North Carolina Criminal Justice Information Network
Governing Board Meeting
Wednesday, March 12, 2008 9:00 AM
NC Department of Correction
Enterprise Conference Room
Raleigh, North Carolina

CJIN Governing Board Members Present:

Tommy Allen	Robert Brinson, Chair	Barker French
Donnie Holt	Cliff Layman	Robert Lee
Steve Lingerfelt	Douglas Logan	Michael McArthur
Woody Sandy	Bill Stice	Leslie Stanfield
Albert Williams	William Willis	

CJIN Staff:

Eugene Vardaman	Lars Nance

Guests:

Chris Battista	Bill Carter	Alan Melvin
Rhonda Raney	Wyatt Pettengill	

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM. Chairman Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated.

Ethics Awareness

Chairman Brinson stated all members are required by the Ethics Commission to complete the Economic Statement of Interest Form for 2008. He said that the forms will be mailed to each member that completed the 2007 form. Members can also go online to the NC Ethics Commission website and complete the 2008 form online and print a copy for signature. The forms are due on April 15, 2008.

Chairman Brinson reminded all Board members that they must complete the Ethics training session and their folders contain a schedule of classes.

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

Travel Forms

Chairman Brinson told the members that copies of the travel reimbursement forms are included in the folders and if they have any questions please see Gene.

Approval of the Minutes

Minutes from the January 24, 2008 meeting were approved.

Nominations of Vice Chair

Chairman Brinson discussed the nomination of a Vice Chair and the name of Bill Stice was placed into nomination. Bill Stice was unanimously approved.

Project Updates

Chairman Bob Brinson stated that the meeting today will focus on the 2008 General Assembly Report. Bob stated that the 2008 Report highlighted three existing initiatives – NCAWARE, VIPER, & SAFIS. Bob requested that either a Board member or one of their project managers provide the Board with a brief update of these projects.

North Carolina Warrant Repository (NCAWARE)

Cliff Layman provided the Board with an update on NCAWARE along with discussing a project overview sheet containing a project description, benefits, status, financial information, etc. It was noted that all the information that Cliff discussed is contained in the NCAWARE Section of the 2008 General Assembly Report.

Voice Interoperability Plan for Emergency Responders (VIPER)

Captain Alan Melvin briefed the Board on the status of the VIPER Project. Alan provided a Quick Facts Sheet on VIPER containing site information, cost estimates, number of users, participating counties, interoperability with South Carolina, a coverage map, etc. – it was noted that more details regarding the project are contained in the VIPER Section of the 2008 General Assembly Report.

Statewide Automated Fingerprint Identification System (SAFIS)

Wyatt Pettengill discussed the recent accomplishments and some of their key milestones of the SAFIS project – it was noted that the 2008 General Assembly Report contains a comprehensive SAFIS report including but not limited to; executive summary, system description, site information, project timeline, and expenditures to date.

Break

2008 General Assembly Report

Chairman Bob Brinson discussed with the Board the 2008 General Assembly Report. He stated that the format of the report had been modified from previous reports and we are recommending the removal of the original initiatives from the funding section.

Bob stated and discussed that the report contains the following major sections – Executive Summary, Introduction/Background, Project Overviews/Governing Board, Funding Summary, and Recommendations.

Bob discussed with the Board the recommendation to highlight four projects – SAFIS, VIPER, CJIN-MDN, and NCAWARE. Bob explained that the CJIN Mobile Data Network project was included because the system will be reaching obsolescence in several years.

Bob recommended that the Board address two major issues during the upcoming year – Criminal Justice Integration and Public Safety Wireless Networks. The Board discussed these two projects along with numerous other ideas.

During the discussion of Criminal Justice Integration the Board was provided with information from the Beacon Enterprise Data Warehouse Initiative website. Bob explained that criminal justice may be an area to be considered and requested that Bill Willis share with the Board this state initiative. Bill provided the Board with a comprehensive background on data integration and warehousing.

After a lengthy discussion, the Board approved the 2008 General Assembly Report with the recommended changes.

New Business

There was no new business. Chairman Brinson stated that the next Board meeting would be in September and have a safe summer.

Adjournment

The meeting was adjourned at 11:50 AM