

NORTH CAROLINA CRIMINAL JUSTICE INFORMATION NETWORK (CJIN)

GOVERNING BOARD MEETING

THURSDAY, MARCH 17, 2005 9:00 AM

NC DEPARTMENT OF CORRECTION

ENTERPRISE CONFERENCE ROOM

Raleigh, North Carolina

CJIN Governing Board Members

Glen Allen	Richard NiFong *
Tommy Allen	Dwayne Patterson
Bryan Beatty	Thomas Payne
Robert Brinson	Larry Smith *
Martin Chriscoe *	Robert Rader *
James Godfrey *	Leslie Stanfield
Rex Gore *	George Tatum *
Jane Gray	Larry Ware *
Chip Hight	Bill Willis
Richard Little	Ken Wiseman
Richard McLean *	

*Note: * Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Lars Nance Woody Sandy Cliff Layman Bethany Khouri-Wisbey

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:08 AM. Mr. Brinson welcomed Judge Jane Gray, Mr. Bill Willis, and Ms. Bethany Khouri-Wisbey to their first Board meeting.

Approval of Minutes

Minutes from the November 22, 2004 meeting were approved.

CJIN Executive Director Report

Ms. Carol Morin stated that she is pleased to have filled the CJIN Administrative Assistant vacancy. Ms. Bethany Khouri-Wisbey started on March 7, 2005 and she has been working hard on the annual General Assembly report since her arrival. Ms. Morin stated that the Governor's Crime Commission (GCC) grant of \$20,000 for Board operating expenses is nearly exhausted and the Board is starting to spend its second \$100,000 State appropriation.

Mr. Brinson reminded the Board that CJIN has established a two-signature policy for all expenditures (the CJIN Chair and the CJIN Executive Director). Mr. Brinson said this strategy has been well received by the auditors. Mr. Brinson reminded the Board members that although State appropriated monies are spent for operating expenses between Board meetings, expenditures over \$25,000 are presented to the Board for their review and approval. Ms. Morin said this doesn't happen that often and when it does, it is usually for grant match money.

Voice Interoperability Plan for Emergency Responders (VIPER)

Major Woody Sandy gave an update on VIPER. Major Sandy said there has been an overwhelming response for participation in Department of Homeland Security (DHS) grants for VIPER. Major Sandy stated that the supporters of VIPER need to get as vocal as the non-supporters. Secretary Bryan Beatty stated that legislators were going to need to support VIPER and it could not be built with only DHS grant money. Secretary Beatty said his last presentation to legislators went more positive than others have in the past.

Sheriff Tommy Allen asked for some clarification on the agency partners cited in the VIPER template in the annual General Assembly report. Mr. Dwayne Patterson recommended that the VIPER template be clearer in showing those agencies that have expressed an interest versus those agencies that have already purchased radios and are on the VIPER network. Mr. Brinson reviewed the discussion that is taking place in the legislature regarding the VIPER project. Mr. Bill Willis wants to schedule a meeting with Major Sandy for a technology briefing. Sheriff Allen asked several questions regarding when he should purchase 800 MHz radios. Secretary Beatty stated that the project is trying to focus on getting the infrastructure in place and it is not advised to buy radios before VIPER is in their county. There was some discussion on tower ownership, location, height, and the Memorandum of Agreement between the North Carolina State Highway Patrol and the county.

An Update on NCAWARE and eCitation

Mr. Cliff Layman gave a handout on NCAWARE, eCitation, and Criminal Court Information System. Judge Jane Gray stated that eCitation has replaced illegible handwriting with typing errors but she loves eCitation because the charging information is very exact. Mr. Patterson asked about getting eCitation to include juvenile complaints so it would minimize the number of system interfaces for law enforcement agencies. Mr. Layman stated that eCitation has started off with non-arrestable cases but there is great potential to expand what can be handled over time. Sheriff Allen asked some design questions relating to the shuck going electronic. Mr. Willis asked if there were any other states that have implemented such a system and could a Commercial Off-The-Shelf (COTS) product be used instead of traditional development. Mr. Layman said that it is very difficult to find a COTS for a unified court system because NC edits and business rules have to be built into the system. Mr. Layman further clarified that if a COTS was found, it would probably require 60-80% modification.

CJIN General Assembly April 2004 Report Content

Mr. Brinson and Ms. Morin lead the discussion for the CJIN General Assembly annual report that is due on April 1, 2005. Mr. Brinson stated that at the end of this agenda item, the Board needed to make a motion to approve the formal submission of the report. Mr. Brinson said that there should be some type of connection between a State agency's expansion budget request, the request being included in the Governor's budget, and then the project being cited as a critical funding priority in the CJIN annual report. Ms. Morin walked the Board through the report and solicited feedback and revisions. There was a lengthy discussion on what to do with the Statewide Automated Fingerprint Identification System (SAFIS) project template and whether it should be flagged as a critical priority project for funding or not. The final decision was made to note that although it is a critical infrastructure system, it does not have a detailed project plan for its refresh but it should not be forgotten. Ms. Morin was asked to draft wording to that effect and distribute it to Board members for their feedback and final approval.

There was a motion and a second to accept the General Assembly April 2004 Report pending any final revisions.

Mr. Willis asked that NCAWARE present its total cost of ownership and implementation strategy at a future Board meeting.

Other New Business

Mr. Patterson stated that the Board meetings were rather project focused and he felt there was a need for an overall plan of where CJIN will be ten years from today. Mr. Patterson also said that he would like to have a better vision on how CJIN will replace aging systems, fund new systems, leverage existing systems for better connectivity, and increase the amount of data transfer between agencies. Mr. Brinson said that Ms. Morin was working on this visionary concept and discussion would take place at the new few meetings.

Major Sandy said that the International Association of Chiefs of Police is having their Law Enforcement Information Management Systems conference in late May in Greensboro. Major Sandy said that the State Highway Patrol is co-hosting the event and he encouraged everyone to attend.

The meeting was adjourned at 11:15 AM.