NORTH CAROLINA CRIMINAL JUSTICE INFORMATION NETWORK (CJIN)
GOVERNING BOARD MEETING
THURSDAY, JUNE 10, 2004 9:00 AM
Beaufort County Community College
Board Room, Law Enforcement Training Building
Washington, North Carolina

CJIN Governing Board Members

Glen Allen	Richard NiFong *
Tommy Allen *	Dwayne Patterson *
Lewis Blanton *	Thomas Payne
Bryan Beatty *	Larry Smith
Robert Brinson	Robert Rader *
Joseph Buckner *	George Tatum *
Martin Chriscoe *	Norris Tolson *
Rex Gore *	Larry Ware
Chip Hight *	Ken Wiseman
Richard Little	

*Note: * Denotes member absent*

CJIN Executive Director
Carol Morin

Others Present

Sandy Blizzard	Jimmy Pollard	Cliff Layman	Don Cahoon
Barbara Webb	Joey Gardner	Paul Embley	Tim Johnson
Tony Queen	Bobby Williams	Ben Morris	Alan Jordan

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:10 AM. Mr. Brinson commented that a large number of Board members were attending legislature subcommittee meetings in Raleigh today.

Approval of Minutes
Approval of minutes from the March 11, 2004 meeting was deferred because there was not a quorum.

CJIN Executive Director Report
Ms. Carol Morin stated that she has been busy with the legislature in town. CJIN is hopeful that it will receive funding for some of its projects. Ms. Morin reminded the Board that the December 2, 2004 meeting would be a visionary type session with a facilitator who will lead the discussion on several key questions.

CJIN Legislative Subcommittee Report
Ms. Morin reviewed the notes from the CJIN Legislative Subcommittee meeting held on Friday, June 4, 2004. Mr. Brinson gave a brief description of the short session legislative process and stakeholders. Ms. Morin said that the next scheduled legislative subcommittee meeting would be announced shortly.

National Governors Association XML Grant Overview
Ms. Morin stated that at the February 5, 2004 CJIN Governing Board meeting, she was requested to schedule an EXtensible Markup Language (XML) agenda item. This agenda item was to review the three CJIN XML pilots and put a business perspective spin on why XML was important to CJIN. Ms. Morin reviewed a one-page handout titled "CJIN Extensible Markup Language (XML)". Ms. Morin then introduced Mr. Paul Embley from the Practitioner Resource Group.

Business Benefits of Extensible Markup Language (XML)
Mr. Embley explained his present role of trying to promote XML at a national level. Mr. Embley then gave a presentation titled "Business Benefit of the XML Model". Mr. Embley highlighted uses of XML in both the criminal justice world as well as other disciplines. Several Board members asked questions about which vendors were using the XML standards and what wording should be put in a future Request for Proposal. Mr. Embley stated that some of this information was available on the 'www.it.ojp.gov' web site or from industry working groups. Ms. Morin asked if there would be future training opportunities similar to the two-day session held last month at the University of Georgia. Mr. Embley stated that the training session had been recorded and it would be available next Monday. Mr. Embley then cited some additional cities and proposed time frames for future training sessions. Mr. Embley encouraged CJIN to provide feedback for any missing data elements. Mr. Brinson thanked Mr. Embley for taking time out of his schedule to present to CJIN.

Voice Interoperability Plan for Emergency Responders (VIPER)
Captain Woody Sandy gave a presentation titled "VIPER Strategic Plan". Captain Sandy said the VIPER 800 MHz strategic detailed project plan, like the Gartner Group revalidation project, does not have any way of knowing how many radios are needed or where. Captain Sandy cited August 11, 2004 as the revised completion date for the strategic detailed project plan. Captain Sandy highlighted some of the discussions that had been taking place in the legislature with regards to Federal Communications Commission (FCC) frequency availability, geographic coverage in the mountains and on the coast, and the testing of an off-brand radio. Mr. Brinson asked what was left on the critical path. Captain Sandy said the team needed quiet time to complete the analysis and to finish the write-up.

Chief Glen Allen said that the local criminal justice agencies knew what VIPER was but they don't know how to fund it at a local level. Captain Sandy and Lt. Ken Wiseman both described a migratory radio transition strategy where you match the individual needs to the radio features of the user. Mr. Brinson recommended that VIPER publish some examples or scenarios on this strategy. Mr. Sandy Blizzard asked when a local criminal justice agency should build its own radio network and when should it participate with VIPER. Captain Sandy and Lt. Wiseman explained why it is not economically feasible to fund and operate individual radio systems. Chief Allen asked if the plan would identify funding options. Captain Sandy said yes.

Best Practices Standards for Digital Image Capture
Ms. Barbara Webb gave a presentation titled "Best Practice and Recommendations for Capturing Digitized Images" dated June 10, 2004. Ms. Webb described in detail the process that was followed when someone was having their photograph taken at a local Division of Motor Vehicles (DMV) office. Ms. Webb stated that the Division of Motor Vehicles (DMV) has approximately seventeen million stored digital images. Captain Joey Gardner explained the privacy issues related to these digital images. Ms. Webb said it is difficult to match databases from other states because different technological solutions have been implemented. Magistrate Larry Ware said that there was not standardization among magistrates in their courthouse and after hearing today's presentation, he thought there should be.

CJIN Digital Image Standards

Mr. Brinson and Ms. Morin solicited the Board members to see if they wanted to form a CJIN digital image standards subcommittee. There was a general consensus among the meeting attendees that the CJIN community needs some standards. Mr. Brinson said he would solicit membership on the CJIN Digital Image Standards Subcommittee.

NC OneMap: Connecting NC's Geographic Data Community

Mr. Tim Johnson gave a presentation titled "NC OneMap: Connecting NC's Geographic Data Community". Mr. Johnson asked the audience what additional data they would like to have. Captain Sandy recommended aerial photography because it would help him out with tower site locations. Captain Sandy also recommended that NC OneMap have the ability to enter coordinates so pilots could get better oriented before they left the ground and for law enforcement to be able to locate an address anywhere in the State. Mr. Johnson described future routing capabilities that would be available later this summer. Captain Gardner asked if you could tie NC OneMap to DMV so they could determine if a valid street address was being given or not. Mr. Brinson stated that DOC also had an interest in knowing valid street addresses, especially when inmates are being released. Mr. Johnson said that he received some key requirements from NC Emergency Management Division. Mr. Brinson asked if there were any security issues with the data that is being shown. Mr. Johnson responded that NC OneMap is following the Governor's Executive Order as well as the Department of Homeland Security guidelines. Mr. Johnson said that NC OneMap will be preparing a proposed five-year budget for review by the Geographic Information Coordinating Council's August 2004 meeting.

Homeland Security Funding

Mr. Tony Queen distributed a one-page handout titled "Summary of Active Homeland Security Grants". Mr. Queen said that radio interoperability was the number one priority for the State's allotment of homeland security funds. Chief Allen commented that it was hard for the local criminal justice agencies to do good planning when the grants seemed to have such a short turnaround time. Mr. Queen agreed and said that the Department of Crime Control and Public Safety was doing its best to distribute the information as soon as it received it.

Mr. Queen then described the Governor's Crime Commission's Safe Communities 2004 Conference. Ms. Morin asked Board members to let her know if they were interested in attending because she might have some grant money to fund it.

Tour of the Law Enforcement Training Building

Mr. Bobby Williams and Mr. Ben Morris gave a tour of the law enforcement training building.

Other New Business

There was none. The meeting was adjourned at 2:30 PM.