

**NORTH CAROLINA CRIMINAL JUSTICE INFORMATION NETWORK (CJIN)**  
**GOVERNING BOARD MEETING**  
**THURSDAY, SEPTEMBER 1, 2005 9:00 AM**  
**Raleigh, North Carolina**

CJIN Governing Board Members

Glen Allen *	Dwayne Patterson *
Tommy Allen	Thomas Payne
Robert Brinson	Robert Rader *
James Godfrey	Jerry Ratley
Rex Gore *	Leslie Stanfield *
Jane Gray	Woody Sandy
Chip Hight *	George Tatum *
Richard Little	Larry Ware *
Doug Logan	Bill Willis
Richard NiFong	Ken Wiseman

*Note: \* Denotes member absent*

CJIN Executive Director

Carol Morin

Others Present

Byron Harris	Denise Thomas	Mike Hodgson	Tony Queen
Nels Roseland	Andrew Schoenberg	Allan Cochran	Wyatt Pettengill

CJIN Chairman Robert Brinson called the North Carolina (NC) Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:02 AM. Mr. Brinson welcomed new Board member Mr. Doug Logan, who is replacing Mr. Martin Chriscoe. Mr. Brinson stated that Mr. T. Craig Wright was replacing Lieutenant Kenneth Wiseman but we were waiting to receive contact information for Mr. Wright.

**Approval of Minutes**

Minutes from the June 9, 2005 meeting were approved.

**Resolutions of Appreciation**

Mr. Brinson presented a resolution of appreciation to Lt. Wiseman for his outstanding accomplishments to the Board. Mr. Brinson also wished Lt. Wiseman well on his retirement from the Fayetteville Police Department. Lt. Wiseman said how much he has enjoyed serving as a Board member for the past eight years and as the CJIN Vice-Chair for the past four years.

**Tour of the NC State Bureau of Investigation (SBI) Crime Lab**

SBI Director Robin Pendergraft welcomed the Board members to the crime lab and said she hoped that everyone enjoyed their tour. SBI Assistant Director (AD) Jerry Richardson also welcomed the Board members to the crime lab. SBI AD Jerry Ratley hosted the crime lab tour.

*(Note: The meeting after lunch was held at a classroom on the SBI/State Highway Patrol Training Campus.)*

### **Memo from North Carolina Board of Ethics**

Mr. Brinson read a memo that had been received from the North Carolina Board of Ethics. The memo was dated June 8, 2005, and it was an evaluation of statement of economic interest filed by Mr. James Godfrey. The memo cited that the Board of Ethics did not find an actual conflict of interest or the potential for conflict of interest and requested that the findings be read into the Board's minutes. Mr. Brinson reminded the Board members that CJIN receives notifications from the Board of Ethics and that members needed to be cautious when performing their official duties.

### **CJIN Executive Director Report**

Ms. Carol Morin reviewed the handout titled "Proposed Facilitated Topics for the CJIN Governing Board". Ms. Morin stated that this document included comments from the Board members and the National Governors Association. Several Board members asked to have one week to review the handout and then provide feedback. Ms. Morin said that she would send out a reminder notice. Ms. Morin asked the Board how they wished to proceed regarding the first facilitated session planned for October 13, 2005. The decision was made to delay the session and focus the meeting on the joint NC Department of Justice (DOJ) / CJIN Statewide Automated Fingerprint Identification System (SAFIS) legislative report that is due by November 1, 2005. Ms. Morin said she would check with the National Governors Association (NGA) and Search, the National Consortium for Criminal Justice Practicioners, to determine if the December 8, 2005 meeting date was available on their calendars.

### **Voice Interoperability Plan for Emergency Responders (VIPER)**

Major Woody Sandy updated the Board on VIPER events since the June 9, 2005 Board meeting. Major Sandy highlighted the State appropriation that the VIPER project received and the one Full Time Equivalent (FTE) position. Major Sandy said that the requested FTE positions were critical for VIPER support and maintenance and solicited the Board's assistance in getting the positions funded. Major Sandy commented that they were encountering some unplanned delays due to migratory birds' nests.

Mr. Brinson asked if the project was making headway even though it was not fully funded as requested. Major Sandy replied yes and further clarified his answer that with another year of the Department of Homeland Security (DHS) funds, enough counties will be on-line and the praises of VIPER will gain momentum for the project. Major Sandy reminded everyone that the reason they aren't implementing a full digital deployment is that it wouldn't be compatible with many of the older systems in the State. Ms. Morin reminded the Board members that she had sent them the first quarterly newsletter about a week ago.

Sheriff Tommy Allen asked what would happen with the smaller counties that don't have the money to purchase radios for the VIPER network. Major Sandy answered that many counties are already purchasing radios on a yearly basis and they need to start buying radios that were digital capable and 700 MHz capable. Major Sandy said he hoped that grants from the North Carolina Governor's Crime Commission and DHS would help buy radios. Mr. Bill Willis asked if there was a need to issue guidelines for the future purchase of radios. Major Sandy said that this information is already posted on the VIPER web site. Sheriff Allen said he was getting ready to purchase twenty-five mobile data computers and he didn't know who to call. Major Sandy said to contact Mr. Rodney Spell.

### **Statewide Automated Fingerprint Identification System (SAFIS) Migration Legislative Report**

Mr. Brinson stated that this agenda item was being driven by NC Senate Bill 622 Section 15.9 which states that DOJ, in consultation with CJIN, shall provide a status report by November 1, 2005 with the five items cited in Section 15.9.(b). Mr. Brinson said that he and Ms. Morin have already had an initial meeting with DOJ and discussed how to meet this reporting legislative requirement. SBI AD Ratley stressed to everyone that the SBI runs the SAFIS network on behalf of law enforcement and it is not limited to just SBI usage. AD Ratley then

introduced Assistant Special Agent in Charge (ASAC) Wyatt Pettengill and DOJ Information Technology Division (ITD) Project Manager Mr. Andrew Schoenberg.

ASAC Pettengill reviewed the handout titled "Statewide Automated Fingerprint Identification System". ASAC Pettengill said that the SAFIS migration project is moving from existing older technology to newer current technology and it is not building from scratch or planning to expand its current operations, except maybe to cover all one hundred counties. Mr. Willis asked if SAFIS wasn't passing up an opportunity for functional expansion by exploiting newer technology. ASAC Pettengill said he didn't think this was the case. Mr. Brinson asked if the project team had looked at other states to determine if there were more sophisticated operations than NC. ASAC Pettengill said he was trying to blend the best solutions from multiple states. Mr. Willis asked if it was appropriate to have a formal study on this. ASAC Pettengill said that he was not sure how formal the SAFIS migration research efforts had been to date but there is a consultant Request for Proposal (RFP) was on the street to help design the SAFIS migration RFP. AD Ratley stated that the project's accomplishments would be based on the funding available. Mr. Willis said he disagreed with this approach and he recommended that the project ask for all the money it needed at the beginning of the project.

ASAC Pettengill then reviewed the five elements of NC Senate Bill 622 Section 15.9.(b). ASAC Pettengill said the goal is to have the final draft report reviewed and approved by the Board at the October 13, 2005 meeting. Mr. Willis asked if Senate Bill 991 approval was received yet. Mr. Schoenberg said that the project had been approved through the planning and consultant RFP phase. Mr. Brinson asked for gap analysis summary of the five items. Mr. Schoenberg reviewed a handout titled "SAFIS Migration Status Report Overview" dated September 1, 2005. Judge Jane Gray asked how many vendors are offering statewide fingerprinting solutions in today's market. ASAC Pettengill said there are four vendors with statewide solutions in operation today but there are several other vendors who operate smaller systems that would like to expand to statewide operations. Judge Gray asked if there were Subject Matter Experts (SME) available to bid on the consultant RFP. ASAC Pettengill said he anticipated companies and not individual consultants would respond to the consultant RFP.

Mr. Willis asked for a percentage breakdown of Live Scan devices and remote latent remote terminals versus the infrastructure costs. AD Ratley estimated the infrastructure was approximately 65% of the project's total cost and the number of Live Scan devices was probably the most scalable factor. Sheriff Allan asked for a ballpark project cost. AD Ratley said the final price would be dependent on the vendor selected. AD Ratley further clarified that if the current vendor was selected, then the equipment costs would be approximately \$19,000,000 and annual operating costs would be approximately \$1,500,000. If another vendor was selected, then AD Ratley said the equipment costs could be as high as \$28,000,000 to \$30,000,000 due to additional conversion components. Sheriff Allan asked if the equipment was comparable between the four vendors with statewide solutions and if there were any technology commonalities. AD Ratley said that two vendors have approximately 50% of the statewide business; the cost would be lower if the same vendor was used; and any additional new features (i.e., mug shots, palm prints, etc.) would add to the cost, regardless of vendor selected. Mr. Brinson asked if there were any 'mix-n-match' options available between the four vendors. AD Ratley said he wasn't sure at this point in time. Mr. Nels Roseland, DOJ Deputy Chief of Staff, said that the CJIN Fingerprinting Serious Misdemeanants Study had published replacement cost figures in 2003. Mr. Roseland said that the infrastructure will be done in one phase and the Live Scan devices would be done in the subsequent phase. Ms. Denise Thomas asked if the \$28,000,000 project cost would include both the infrastructure and the Live Scan devices. Mr. Roseland said yes. AD Ratley stated that the SBI would like to reach 100% county participation and there are twenty counties today that do not have Live Scan devices. Mr. Brinson said that SAFIS should be a statewide enterprise funded solution and we are struggling on how to fund them.

Mr. Brinson said that the discussion that had taken place was valuable but he wanted to get back to his gap analysis summary question. ASAC Pettengill then responded as follows:

1. A final draft of system description and the project status report would available by October 5, 2005.
2. The cost estimates were just discussed and in addition, the SBI has received a price quote from the current vendor.
3. The equipment inventory is presently being assembled.
4. The procurement option will be via a competitive bid RFP; funding options are cash acquisition / purchase or leasing.

5. The time line will be determined by the vendor that is awarded the RFP.

Mr. Brinson invited Ms. Thomas and Mr. Bryon Harris to participate in the discussion as they felt it was appropriate. Mr. Brinson said that he was not comfortable with the proposed sources of funding and the procurement options. Ms. Thomas said that DOJ requested the flexibility to explore financing alternatives because it was highly unlikely that there would be a \$30,000,000 appropriation in one State fiscal year bur rather funding would span two to three years. Mr. Harris said that there are a lot of other agencies and projects that are competing for the same limited monies.

Mr. Brinson recommended that a DOJ-CJIN SAFIS migration legislative report subcommittee be formed. Mr. Brinson appointed Sheriff Allen, Police Chief Glen Allen, Mr. Richard Little, Ms. Morin, and Mr. Eddie Caldwell from the NC Sheriffs' Association. Mr. Brinson asked AD Ratley if DOJ was prepared to appoint its members to the subcommittee. AD Ratley said there would be three DOJ subcommittee members. Mr. Brinson asked that the Board members receive completed draft materials at least ten days before the October 13, 2005 Board meeting. Ms. Morin asked DOJ if they had any proposed subcommittee meeting dates. Mr. Brinson asked DOJ how quickly they could be in a position to have a productive meeting. AD Ratley recommended September 6, 2005 and September 20, 2005 meeting dates. The meetings will be held from 10:00 AM to 12:00 PM in the SBI Crime Lab conference room. AD Ratley encouraged the Board members to contact him via e-mail if they had any further questions. Mr. Brinson said the Board members could also send their questions to him or Ms. Morin and they would forward then onto AD Ratley.

#### **Other New Business**

There was none.

The next Board meeting will be October 13, 2005. Judge Gray asked if the meeting could be held from 9:00 AM to 12:00 PM. Ms. Morin said she would accommodate this request. There was a group consensus that the election of officers and the SAFIS migration legislative report would be the primary agenda items.

Several Board members asked that CJIN send a thank you to SBI Director Pendergraft and AD Richardson for the morning crime lab tour because they thoroughly enjoyed it and they were very proud of the work that the crime lab does.

The meeting was adjourned at 2:05 PM.