

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, September 18, 2008 9:00 AM
NC Department of Correction
Purchasing Conference Room
Raleigh, North Carolina**

CJIN Governing Board Members Present:

Glen Allen	Robert Brinson, Chair	Barker French
William Gore, Jr.	Donnie Holt	Harold T. Jarrell, Jr.
Cliff Layman	Steve Lingerfelt	Douglas Logan
Michael McArthur	Jerry Ratley	Leslie Stanfield
Albert William		

CJIN Staff:

Eugene Vardaman	LaVonda Fowler
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Guests:

Debbie Allen	Carol Burroughs	Mike Davis
Teresa DeSilva	Mike Fenton	Shannon Hanes
Ed Harr	Rodney Hasty	Linda Hayes
Karen Jayson	David Jones	Charles Lane
Brian Oldham	Karlynn O'Shaughnessy	Mark Parker
Navin Puri	Tony Queen	Rebecca Troutman
Holt Watts	John Yarboro	

CJIN Chairman Robert Brinson called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM. Chairman Brinson welcomed the Board members and guests to the meeting and informed them that sign-in sheets were being circulated. Chairman Brinson also made the Board members aware that their folders contained an agenda, a draft copy of the March 12, 2008 minutes, a travel request form, a revised member contact sheet, Beacon's Strategic Plan for Data Integration, the General Assembly language regarding criminal justice integration, a handout of the SAVAN presentation and the presentation from Motorola.

Ethics Awareness

Chairman Brinson gave an ethics reminder that is required to be presented at the beginning of any Board meeting. Chairman Brinson read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved".

Travel Forms

Chairman Brinson told the members that copies of the travel reimbursement forms are included in the folders and if they have any questions please see Gene or LaVonda.

Approval of the Minutes

Minutes from the March 12, 2008 meeting were approved.

Announcements

Chairman Brinson welcomed William "Bill" Gore, Jr. as a new Board member – appointed by the Governor. Bill stated that he was looking forward to serving on the Board.

Chairman Brinson noted that William "Bill" Willis was reappointed to the Board – appointed by the State's Chief Information Officer.

Chairman Brinson announced that Lt. Colonel Wood Sandy is retiring from the State Highway Patrol and has resigned from the Board.

Chairman Brinson welcomed Captain Alan Melvin to the meeting and announced that Alan will be hopefully replacing Lt. Colonel Sandy and will be joining the board in a few weeks.

Chairman Brinson announced that Magistrate Larry Ware has resigned from the Board for health reasons and stated that Larry will be missed.

Chairman Brinson introduced LaVonda Fowler to the Board as the new Administrator. LaVonda stated that she was excited about being on staff and that she was looking forward to working with all the members.

Vendor Participation

Chairman Brinson explained that the Board normally limits vendor presentations, and plans to continue that approach, but both firms presenting today have existing programs with the State that are of interest to the Board.

Appriss will be assisting the Governor's Crime Commission and Motorola provided the CJIN Mobile Data Network.

Project Updates

North Carolina Warrant Repository (NCAWARE)

Cliff Layman stated that the NCAWARE project was doing well, that the search function was added, and the orders for arrest will be operational in the near future.

Voice Interoperability Plan for Emergency Responders (VIPER)

Captain Alan Melvin briefed the Board on the status of the VIPER Project including 113 sites constructed and operational, 77 sites funded and under construction, 48 sites remain to be funded, VIPER is 47% complete, and currently has 27,000 users.

DMV Photos

Captain Alan Melvin briefed the Board on the status of the Mobile Data Network, X-FILES, including the expansion of the system upon the DMV Server scheduled to be installed in February 2009, discussed the XFILES license situation and the limitation of future licenses, DCI clients (statewide) are already configured to handle images and are awaiting authorization, Mobile devices (not operating on CJIN) will not have image capability until their mobile client (drivers query screen) has been upgraded and once the DMV server expansion is complete, DCI will release the Drivers Query specification and each vendor will be responsible for coding their application according to that design.

Infragard Presentation

Special Agent Greg Baker of the FBI provided the Board with a presentation of the InfraGard program, a partnership between the FBI and private industry which encourages the sharing of information between the government and private sector for the purpose of national critical infrastructure protection, including a definition of critical infrastructures, impact on private industry, types of threats, how to protect infrastructures, history of the program and changes in focus, mission statement, organizational structure within the FBI (regions, field offices, and chapters), the role of the FBI within the program, sharing of FBI and DHS information from the FBI's National Infrastructure Protection Center, highlights from different chapters, special interest groups, ability to receive analysis and warning with alerts and advisories, membership opportunities with application process and website to become a member, and advantages of becoming a member.

Greg participated in a discussion with Denise Thomas, Navin Puri, Bob Brinson, and Alan Melvin.

Break

Statewide Automated Victims Assistance and Notification with Criminal Justice Pilot Project – Governor's Crime Commission

Chairman Bob Brinson introduced the Chair of the Governor's Crime Commission, Mrs. Linda Hayes. Linda then introduced Debbie Allen, the SAVAN Administrator along with Brian Oldham, Mike Davis and Teresa DeSilvia from Appriss Corporation who will be assisting in the presentation along with David Jones, Navin Puri, and Karen Jayson of the Governor's Crime Commission.

Debbie assisted by Teresa, Brian, and Mike provided the Board with an overview, history, and an application demonstration of the SAVAN project including how SAVAN works (collection of data, processing of data, and providing actionable information), the national model, modules (VINE Link, Watch, Court, Photo, and Protective Order), a detailed explanation of Offender Custody, Court Case Information, and Administrative Functions, Justice Xchange with offender management and historical/current offender data, results of the pilot project (activities, user feedback, success stories, and statistics), a brief overview of the system architecture, data access, existing system interfaces, 950 data elements being collected covering various subject areas (offender, charge, arrest, incident, vehicle, warrant, victim, suspect, citation, etc.), data field design (handout), and Record Management System Standard Data Layout (handout), and Texas Case Study

(live demonstration of the Texas System including challenges of sharing local information and formula for success).

Debbie, Brian, Teresa, Navin, and Mike participated in a discussion with Tom Jarrell, Denise Thomas, Barker French, Carol Burroughs, Mike Fenton, Al Williams, Bob Brinson and Rebecca Troutman.

Criminal Justice Integration Project Update

Program Manager Carol Burroughs, Office of the State Controller, gave the Board an update on the Pilot project in Wake County. She also requested the Board's assistance with helping to determine the needs for criminal justice integration within the State.

Carol participated in a discussion of the project with Bob Brinson, Barker French, Denise Thomas, Al Williams, Karen Jayson, Tom Jarrell, Debbie Allen and Navin Puri.

Lunch

CJIN Mobile Data Update/ Existing Wireless Infrastructure

Ed Harr, Government and Public Safety Manager, Motorola Corporation presented the NC Statewide Mobile Data RDLAP Migration Options including an overview of the existing system, private wide area data solutions, private wide area networks, an explanation of data rates, 700 & 800 MHz spectrum, and integrated data networks and seamless mobility. Ed explained that a migration plan did contain some significant challenges and that some enhanced features were not available due to the existing configuration.

Participating in a discussion with Ed Harr and a representative from Corporate Motorola were Bob Brinson, Leslie Stanfield, Al Williams and Rebecca Troutman.

New Business

Gene will be contacting the Board members regarding nominations for Chair and Vice-Chair for our next meeting.

Gene and LaVonda will begin the process of assembling a CJIN Score Card.

Adjournment

The meeting was adjourned at 2:45 PM