

CJIN Governing Board Meeting
June 10, 1999
Department of Correction
Yonkers Road, Raleigh

Board Members Present:

Ron Hawley, Vice Chairman	Richard Little	Thomas Payne
Bob Brinson	Jean Massengill	Robert Rader
Sid Jennings	Denny McGuire	Ken Wiseman
Renee Kumor	(proxy – Rick Webb)	

Others Present:

Carol Morin, CJIN Executive Director

George Ake	Bryce Morrison	Navin Puri
Paul Bohne	Mike Pearson	Harold Rogerson
Bill Cutbush	Scott Peters	Rachel Spangler
Fred James	Doug Phillips	Rebecca Troutman
Cliff Layman	Steve Pomerantz	Larry Wilkie

The meeting was called to order at 10:10 a.m. by Vice Chairman Ron Hawley. After welcoming the board and other attendees, Vice Chairman Hawley reviewed the agenda.

The next item of business was the introduction of Carol Morin, CJIN Executive Director. Mr. Hawley noted that Ms. Morin was formerly of the Department of Health and Human Services. He yielded the floor to Ms. Morin for her comments.

CJIN Subcommittee:

Rebecca Troutman of the North Carolina County Commissioners Association reported on the formation of a Local CJIN Subcommittee. The effort evolved from discussions about how to promote awareness of CJIN and establish links with local agencies. The group is made up of city and county IS directors and staff. The first meeting was held on May 14, 1999. It was decided to seek approval for a member of this group to attend the CJIN Governing Board Meetings. New Hanover County IS Director Bill Clontz agreed to co-chair the committee and will serve as their representative to the board. The subcommittee plans to meet two to three weeks prior to the quarterly CJIN meetings in order to prepare any issues they want to bring before the Governing Board.

Discussion followed on approval for Mr. Clontz to sit at the table at future board meetings. Vice Chairman Hawley pointed out the opportunity this would provide to

begin the process of action taken at the state level being carried out in the counties. It was decided to allow Mr. Clontz to sit at the table and informally provide input. The board may find it appropriate at some point to seek legislative change to include this appointee as a board member.

MOTION: (Renee Kumor) To invite Mr. Bill Clontz to come to the table as the representative of the Local CJIN Subcommittee. MOTION SECONDED AND CARRIED.

Vice Chairman Hawley noted that Secretary Moore was unable to Chair the board meeting because he is attending a meeting on juvenile violence in Washington, DC. Mr. Hawley then announced that Major George Ake of the State Highway Patrol would be retiring, effective September, 1999. Mr. Hawley recognized Major Ake's contributions to the CJIN initiative.

Legislative Update:

Mr. Bob Brinson updated the board on the recent trip to Washington, DC. Governor Hunt's Washington Office requested the meeting to discuss the \$5 million dollars requested in the FY 2000 federal budget. The meeting was to discuss the current request as well as prior earmarks received by CJIN and the funding history. Harold Rogerson accompanied Mr. Brinson to provide a briefing on the J-NET project and how it ties into the CJIN initiative. It was noted that another letter writing campaign to the North Carolina delegation may be needed to secure support for the money requested in the federal budget.

Report to the General Assembly:

Carol Morin reported that no formal presentation has been made to the General Assembly at this time. The board has a statutory obligation to report to the General Assembly each year. She noted that there are still operating funds available in the non-reverting money. Discussion included the needed funding to complete the CJIN initiative and ways of securing that funding. Because it is necessary to maintain a steady stream of funding, it was agreed the board needs to focus on a financing approach to ensure this goal. This is a vital step in the success of CJIN as there are significant maintenance costs that will have to be addressed in two to three years. Ms. Morin went over the reporting requirements .

Additional discussion involved the appropriation process through committee in the General Assembly as well as the requirement for IRMC interaction in all phases of CJIN implementation.

At this time, Mr. Hawley informed the board of an Office of Justice Programs initiative to focus on state wide integrated justice systems through facilitated coordination. Out of that effort arose the request that each Governor appoint a point of contact within in their state to coordinate planning and development. Mr. Hawley agreed to serve at North

Carolina's point of contact in an interim capacity. Now that Carol Morin is serving as the CJIN Executive Director, Mr. Hawley will request that Governor Hunt appoint her as the permanent point of contact.

CJIN Summit:

At the last board meeting, Joe Stewart presented a prospectus for a CJIN Summit. Since that time, site visits were made to various hotels and a steering committee was formed to plan this conference.

The board felt that it was still important to move forward with plans for the summit. Discussion included time frame for the conference, targeted audience and strategic use of the summit for future funding requests. It was stressed that strong support of the board would be necessary to carry off the CJIN Summit.

Data Sharing Standards:

The Data Sharing Standards project is moving forward. At the request of the CJIN Board, the presentation of data elements for approval was pulled from the Agenda of the last IRMC meeting. Because the project team wanted to present the information in the best light, it was felt that some additional work would be beneficial before going before the IRMC. Additional staff has been added recently and documentation is complete with DCI and the State Highway Patrol. The Department of Correction is close to being complete as well.

Mobile Data Network:

The Mobile Data Network will be nearly complete by the end of the calendar year. As there is no funding in place for the voice trunking network, discussion is underway with Carolina Power and Light to explore the possibility of a partnership to begin work on this component. Meanwhile a steering committee has been formed and they are at work writing the RFP. CJIN board member Ken Wiseman is serving as chair of that committee.

Statewide AFIS:

Larry Wilkie of the State Bureau of Investigation presented an update of SAFIS. He reviewed progress to date and pointed out that the effort may be reaching the point where there is a significant slow down. This is due to the recurring costs associated with electronic fingerprint submissions.

Mr. Wilkie explained the process used to prioritize which counties received Live Scan devices. Several police departments have expressed an interest in receiving a Live Scan device through the grant process. He sought input from the board regarding the possibility of giving some of the high volume police departments devices. An open meeting involving interested parties was suggested. Also noted was the importance of

setting priorities for the implementation of these devices and the fact that a follow up letter had gone out to 29 agencies with a deadline for responding to the offer of a Live Scan device. Mr. Wilkie concluded the update with an overview of SAFIS infrastructure upgrade that is underway.

J-NET:

Included in the J-NET update was a report on staffing efforts and the Introduction of Mr. Bill Cutbush, who was recently hired as the Project Director. Also noted was funding that has been awarded and the expectation that notification of the award of a Governor's Crime Commission grant was forthcoming.

CJIN Network Security:

The network security project continues to move forward. A draft of firewall strategy has been completed and the group will continue to work closely with the IRMC to ensure compliance with established standards.

Election of Officers:

Although this meeting is the appropriate time under the legislation, it was suggested that election of officers be deferred until Chairman Moore could be present. The board agreed, therefore, this will be done at the September board meeting. Vice Chairman Hawley stated that anyone board member with an interest in serving as an officer should make Carol Morin aware of that desire.

At this time, the minutes of the March meeting were reviewed.

MOTION: (Richard Little) To approve the minutes as presented. MOTION SECONDED AND CARRIED.

Mitretek Presentation:

Mr. Steven Pomerantz of the Mitretek Corporation made a presentation regarding the proposed creation of a regional public-private partnership focused on information technology for the criminal justice community. A detailed proposal was distributed .

Mr. Pomerantz gave an overview of Mitretek and discussed the proposal.

The meeting was adjourned at 12:40 p.m.