senior management Kim Pruett, Vance Bell, Johnny King, Pat Freeman, and Pat Cowan.

The next two hours were spent providing the Board with a comprehensive presentation of the how the Cities and County integrated their criminal justice system including a history of the system, a list of all the agencies, the consolidation of Enhanced 911 systems, the Computer Aided Dispatch System (CAD) and Mobile CAD, Mobile Field Based Reporting, Jail Management, Law Enforcement Records Management System, Fingerprinting, Fire/EMS Records Management System, etc.

After the comprehensive presentation, Buncombe County presented a live demonstration of all the aforementioned systems including details of their process work flows and the different interactions between users including the Magistrate, Clerk, District Attorney, Judges, Police, Sheriff, Fire, EMS, IT Support, etc. They also shared the concept and their implementation plans for a Document Management System.

The entire Board participated in numerous discussions with the individual presenters and the District Attorneys.

Criminal Justice Integration Project Update

Program Manager Carol Burroughs, Office of the State Controller, gave the Board a brief overview of the Pilot project in Wake County.

Lunch

Probation System – Department of Corrections

Chair Bob Brinson introduced Cindy Cousins, Manager of Applications. Cindy gave the Board an overview of the newly installed enhancements to the Probation System as a result of a daily interface between AOC & DOC including providing users with probation/parole rosters, new investigations, highlighting new events and alerts, overnight activities, search capabilities with pull down menus, alerts for changes in court dates, priority monitoring, etc. Cindy also discussed the upcoming gang information that will be available in the future.

Cindy participated in discussions with Ron Moore, Al Williams, Bob Brinson, and Chris Bailey.

Pennsylvania Justice Network

David Naisby, Executive Director, Pennsylvania Justice Network provided the Board with a comprehensive overview of criminal justice integration within the State of Pennsylvania including a history of the project, the participating agencies, the governance and structure, the executive council, steering committee, senior policy team, their vision and mission statement, the number of users, an overview of their infrastructure, their security model, the training classes being offered, the functionality, the information accessible, their policies and how they relate to national standards, the barriers they faced, etc.

David participated in discussions with a majority of the Board members.

Adjournment

The meeting was adjourned at 2:55 PM