

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, November 8, 2007 9:00 AM
NC Department of Correction
Enterprise Conference Room
Raleigh, North Carolina**

CJIN Governing Board Members Present:

Robert Brinson, Chair	Barker French	Donnie Holt
Cliff Layman	Robert Lee	Steve Lingerfelt
Douglas Logan	Michael McArthur	Jerry Ratley
Albert Williams	William Willis	

CJIN Staff:

Eugene Vardaman	Lars Nance	Michael Crowell
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Guests:

Ed Harr	Gary Kearney	Richard Little
Alan Melvin	Rhonda Raney	Jean M. Sandaire
Karlynn O'Shaughnessy	Terry Yates	

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM. Chairman Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated.

Ethics Awareness

Chairman Brinson stated that a copy of the Ethics Act was provided in the CJIN Handbook. He reminded all members that they must complete the Economic State of Interest Form and attend an Ethics training session. Chairman Brinson informed the Board that video conference sessions have been offered by the Ethics Commission - the dates, times, and locations of these sessions are included in your folders.

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

Travel Forms

Chairman Brinson told the members that copies of the travel reimbursement forms are included in the folders and if they have any questions please see Gene.

Approval of the Minutes

Minutes from the September 13, 2007 meeting were approved.

Nominations of Vice Chair

Chairman Brinson requested a volunteer to serve as Vice Chair and stated that Gene would assemble a list of nominees for the upcoming meeting in January.

Resolution of Appreciation – Richard Little

Chairman Brinson presented to Richard Little an engraved trophy as appreciation for his 12 years of service to the CJIN Board. Chairman Brinson stated that Richard Little was part of the original task force that assisted with the creation of the Board and was a key liaison to the Board on various projects. Richard Little accepted the award and shared his appreciation.

North Carolina Warrant Repository (NCAWARE)

Cliff Layman provided the Board with an update of the NCAWARE project. During the update Bill Willis congratulated Cliff Layman for receiving an award from the National Association of State Chief Information Officers (NASCIO) for eCITATION. Bill Willis stated that being recognized by NASCIO was really an honor.

Participating in a discussion regarding both NCAWARE and eCITATION were Barker French, Bill Willis, Richard Little, Bob Brinson, Alan Melvin, Mike McArthur, Doug Logan, and Al Williams.

Voice Interoperability Plan for Emergency Responders (VIPER)

Captain Alan Melvin provided that Board with an update of the VIPER project including sites being activated, number of users, remaining sites to be funded, partnerships, etc.

Participating in a discussion regarding the VIPER project were Al Williams and Bob Brinson.

Statewide Automated Fingerprint Identification System (SAFIS)

Jerry Ratley provided the Board with an update of the SAFIS project including the Factory Acceptance Testing, number of stations shipped and schedule, functional site testing plans, open architecture, new functionality, etc. Jerry Ratley also shared with the Board that the project was on time and in budget.

North Carolina Juvenile Online Information Network (NC-JOIN)

Gary Kearney provided the Board with an update of NC-JOIN including a two-page handout, a brief history of the Department of Juvenile Justice and Delinquency Prevention, the various information system changes, J-Net, a question and answer session regarding NC-JOIN – Who are these Kids, What did they do, What did we do, and an analysis, future opportunities, etc.

North Carolina Local Government Information Systems Association (NCLGISA)

Michael Crowell provided the Board with an overview of NCLGISA including the formation of the group, an historical background, the composition of the association, number of members, background on vendor participation, how to join and the cost, the website, interest demonstrated by other states (Florida & Tennessee attended recent meeting), value of exchanging software, sharing ideas and problem resolution, training, Bill Willis's participation in the spring session, etc.

Break

State's Second Major Data Center

Bill Willis provided the Board with a comprehensive presentation on the State's Second Major Data Center including the Business Impact Analysis, the benefits, that the center received a Certificate of Occupancy three weeks ago, the partnership with Duke Net, the concepts of split production, the potential for sharing with cities and counties, the fiber ring between Raleigh and Rutherford County, the construction of the center with photographs at different stages, the assistance and partnerships with other state agencies, etc. Bill Willis also participated in discussions with Michael Crowell and Bob Brinson.

Offender Population Unified System (OPUS)

Cindy Cousins provided the Board with a comprehensive and interactive presentation on OPUS including the system background, the development, the capacity, etc. Cindy Cousins demonstrated the flexibility and versatility of the system by performing numerous online searches using different criteria.

Cindy Cousins interacted with Board members on various requests.

New Business

Chairman Brinson announced that the next meeting will be held on January 24, 2008 with the meeting location to be announced. The CJIN staff will continue to work with the cities and counties in the exchange of criminal justice information especially in the area of wireless technology.

Adjournment

The meeting was adjourned at 11:50 AM